

# **AGENDA**

## **GRANT COUNTY BOARD OF COMMISSIONERS**

### **MONDAY, JANUARY 23, 2012:**

- 8:30 a.m. – 9:00 a.m.                    Elected Official Roundtable Meeting
- 9:00 a.m. – 9:20 a.m.                    J Strickler, ASC Update and Misc. BOCC Actions
1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
  2. Grant County's Request for Reimbursement #3 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$14,182.91.
  3. 2012 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc.
  4. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 11-64100-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$11,152.61.
  5. Request for release of funds on Strategic Infrastructure Project No. 2011-03, Port of Coulee City, Marina Improvement Project, in the (grant) amount of \$150,000.00 and release of \$3,750.00 in payment of the project's Administration Fee to the Grant County Economic Development Council.
- 9:30 a.m. – 9:50 a.m.                    J Christian-Stoker, Grant Integrated Services Conference Call
- 10:00 a.m. – 10:15 a.m.                    Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m.                    Citizen Public Comment Period
- 11:00 a.m. – 11:50 a.m.                    Budget and Finance Update
- 2:00 p.m. – 2:50 p.m.                    T Hechler, Human Resources Update
- 3:00 p.m. – 4:00 p.m.                    Fair Maintenance Manager Interview
- 4:00 p.m. – 5:00 p.m.                    Fair Maintenance Manager Interview

### **TUESDAY, JANUARY 24, 2012:**

- 9:00 a.m. – 9:20 a.m.                    J Potts, Legislative Update Conference Call
- 10:00 a.m. – 10:50 a.m.                    A Kottkamp, Hearings Examiner Update
- 11:00 a.m. – 11:20 a.m.                    K Allen, Clerk's Office Update
- 11:30 a.m. – 11:50 a.m.                    L Stoltman, Conservation District Update

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- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. Authorization to Call for Bids for the Asphalt Crack Sealant. Bid opening date proposed is February 14, 2012 at 1:45 pm.
  2. Authorization to Call for Bids for the Herbicide Materials project. Bid opening date proposed is February 14, 2012 at 2:00 pm.
  3. Execution of Contracts between Grant County and Seubert Excavators, Inc. for the Crushing & Stockpiling 2012 project in the amount of \$959,237.80.
  4. Execution of Contracts between Grant County and Freedom Truck Center, Inc. of Spokane, WA for Dump Trucks for a total bid of \$220,115.21
  5. Execution of Contracts between Grant County and Northend Truck of Marysville, WA for Dump Trucks for a total bid of \$141,726.66
- 1:30 p.m. – 1:40 p.m. Bid Opening, Equipment Contract 2012-01, Radios and Service
- 2:00 p.m. – 2:20 p.m. N Maughan, Discussion of Petition for Right of Way Establishment on Rd M-SW (Parcel No. 150871000)
- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 - 15)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers
2. Commissioners January 2, 2012 Minutes for approval.
3. Request to purchase the FTR Gold software and clock for the Hearing Room computer that was approved in the 2012 Budget. The amount is \$2,677.00.
4. New license application for Last Call General, 8848 Crescent Bar Rd NE #2, Quincy, WA 98848, from the Washington State Liquor Control Board.
5. Rescinding of Resolution No. 11-077-CC dated November 1, 2011 increasing the revolving checking account for New Hope Domestic Violence and Sexual Assault Services. The fund number stated in the Resolution (#001) is incorrect. It should be listed as Fund # 128.

**HUMAN RESOURCES**

6. Personnel Action Request Recommendation regarding a request from Superior Court to re-band the Interpreter position from Band 13 to a Band 16. The Director recommends approval.

**GRANT INTEGRATED SERVICES**

7. In regards to the 5 day Discretionary Leave approved by the Board of County Commissioners, the Director requests that their employees who have reached the top step on their pay band be paid for 40 hours of time in lieu of the 40 hours of additional leave.

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**COMMUNITY DEVELOPMENT – BUILDING DEPARTMENT**

8. Request to surplus a Cannon AP 110 Typewriter that is no longer functioning, disposing of the item and removing it from inventory.

**FAIRGROUNDS**

9. Request that was put on hold on the January 2, 2012 Consent Agenda being brought back after further information was received. Request to purchase 35 plastic or wood tables for use at the Fair and interim events.
10. Notice of Completion of Public Works Contract for Halme Builders, Inc. for the Portable Horse Stall Project; and payment of the retainage on the project in the amount of \$12,948.00.

**WSU COOPERATIVE EXTENSION**

11. Out of state travel request for Carrie Wohleb to attend an Onion Growers Annual Meeting on February 7, 2012 in ID/Malheur County, OR; and to attend the Pacific Northwest Vegetable Association Board meeting on February 8, 2012 in Ontario, OR.

**JUVENILE COURT AND YOUTH SERVICES**

12. Request to purchase a Sharp MX-M453N photocopier that was approved in the 2012 Budget. The amount is \$7,310.00.

**EMERGENCY MANAGEMENT**

13. Request to pay the maintenance fee billed from Cassidian Communications for the Reverse 911 program in the amount of \$8,810.00.
14. Out of state travel request for Sandi Duffey to attend a Nuclear Regulatory Commission (NRC) Region IV Forum from February 13 – 15, 2012 in Arlington, TX.

**ASSESSOR'S OFFICE**

15. Resolution to levy a tax on all taxable property in Grant County, and the taxable property within the various taxing districts, as shown by the Assessment rolls of said county, said being for the purpose of defraying the State, County, Road, Municipal, Hospital, Fire District, Cemetery Districts and other expenses

3:30 p.m. – 3:50 p.m.

Norm Proser, Reining Horse Association of the NW

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**WEDNESDAY, JANUARY 25, 2012:**

9:00 a.m. – 9:30 a.m. R Stevens, WRCIP All Board Conference Call (Canfield Office, Ephrata)  
9:00 a.m. – 9:20 a.m. B Hill, Public Defense Update  
9:30 a.m. – 9:50 a.m. S Kozer, Public Defense Update  
10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update  
10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

**THURSDAY, JANUARY 26, 2012:**

8:00 a.m. – 9:30 a.m. ASSESSOR'S OFFICE STAFF MEETING  
10:00 a.m. – 12:00 p.m. R Stevens at Commissioners PAG Meeting (Best Western Lakefront, Moses Lake)  
6:00 p.m. – 8:00 p.m. C Carter at GWMA Meeting (Othello City Hall)

**FRIDAY, JANUARY 27, 2012:**

11:00 a.m. – 3:00 p.m. R Stevens at EW COG Meeting (Davenport)

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