

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 21, 2016

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from final signature through December 31, 2016.
3. Resolution Authorizing Execution of Interlocal Agreement between PARC and the Moses Lake Police Department, regarding participation in the Moses Lake Prevention Coalition (ASC Action Item #4, below).
4. Interlocal Agreement between PARC [Grant County, by and through Grant Integrated Services] and the Moses Lake Police Department for participation in the Moses Lake Prevention Coalition and enforcement strategies identified within the Strategic Prevention Framework Grant concerning underage drinking laws. Term is January 1, 2016 to June 30, 2016.
5. Resolution No. 16-023-CC Regarding RCW 42.56.070(3) of the Public Records Act Pertaining to Maintaining Current Index/Indices of County Records.
6. **Anticipating:** Grant County District Court General Court Rule 31.1 Memorandum of Understanding (MOU) between a court or judicial agency and an executive office/department or state agency. The MOU is between District Court and Grant County regarding public records requests related to Grant County District Court and/or its employees.
7. 2016 Spirituous Liquor Agreement between Grant County, by and through the Grant County Sheriff's Office, and Legends Music, LLC, and Live National Worldwide, Inc. for events at the Gorge Amphitheater. Term is March 21, 2016 through December 31, 2016.

9:30 a.m. – 9:40 a.m. Open Record Public Hearing, Ordinance Amending CH. 2.72 of the Grant County Code titled "Public Records"

Open Record Public Hearing to consider an ordinance amending the Grant County Code by the repealing of Chapter 2.72, Public Records, originally adopted by Ordinance/ Resolution No. 01-75-CC, and replacing it in full with rewritten Chapter 2.72, Public Records, relating to rules for the county to implement the provisions of Chapter 42.56 RCW relating to public records of Grant County and to provide guidance to the public in obtaining access to public records.

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda
Week of March 21, 2016**

- | | |
|-------------------------|---|
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period |
| 11:00 a.m. – 11:20 a.m. | T Gaines, Central Services Update |
| 1:15 p.m. – 1:30 p.m. | Open Record Public Hearing, 2016 Community Development Block Grant (CDBG) Public Services Grant Application and 2015 Performance Report |

The purpose of the public hearing is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) funds, and receive comments on proposed activities, particularly from lower income persons residing in the Grant and Adams County areas. Grant County intends to apply for two types of CDBG funding in 2016: (1) CDBG Public Services Grant funding; and (2) CDBG General Purpose Grant funding. It is anticipated that approximately \$125,080 will be available to the County and Opportunities Industrialization Center of Washington (OIC of WA) to fund public service activities that principally benefit low and moderate income persons in Grant and Adams Counties.

- | | |
|-----------------------|--|
| 2:00 p.m. – 2:20 p.m. | D Nelson, Building Department and Fire Marshal's Office Update |
| 3:00 p.m. – 3:30 p.m. | Department Head Review |
| 4:00 p.m. – 4:20 p.m. | B Smith, District Court Update |

TUESDAY, MARCH 22, 2016

- | | |
|-------------------------|---|
| 9:00 a.m. – 9:50 a.m. | S Wellein, McKay Healthcare/Hospital District #4 Update |
| 10:00 a.m. – 10:20 a.m. | Open Record Public Hearing, Adoption of a Planned Action Ordinance for the Port of Moses Lake – Grant County International Airport Employment Center pursuant to the State Environmental Policy Act |
| 10:30 – 10:50 a.m. | W Swanson, Juvenile Court and Youth Services Update |
| 11:00 a.m. – 11:50 a.m. | G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call |
| 12:00 p.m. – 1:00 p.m. | Commissioners at PUD Commissioner Luncheon (PUD Office, Ephrata) |

**Grant County Commissioners Agenda
Week of March 21, 2016**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contract(s): Misc. Equipment 2-2016
2. Request to the County Road Department for Reimbursable Work: Between Grant County and Town of Wilson Creek to fill cracks on bike/pedestrian trail (.67 miles) to a maximum of \$2,000

1:30 p.m. – 1:40 p.m. Bid Opening, Asphalt Materials 2016

2:00 p.m. – 2:10 p.m. Open Record Public Hearing, Declaring Surplus Qty. 4 Grant County Vehicles and Ordering the Sale Thereof

The following vehicles will be surplus'd with the intent to sell at public auction through the Washington State Department of Enterprise Services:

1. Vehicle No. 7044, a 2006 Ford Crown Vic
2. Vehicle No. 7019, a 2010 Ford Crown Vic
3. Vehicle No. 7033, a 2011 Ford Crown Vic
4. Vehicle No. 7036, a 2011 Ford Crown Vic

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 14)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners March 7, 2016 Minutes for approval.
3. Proclamations recognizing the following school sport achievements:
 - a. Almira, Coulee, Hartline High School Warriors Boys Basketball Team and their 2016 State 1B 2nd Place Title;
 - b. Almira, Coulee, Hartline High School Warriors Girls Basketball Team and their 2016 State 1B 4th Place Title; and
 - c. Moses Lake High School Chiefs Girls Basketball Team and their 2016 State 4A 4th Place Title.
4. Assumption liquor license application for Kenice's Café (Denice and Keith Spross) 906 Willard St., Hartline, WA 99135, from the Washington State Liquor and Cannabis Board.
5. Special occasion liquor license applications for: Columbia Basin Hospital Foundation, to be held at Vic Meyers Golf Course at Sun Lakes Resort, 34228 Park Lake Rd NE, Coulee City, WA; and Hoops Association, to be held at 12088 Rd 11-SW, Royal City, WA, from the Washington State Liquor and Cannabis Board.

HUMAN RESOURCES

5. Personnel Action Requests for the salary, wage and/or position changes for Erin Allen and Rachel Rice, Assessor's Office.

**Grant County Commissioners Agenda
Week of March 21, 2016**

6. Recommendation Memorandums to initiate the County sick leave donation policy for the following employees:
 - a. Recipient 16-07 who is an employee of the Sheriff's Office – Corrections (the Director recommends approval)
 - b. Recipient 16-01 (2nd request) who is an employee of District Court (The director recommends approval)

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

7. Budget amendment/extension request for multiple county funds, due to a system error in the budget software, several Special Revenue fund budgets were approved at a lower than desired amount:
 - a. Law and Justice Fund #121 in the amount of \$11,991.00
 - b. Prosecuting Attorney's Office Crime Victim's fund #120 in the amount of \$12,960.00
 - c. Grant Integrated Services / CityView Residential fund #108 in the amount of \$558,571.00

CENTRAL SERVICES

8. Recommendation to award the Architectural and Engineering (A&E) for the Multi-Use Building Project (CSD1608) and the Storage Facility Project (CSD1609) to ZBA Architecture.

FACILITIES AND MAINTENANCE

9. Request to release the retainage for the Records Storage Building project to MC Construction in the amount of \$4,457.47.

FAIRGROUNDS

10. Request to charge food vendors participating at the Grant County Fair, an electrical and waste service fee in the amount of \$50.00 per space.
11. Request to charge display and sales vendors participating at the Grant County Fair, an electrical and waste service fee in the amount of \$20.00 per booth.
12. Request to purchase herbicide for their annual weed spraying from Wilbur-Ellis in the amount of \$6,246.46 utilizing the Washington State Department of Enterprise Services Vegetation Management Contract #04611.
13. Request from Mrs. Columbia Basin 2016, Susanne Paterson, to hold a fund raiser for New Hope Domestic Violence and Sexual Assault Services at the Fairgrounds 4H Building and receive a reduced rental rate.
14. Request from the Ephrata/Moses Lake Kennel Club to keep their 2016 rental rates at the 2015 levels.

**Grant County Commissioners Agenda
Week of March 21, 2016**

WEDNESDAY, MARCH 23, 2016

8:30 a.m. – 9:20 a.m.	R Gonzales, Mental Health Court Discussion
9:30 a.m. - 9:50 a.m.	B Hill, Public Defense Update
10:00 a.m. – 10:30 a.m.	Department Head Review
10:30 a.m. – 10:50 a.m.	T Jones, Sheriff's Office Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Office Update
11:30 a.m. – 12:00 p.m.	C Carter, Finance Committee Meeting
12:00 p.m. – 3:00 p.m.	R Stevens at PCC Rail Authority Meeting (Davenport)

THURSDAY, MARCH 24, 2016

No Meetings Scheduled

FRIDAY, MARCH 25, 2016

11:00 a.m. – 2:00 p.m.	R Stevens at Eastern Washington Council of Governments – EW COG Meeting (Lincoln County Courthouse)
------------------------	---