

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 26, 2016

Christmas Holiday, Courthouse Closed

TUESDAY, DECEMBER 27, 2016

C Carter, Out

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

11:00 a.m. – 11:50 a.m. J Strickler, ASC Update and Misc BoCC Action

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** 2017 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2017 to December 31, 2017.
3. **Anticipating:** 2017-2019 Davis Shows NW, Inc. Agreement with Grant County for the provision of shows, amusement rides, games and concessions during the Grant County Fair. Term is from date of final signature through September 30, 2019 (for August Fairs in 2017, 2018, and 2019).
4. **Anticipating:** Interlocal Agreement between Grant Transit Authority and Grant County Regarding Emergency Services for legal framework and establishment of procedures and conditions for making limited GTA owned vehicles and GTA operators available to the Grant County Sheriff's Office Emergency Management Division.
5. **Anticipating:** Grant County Juvenile and Youth Services Snow Removal Service Contract, between Grant County, by and between Grant County Juvenile and Youth Services, and Kevin Judkins, of KJ's Lawn Care and Maintenance. Term is from date of final signature to November 15, 2017.
6. **Anticipating:** Appointment and Oath of Office for Special Deputy Prosecuting Attorney between Garth Dano, elected Prosecuting Attorney, and Leslie Neller-moe of Neller-moe Wrenn, PLLC for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and Landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is January 1, 2017 through December 31, 2019.
7. **Anticipating:** 2017 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda
Week of December 26, 2016**

8. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the below SIP Projects:
 - a) SIP #2016-08, City of Quincy, *13th Avenue SW Industrial Sewer Main Extension*. The Port requested a \$292,000 grant; Committee recommends BOCC approval of a \$146,000 grant and a \$146,000 loan OR to just approve the \$146,000 grant (as the City of Quincy has communicated that it can seek another lender of its choosing for the loan portion);
 - b) SIP #2016-09, Port of Hartline, *Hartline Fuel Facility* The Port requested a \$135,000 grant; Committee recommends BOCC approval of this request for a \$135,000 grant;
 - c) SIP #2016-10, Port of Royal Slope, *Waterline Extension North to Short Plat*. The Port requested a \$10,000 loan and \$40,000 grant; Committee recommends BOCC approval of a \$50,000 grant;
 - d) SIP #2016-11, City of George, *Industrial Park No. 5 Water System Improvements (Phase 4)*. The City requested a \$150,000 grant; Committee recommends BOCC approval of a \$100,000 grant and a \$50,000 loan; and
 - e) SIP #2016-12, Town of Coulee City, *Park Master Plan*. The Town requested a \$40,000 grant; Committee recommends BOCC approval of a \$40,000 grant.
9. Grant County's insurance premium payment to Washington Rural Counties Insurance Program for policy period 12/01/2016 to 12/01/2017 in the amount of \$1,159,826.68.
10. **Anticipating:** Grant County Personal Services Contract, Terms and Conditions, between Grant County, by through the Grant County Treasurer, and FTN Financial. Term is date of final signature through December 31, 2017.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Exhibit A - Amendment Twenty - Ephrata Landfill Engineering and Environmental Services with Parametrix, Inc. in association with Pacific Groundwater Group, who is currently providing engineering and hydrogeologic services, preliminary engineering, new landfill design and construction services, and solid waste permitting for the Ephrata Landfill.
2. Authorization to Call for Bids for the Herbicide Materials 2017 project with a proposed bid opening date of January 17, 2017 at 1:30 pm.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners November 28, 2016 Minutes for approval.
3. Recommendation from the Lodging Tax Advisory Committee to approve the following grant fund disbursements.
 - \$9,000 Columbia Basin Allied Arts
 - \$7,000 Columbia Basin Youth Baseball
 - \$3,000 Coulee City Rodeo Association
 - \$1,000 Ephrata Chamber Miracle on Main Street
 - \$10,000 Ephrata Chamber Basin Summer Sounds

Grant County Commissioners Agenda

Week of December 26, 2016

- \$1,500 Ephrata Chamber Car Show
- \$1,000 Ephrata Chamber Wine Walk
- \$8,000 Grand Coulee Dam Chamber
- \$7,000 Masquers Theater
- \$2,000 Quincy Chamber – Pikeminnow Fishing
- \$2,000 Quincy Chamber – Trout Fishing Derby
- \$2,000 Quincy Chamber Balloon Festival
- \$3,000 Ridge Rider Saddle Club
- \$1,500 Royal City Royal Fest
- \$2,000 Sage & Sun Family Festival
- 15 events \$60,000

4. Recommendation from the Horticultural Pest and Disease Board to appoint Patrick Hoyle to their board for a 2 year term through December 21, 2019.
5. Resolution in the matter of the re-appointment of trustee of the North Central Regional Library District – Gail Huntly representing Grant County, for another 7 year term.

FAIRGROUNDS

6. Out of state travel request for Mickey Webb to attend the Western Fairs Association (WFA) annual conference from January 15 – 18, 2017 in Reno, NV.

SHERIFF'S OFFICE

7. Out of state travel request for Darrik Gregg and Sandi Duffey to attend the National Radiological Preparedness Conference from April 1- 13, 2017 in Grand Rapids, MI.

HUMAN RESOURCES

8. Recommendation Memorandum regarding a request from Kevin Davis in the Facilities and Maintenance Department to carry over 72.40 hours of annual leave into 2017 due to being unable to utilize his accrued vacation due to staffing, ongoing construction/renovation projects, and business necessity. The Director recommends approval.
9. Personnel Action Request (PAR) for the salary, wage, and/or position changes for: Darryl Pheasant, Treasurer; Craig Morrison, Coroner; Melissa McKnight, Assessor; Michele Jaderlund, Auditor; Kimberly Allen, Clerk; Cindy Carter, Commissioner; Richard Stevens, Commissioner; and Thomas Jones, Sheriff.

PUBLIC DEFENSE

10. Request to purchase a Sharp MX-5070N copy machine/printer from Business Interiors in the amount of \$11,835.00.

3:30 p.m. – 4:20 p.m.

Budget and Finance Committee Meeting

**Grant County Commissioners Agenda
Week of December 26, 2016**

WEDNESDAY, DECEMBER 28, 2016

8:30 a.m. – 9:30 a.m. C Carter at Central Safety Committee

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

THURSDAY, DECEMBER 29, 2016

1:00 p.m. – 1:30 p.m. TOM TAYLOR – COMMISSIONER SWEARING IN CEREMONY (Superior Court)

FRIDAY, DECEMBER 30, 2016

9:30 a.m. – 9:50 a.m. Open Record Public Hearing, 2016 Year End Budget Extensions

Open Record Public Hearing to consider the following Year End Budget Extensions for Grant County funds:

- Grant County General Fund #001 in the amount of \$1,550,000.00 to cover excess salary/wages/overtime costs which resulted from employee step increases and retro pay and an increase in professional services.
- Mental Health Fund #108.150 in the amount of \$917,000.00 to cover excess salary, wages and overtime line items.
- Jail Concession Fund #112.154 in the amount of \$13,050.00 to cover excess Communication charges.
- Building Department Fund #138.116 in the amount of \$36,000.00 to cover excess salary, wages and interfund rental/lease line items.
- Tech Services Fund #501.179 in the amount of \$28,000.00 to cover excess software maintenance costs.
- Interfund Benefits Fund #505.185 in the amount of \$1,887,000.00 to cover excess health related medical claims.
- WSU Extension on behalf of the Horticultural Pest and Disease Board Fund #571214100 in the amount of \$2,585.84 due to an increase of pest complaints in 2016.
- Public Works – Pits and Quarries Fund #560 in the amount of \$115,000.00 due to the crushing contract being higher than anticipated.