

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, AUGUST 21, 2017**

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 15)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** The American Red Cross Shelter Agreement between the Red Cross and Grant County, by and through the Grant County Fairgrounds, for use of the facility as an emergency shelter during a disaster. Term is from the date of final signature to December 31, 2019.
3. **Anticipating** – 2017 Grant County and Cost Less Carpet Contract Extension (which is Amendment #1 to contract between Grant County and Cost Less Carpet signed by the Board of County Commissioners on April 17, 2017). The amendment extends the contracts' date of substantial completion from "on or before June 31, 2017" to "October 15, 2017".
4. **Anticipating** – Grant County Fairgrounds – KJ's Lawn Care Service Contract between Grant County, by and through the Grant County Fairgrounds, and Kevin Judkin, d/b/a KJ's Lawn Care. Term is January 1, 2018 through December 31, 2020.
5. Grant County Board of Commissioners Professional Services Agreement for the 2017 Fairground Bleacher Replacement Project, Project No. 16258SA in the amount of \$45,000.00 with Pacific Engineering & Design, LLC.
6. Consolidated Homeless Grant Subrecipient Agreement between Grant County and the Housing Authority of Grant County, for services under the Consolidated Homeless Grant (CHG) #17-46108-10 for the period July 1, 2017 through June 30, 2019.
7. Reimbursement Request #1 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$11,818.27.
8. Request for permission for use of Courthouse steps, lawn, and small area of parking lot by the American Legion Auxiliary's Americanism Art Semro Unit 28, on September 11, 2017 for special "Patriot Day" ceremony.
9. Resolution Authorizing Execution of Interlocal Agreement Between Grant County and Yakima County Regarding Law Enforcement Services Related to Wanapum Indian Village (ASC Action Item #10, below).
10. Interlocal Agreement Between Grant County and Yakima County Regarding Law Enforcement Services Related to Wanapum Indian Village. Term is August 8, 2017 through December 31, 2019.
11. Request for release of funds on SIP #2016-06, Port of Moses Lake, *Wastewater Extension*, in the amount of \$147,270 (which comprises the \$100,000 grant and \$47,270 loan award) to the Port of Moses Lake and \$3,681.75 to the Grant County Economic Development Council for its 2.5% Admin Fee on the project.
12. **Anticipating:** Grant County, by and through its Department of Public Defense, application to the Washington State Office of Public Defense for 2017 RCW 10.101 funds for the improvement of the quality of public defense services for juveniles and adults.

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda  
Week of August 21, 2017**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

11:30 a.m. – 11:50 a.m. District Court Update

1:30 p.m. – 2:20 p.m. Grant Integrated Services Update

1. HR Update
2. Systems Change Update
3. Financial Director Recruitment
4. Travel Cards
5. Location in Mattawa
6. FIMC Update
7. Communication expectations with other Departments
8. Location in Ephrata

2:30 p.m. – 2:40 p.m. Open Record Public Hearing, Central Services Sheriff's Office, and Fairgrounds Budget Extensions

3:00 p.m. – 3:20 p.m. B Hill, Public Defense Update

4:00 p.m. – 5:00 p.m. Commissioners at Quincy Valley Medical Center Update Meeting (Quincy)

**TUESDAY, AUGUST 22, 2017**

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 10:20 a.m. Open Record Public Hearing, Grant County Conservation District Service Area – Proposed System of Assessments

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

11:30 am. 11:50 a.m. Department Head Review

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequilas, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Quote Award for Supply and Place HMA Asphalt: awarded to Granite Construction of Moses Lake, WA to supply and place HMA asphalt at the Ephrata Landfill in Ephrata, WA for the bid amount of \$29,425.00 not including sales tax

**Grant County Commissioners Agenda  
Week of August 21, 2017**

2. Resolution/Notice of Hearing: Modifying Chapter 11.32.010 “No Parking Areas” – Hearing set for September 12, 2017 @ 1:45 pm

1:30 p.m. – 1:40 p.m.	Bid Opening, Endeavor Middle School Safety Project, CRP 16-01
2:00 p.m. – 2:20 p.m.	Open Record Public Hearing, Declare Surplus County Property located at 5035 Rd. 13.9 SW, Royal City (Parcel No. 16-0083-002)
2:30 p.m. – 2:50 p.m.	G Dano, Prosecuting Attorney’s Office Update
3:00 p.m. – 3:20 p.m.	Consent Agenda (Items 1 - 10)

**COMMISSIONERS OFFICE**

1. Commissioner’s Office and Public Defense Vouchers.
2. Letter of reappointment for Robert Schrom to the Housing Authority of Grant County Board for another 5 year term beginning September 13, 2017.
3. Letter of reappoint for Bev Shuford, Marilyn Meseberg, Spencer Grigg, Corinne Isaak, Bob Adler and Tim Alling to the Grant County Tourism Commission for another 3 year term.

**PROSECUTING ATTORNEY’S OFFICE**

4. Resubmittal of a budget extension request that was previously denied at the 8/8/17 Consent Agenda meeting. They are requesting a budget extension in the amount of \$34,483.00 to purchase Prosecutor by Karpel Software from Karpel Solutions. The amount approved for this purchase in their 2017 capital expenditure budget is \$73,150.00 and the total amount needed is \$107,633.00. This item was held from the 8/14/17 Consent Agenda.

**GRANT INTEGRATED SERVICES**

5. Request for out of state travel for Leiza Tobin to attend the Relias Learning Center Conference from October 2-5, 2017 in Orlando, Florida. Travel will begin on October 1, 2017 and end either October 7 or 8, 2017.
6. Amended request for out of state travel for Courtney Armstrong to attend the Positive Culture Framework Training in San Antonio, Texas. Previously approved on 6/20/17. Departure date has changed to October 14, 2017 and return October 19, 2017.
7. Amended request for out of state travel for Courtney Armstrong to attend the 30<sup>th</sup> National Prevention Network Conference in Anaheim, California. Previously approved on 6/27/17. Departure date has changed to September 11, 2017 and return September 15, 2017.
8. Out of state travel request Tiffany De Leon to attend the Wellness Recovery Action Plan Facilitator Training in Vancouver, Washington. This was previously approved on 8/8/17. Tiffany De Leon will be taking the place of Kim Stacy. Travel will be through Oregon on August 27 and return September 1, 2017.

**Grant County Commissioners Agenda  
Week of August 21, 2017**

**DISTRICT COURT**

9. Budget transfer request from General Professional Services Account 001102.00.0000.512404100 to Project 9002 Jury – Professional Services Account 001102.00.9002.512404100 for payment of The Masters Touch, LLC.

**PLANNING DEPARTMENT**

10. Resolution establishing the submittal deadline for the 2018 and 2019 Comprehensive Plan Amendment Applications pursuant to Grant County Code Section 25.12.030(e).

3:30 p.m. – 4:00 p.m.                      WA State Auditor’s Office Financial Federal Audit Entrance Meeting

**WEDNESDAY, AUGUST 23, 2017**

R Stevens at Washington Rural Counties Insurance Pool (WRCIP) Board Retreat (Northern Quest, Spokane)

10:30 a.m. – 10:50 a.m.                      T Jones, Sheriff’s Office Update

11:00 a.m. – 11:50 a.m.                      K Allen, Clerk’s Office Update

11:00 a.m. – 11:15 a.m.                      BID OPENING, JUVENILE COURT AND YOUTH SERVICES HVAC SYSTEM CLEANING RFP/RFB

**THURSDAY, AUGUST 24, 2017**

R Stevens at Washington Rural Counties Insurance Pool (WRCIP) Board Retreat (Northern Quest, Spokane)

9:00 a.m. – 2:30 p.m.                      BOE HEARINGS

1:00 p.m. – 2:00 p.m.                      T Taylor at Columbia Basin Job Corps Open House and National Commencement (Moses Lake)

**FRIDAY, AUGUST 25, 2017**

R Stevens at Washington Rural Counties Insurance Pool (WRCIP) Board Retreat (Northern Quest, Spokane)