

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 18, 2017

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:20 a.m. D Nelson, Building Department and Fire Marshall's Office Update
- 11:30 a.m. – 11:50 a.m. District Court Update
- 1:30 p.m. – 2:20 p.m. Grant Integrated Services Update
- Systems Change Update
 - Reserve funds request to BHO for Electronic Health Records
 - Financial Manager Position
 - ACH Update
 - PCAP Update
 - Signatory Authority
- 2:30 p.m. – 2:50 p.m. J Hammond, Deputy Clerk of the Board Update

TUESDAY, SEPTEMBER 19, 2017

- 8:00 a.m. – 10:00 a.m. T Taylor, Out
- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update
- 10:00 a.m. – 10:50 a.m. M Webb, Fairgrounds Update
- 2017 County Fair Numbers
 - 2018 County Fair Discussion
 - Fairgrounds Fall Projects
 - Rodeo Arena Bleacher RFP and Capital Request drafts

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda
Week of September 18, 2017**

11:00 a.m. – 11:20 a.m. ASC Update and Misc BOCC Action (Items 1 through 10)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Reimbursement Request #2 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$27,317.97.
3. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during July of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* in the amount of \$13,710.
4. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during August of 2017 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* in the amount of \$13,710.
5. **Anticipating:** Letter of Agreement for Grant County Tourism Kiosk between Jesse Shergill of Shergill Enterprises, LLC and Grant County, Washington, for the administration and maintenance of a Grant County Tourism Commission kiosk to be placed on property located at Big Wally's, 9944 N. Hwy 2 in Coulee City, Washington. Agreement will be in effect until August 21, 2022.
6. Memorandum of Agreement between Grant County and the Grant County Public Employees' Association, representing the recognized employees of the Grant County Solid Waste Department. The MOA identifies unique elements agreed to for this unit only; otherwise, the unit will conform to the collective bargaining unit for the Public Works unit.
7. Resolution Authorizing Execution of Interlocal Agreement Between Grant County, By and Through Grant Integrated Service, and the Moses Lake School District Regarding Counseling Services (Action Item #8, below).
8. Interlocal Agreement between Grant Integrated Services and the Moses Lake School District Regarding Counseling Services. Term is September 8, 2017 through June 30, 2018.
9. Proposal Agreement setting forth the Master Terms and Conditions between Karpel Computer Systems, Inc. and Grant County, by and through its Prosecuting Attorney, regarding licensing/usage of its copyrighted software program known as "PROSECUTORbyKarpel". This document is entitled "County Attorney's Office, Grant County, WA Contract for ProsecutorbyKarpel".
10. Agreement between Karpel Computer Systems, Inc. and Grant County, by and through its Prosecuting Attorney, for the provision of internet based software hosting through HOSTEDbyKarpel of the copyrighted software program known as PROSECUTORbyKarpel. Term is for one year, beginning upon Karpel Solutions' receipt of the County's full payment of the applicable fees for a year. The term shall be perpetual and automatically renew for subsequent terms of equal length, unless either party gives 30 days' notice to the other. This document is entitled "County Attorney's Office, Grant County, WA HOSTEDbyKarpel Agreement for PROSECUTORbyKarpel".

11:30 a.m. - 11:50 a.m. J Gingrich, Veterans Services Coordinator Update

**Grant County Commissioners Agenda
Week of September 18, 2017**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts: 3-NE Overlay Project awarded to Granite Construction Co. of Moses Lake, WA for the bid amount of \$422,090.30.
2. Recommendation to award the Scrap Metal Crushing project to Moses Lake Iron and Metal of Moses Lake, WA to crush and remove scrap metal in the amount of \$76.00 per ton.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 9)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners August 21 and 28, 2017 Minutes for approval.
3. Appointment letter for Melanie Beck to the Grant County Tourism Commission for a 3 year term.
4. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-39) in the amount of \$2,866.94.

VETERANS SERVICES COORDINATOR

5. Recommendation to approve the new Grant County Veterans Advisory Board Bylaws.

TREASURER'S OFFICE

6. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,451.00.

AUDITOR'S OFFICE

7. Request to hire their open budgeted position for an Accounting Clerk.

SHERIFF'S OFFICE

8. Budget extension request in the amount of \$10,500.00 to purchase a new Carrier 5 ton package heat pump to replace the failed one at their Work Release Facility.

FACILITIES AND MAINTENANCE

9. Request to purchase a 2008 Genie S-65 boom lift from United Rentals for the amount of \$32,346.00 (including tax). This purchase was approved in their 2017 Capital Outlay budget.

**Grant County Commissioners Agenda
Week of September 18, 2017**

- 3:30 p.m. – 4:30 p.m. K Eslinger, District Court Grievance Meeting
- 6:00 p.m. – 7:30 p.m. Commissioners at Grant County 2017 Fair Debriefing Meeting
(Fairgrounds 4-H Building)

WEDNESDAY, SEPTEMBER 20, 2017

- 7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council Board Meeting
(ATEC, BBCC)
- 9:00 a.m. – 10:30 a.m. Commissioners at Grant County Juvenile Court and Youth Services –
Facilities Tour (Ephrata)
- 1:00 p.m. – 2:00 p.m. T Taylor, Courthouse Security Follow-up Meeting
- 4:00 p.m. – 6:00 p.m. R Stevens at Columbia Basin Development League (CBDL) Board
Meeting (ATEC, BBCC)

THURSDAY, SEPTEMBER 21, 2017

- 9:00 a.m. – 9:30 a.m. R Stevens, WRCIP Fiscal Committee Conference Call
- 10:00 a.m. – 12:00 p.m. C Carter at QUADCO Meeting (Public Works)
- 2:00 p.m. – 5:00 p.m. R Stevens at Transportation Improvement Board Meeting (Courtyard
Marriot, Walla Walla)
- 6:00 p.m. – 8:00 p.m. C Carter at Sheriff's Town Hall Meeting (Fire District No. 7,
Lakeview/Soap Lake)
- 6:30 p.m. – 8:00 p.m. T Taylor at Grant Transit Authority (GTA) Board Meeting (Multi Modal
Transportation Center, Moses Lake)

FRIDAY, SEPTEMBER 22, 2017

- 9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board Meeting (Courtyard
Marriot, Walla Walla)
- 1:00 p.m. – 4:30 p.m. C Carter at Legislative Steering Committee Meeting (Kittitas County
Event Center – Armory Main Hall)