

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

---

### **MONDAY, NOVEMBER 13, 2017**

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 23)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*).
3. **Anticipating:** Hartline Police Protection and Law Enforcement Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Town of Hartline. Term is from date of final signature to August 31, 2018.
4. **Anticipating:** 2018-2019 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun, known as Calhoun Investigative Services. Term is January 1, 2018 through December 31, 2019.
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael V. Felice. Term is January 1, 2018 through December 31, 2019.
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019.
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), between Grant County and Dovie Sigle. Term is January 1, 2018 through December 31, 2019.
8. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019.
9. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019.
10. **Anticipating:** Grant County Juvenile and Youth Services Snow Removal Service Contract between Kevin Judkins of DJ's Lawn Care and Maintenance, and Grant County, by and through its Youth Services department. Term is from date of final signature to November 15, 2018.
11. **Anticipating:** 2018 Grant County Fishing Map Insert Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018.
12. **Anticipating:** 2018 Eastern Washington Vacation/Travel Planner Agreement between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. Term is December 1, 2017 through November 30, 2018.
13. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda  
Week of November 13, 2017**

14. **Anticipating [Contract number unknown at this time]:** Washington State Department of Commerce contract for Victims and Survivors with Grant County, by and through its New Hope Domestic Violence and Sexual Assault Services department. Funds will be used to hire a therapist and purchase a vehicle for New Hope. Funding is for \$193,190.60 with a term of November 1, 2017 through June 30, 2019.
15. Town of Coulee City request for deadline extension on Strategic Infrastructure Project (SIP) # 2016-12, Park Master Plan, from February 1, 2017 to December 31, 2017. Note from ASC: This project is progressing and the BOCC approved Payment Installment #1 in the amount of \$17,800 on September 5<sup>th</sup>; the deadline extension is a housekeeping matter.
16. City of George request for deadline extension on Strategic Infrastructure Project (SIP) #2015-06, Industrial Park #5 Street and Infrastructure Improvements, from December 31, 2017 to December 31, 2018.
17. City of George request for deadline extension on Strategic Infrastructure Project (SIP) #2016-11, Industrial Park #5 Water System Improvements (Phase 4), from January 3, 2018 to December 31, 2018.
18. Through the Grant County Human Resources Department: LifeLock Employer Benefit Agreement dated November 7, 2017 between Grant County and LifeLock, for voluntary benefits to eligible persons (with employee cost and employer cost plans) Term is from date of final signature and continue for a period of one (1) year, unless earlier terminated as otherwise provided in the agreement, with automatic renewal for successive one (1) year periods
19. Through the Human Resources Department: Sun Life Assurance Company of Canada (a member of the Sun Life Financial group of companies), Application for Stop-Loss Insurance for medical and prescription drug benefits. Anticipated policy effective date is January 1, 2018.
20. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services.
21. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD).
22. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the following SIP Projects:
  - a. SIP #2017-01, City of Soap Lake, *Paul Lauzier Community Park Renovation* for approval of the City's request for \$72,700 in SIP grant funding;
  - b. SIP #2017-02, Port of Hartline, *Hartline Fuel Facility Upgrade* for approval of the Port's request for a \$39,208.67 grant; and
  - c. SIP #2017-03, City of George, *Industrial Park No. 5 Water System Improvements* for approval of the City's request to approve a funding amendment to transfer the previously approved \$100,000 grant from SIP #2015-06 to SIP #2017-03.
23. **Anticipating:** BOCC Resolution in re Strategic Infrastructure Program (hereafter "SIP") Advisory Committee Recommendations for Funding (SIP Nos. 2017-01, 2017-02, and 2017-03).

**Grant County Commissioners Agenda  
Week of November 13, 2017**

10:00 a.m. – 10:20 a.m.	Public Defense and Law Library Budget Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period
11:00 a.m. – 11:45 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works)
1:00 p.m. – 1:30 p.m.	Modern Benefit Solutions re: Voluntary Benefits
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor's Office Update
2:00 p.m. – 3:00 p.m.	2018 Budget Discussion
3:00 p.m. – 3:20 p.m.	Consent Agenda (Items 1 through 15)

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners October 16, 2017 Minutes for approval.
3. Request from the Health and Wellness Committee to approve the recommendation from the county's new benefits broker, HUB International NW, and change the 2018 health benefits as follows:
  - a. Replace Premera with new third party administrator, Healthcare Management Administrators (HMA)
  - b. Change Preferred Provider Organization (PPO) from Blue Cross to Blue Shield
  - c. Replace Stop-Loss insurer VOYA with Sun Life, and raise the individual deductible to \$250,000
  - d. Implement Renalogic program

The HWC members hold the understanding that even though the changes indicated in Option 3 are significant, there are many elements of the current health benefits program that would not change. Those elements include:

- No change to employee rate structure – HUB indicated there is no need for a budget increase in 2018
  - No change to what benefits and services are covered by the health program
  - No change to plan design - the Core plan and Buy-up plan remain as configured in 2017
  - No change to dental coverage or administrator (retaining Delta)
  - No change to vision coverage
4. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-01) in the amount of \$14,525.66.
  5. Budget extension request from the Tourism Commission in the amount of \$13,000.00 from Tourism beginning fund balance (114.156) for Professional Services and Communication expenses not budgeted for.
  6. Request for letter of support for the Lower Snake River Dams and Salmon Recovery.

**Grant County Commissioners Agenda  
Week of November 13, 2017**

**NEW HOPE**

7. Budget Extension request in the amount of \$142,349.50 due to an increase in revenues from VOCA increases to current grants, new funding sources and successful fulfillment of new grant applications.
8. Request for out of state travel for David Helvey to attend the Western Regional Children's Advocacy Center Training on Facilitation of Multi-Disciplinary teams from December 4 – 8, 2017 in San Diego, CA.

**JUVENILE COURT AND YOUTH SERVICES**

9. Request to transfer unused Trial Court Improvement monies in the amount of \$10,800.00 that were approved in their capital outlay budget for video/audio conferencing, and use them for the HVAC System Cleaning project that was bid above their budget amount for that capital project.
10. Recommendation to award the bid for the Moses Lake Satellite Security System to Advanced Protection Services in the amount of \$12,433.27. This project was approved in their capital expenditures budget for the amount of \$8,000.00. If approved, they request to transfer unused Trial Court Improvement monies to this project.

**PLANNING DEPARTMENT**

11. Budget extension request in the amount of \$5,980.00 from the current expense fund to purchase SG SMARTConnect Merchant software and associated training from Paladin Data and Point and Pay.

**SHERIFF'S OFFICE**

12. Budget extension request in the amount of \$74,985.00 to receive reimbursement funds from Coulee City School District and Live Nation for overtime wages (Fund 001.114).

**CORONER'S OFFICE**

13. Request for signature on qty. 2 Property Transaction Forms to surplus Autopsy Chassis tops (table tops) and 2-Executive Desks. These items have already been disposed of.

**GRANT INTEGRATED SERVICES**

14. Request for letter of support to support the funding request by the Managed Care Organizations (MCO) and Beacon for startup funds for new mental health beds in Grant County.

**HUMAN RESOURCES**

15. Benefits renewal decision for the 2018 plan year and Recommendation of the Health and Wellness Committee and the Human Resources Director on decisions impacting the 2018 healthcare plan as follows:

**Grant County Commissioners Agenda  
Week of November 13, 2017**

- a. The County benefits program will move from a “bundled” contract to an “unbundled” contract.
  - i. Historically Grant County has utilized Premera as its claims processor and, due to the structure of Premera’s contract, limits the County’s ability to select key providers (such as pharmacy).
- b. Move claims processing services from Premera to Healthcare Management Administrator (HMA).
- c. Move stop-loss coverage from Voya to Sun Life.
  - i. The ISL (individual stop loss) will increase from \$225,000 to \$250,000.
- d. The pharmacy program will move from Express Scripts to CVS;
- e. The County will contract with Renalogic to provide focused case management and support for end-stage renal disease (ESRD).
  - i. This specific condition has had a major impact on our claims history over the last two years. There are options available that will limit expense while providing the same care for the patient. Renalogic guides the patient through those decisions and monitors the billing for services.
- f. Contribution rates (both employee and employer) will continue at the 2017 level.
- g. The move to unbundled services may result in further changes in individual providers (such as for FSA). This will be brought back to the Board for discussion.

3:30 p.m. – 3:50 p.m. J Tincher, Public Works Update (Items 1 through 5)

- 1. Execution of Contracts: Dodson Road Overlay Project awarded to Central Washington Asphalt of Moses Lake, WA for the bid amount of \$1,370,397.79
- 2. Quote Award: Carbide Cutting Edges/Blade
- 3. Request for the Public Works Director / County Road Engineer to have Signature Authority on an Agreement for Release of Water Allotment with the Quincy-Columbia Basin Irrigation District regarding the Columbia Basin Project.
- 4. Request to purchase a 2018 Dodge Grand Caravan for New Hope through a Department of Enterprise Services contract.
- 5. Resolution to Initiate County Road Project Designated as CRP No. 17-06: Stratford Road State Log No. 94025 from milepost 9.23 to milepost 13.24 to be improved and will consist of earthwork, drainage, new BST surface, traffic control and other items with a finished width of 34 feet. The project starts at road 12-NE and ends at road 16-NE and is 4.01 miles long.

4:00 p.m. – 4:30 p.m. CENTRAL SERVICES

**TUESDAY, NOVEMBER 14, 2017**

10:00 a.m. – 10:30 a.m. T Taylor, Employee Issue Discussion (T Taylor Office)

10:30 a.m. – 11:00 a.m. T Taylor, Employee Issue Discussion (T Taylor Office)

**Grant County Commissioners Agenda  
Week of November 13, 2017**

**WEDNESDAY, NOVEMBER 15, 2017**

Commissioners at Washington State Association of Counties (WSAC) Conference (DoubleTree by Hilton Hotel – Seattle Airport)

8:30 a.m. – 9:00 a.m.                    R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. – 11:30 a.m.                TOURISM COMMISSION MEETING

**THURSDAY, NOVEMBER 16, 2017**

Commissioners at Washington State Association of Counties (WSAC) Conference (DoubleTree by Hilton Hotel – Seattle Airport)

2:00 p.m. – 5:00 p.m.                R Stevens at Transportation Improvement Board Meeting (Fort Vancouver Artillery Barracks, Vancouver)

**FRIDAY, NOVEMBER 17, 2017**

9:00 a.m. – 11:00 a.m.                R Stevens at Transportation Improvement Board Meeting (Fort Vancouver Artillery Barracks, Vancouver)