

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, DECEMBER 4, 2017

C Carter, Out

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 22)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Leslie Nellerroe of Nossman, LLP for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is from date of final signature through December 31, 2019.
3. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*).
4. **Anticipating [Note: Name of the agreement and details yet to be determined]:** Grant County Museum Lease Agreement between Grant County, Washington, and the Grant County Historical Museum for the property located at 742 Basin Street NW, Ephrata, Washington.
5. **Anticipating:** Hartline Police Protection and Law Enforcement Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Town of Hartline. Term is from date of final signature to August 31, 2018.
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael V. Felice. Term is January 1, 2018 through December 31, 2019.
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019.
8. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019.
9. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019.
10. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018.
11. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda**

**Week of December 4, 2017**

12. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD).
13. **Anticipating:** 2018 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2018 through December 31, 2018 with a contract cap of \$310,000 (for both materials and services).
14. BOCC Chair signature on Equal Employment Opportunity Commission State and Local Government Information (EEO-4) form for Grant County's administrative employee data on the Washington State Department of Commerce Community Development Block Grant (CDBG) Program's *Public Services Grant* No. 17-62210-005.
15. Letter of Intent (LOI) between Grant County and Credible Behavioral Health Software on behalf of Grant Integrated Services for its new electronic health records management. Contract term is seven (7) years, not including the implementation period which begins after signature of the LOI.
16. BOCC signature on Washington State Department of Social & Health Services (DSHS) Contractor Intake form for Grant County, by and through Grant Integrated Services.
17. Reimbursement Request #5 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through the Grant County Housing Authority, in the amount of \$23,434.72.
18. Washington State Department of Commerce Grant Agreement with Grant County, by and through New Hope Domestic Violence and Sexual Assault Services, for Services for Victims and Survivors: Addressing Unmet Victim Service Needs (VOCA), Grant No. F17-31219-511 for funding in the amount of \$93,095.00 with a term of November 1, 2017 through June 30, 2019.
19. Washington State Department of Commerce Grant Agreement with Grant County, by and through New Hope Domestic Violence and Sexual Assault Services, for FFY 2017 Violence Against Women STOP Grant Program, Grant No. F17-31103-047 for funding in the amount of \$33,178.00 with a term of January 1 through December 31, 2018.
20. **Anticipating:** Interlocal Investment Services Agreement with the Columbia Basin Hydropower, to participate in the County Investment Pool. Term of the agreement is from date of signature to December 31, 2022.
21. Hartline Police Protection and Law Enforcement Services Agreement with Grant County, by and between the Sheriff's Office and the Town of Hartline to provide police protection and law enforcement within the corporate limits of the town. Term is through August 31, 2018.
22. Grant County Historical Society Lease Agreement for the purpose of leasing certain real property for the operation of a museum for the benefit of the public. Property is located at 742 Basin Street, Ephrata, WA.

9:30 a.m. – 9:50 a.m. D Hooper, Planning Department Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

**Grant County Commissioners Agenda  
Week of December 4, 2017**

11:00 a.m. – 11:50 a.m. S Fode, New Hope Update

- Shelter update
- Project with local Rotary clubs
- Shelter Security

11:00 a.m. – 1:00 p.m. KIETH SIEBERT GOING AWAY PARTY (Multi Purpose Room)

11:30 a.m. – 11:50 a.m. W Swanson, Juvenile Court and Youth Services Update

1:30 p.m. – 2:00 p.m. Open Record Public Hearing, 2018 Grant County Budget Adoption, Capital Facilities Plan Adoption, and Make Tax Levies

3:00 p.m. – 4:30 p.m. T Taylor at North Central Washington Behavioral Health Organization Meeting (GrIS, Moses Lake)

**TUESDAY, DECEMBER 5, 2017**

C Carter, Out

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 15)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers.

**TREASURER'S OFFICE**

2. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,435.00.

**Grant County Commissioners Agenda  
Week of December 4, 2017**

**WSU EXTENSION**

3. Request for out of state travel throughout 2018 for their employees to travel to WSU in Hermiston, OR and Moscow, ID. Employees frequently travel to these locations to conduct their jobs. This blanket approval will be in place of requesting travel for each individual travel date.

**JUVENILE COURT AND YOUTH SERVICES**

4. *Held from the November 21, 2017 Consent Agenda:* Recommendation to award the bid for the Moses Lake Satellite Security System to Advanced Protection Services in the amount of \$12,433.27. This project was approved in their capital expenditures budget for the amount of \$8,000.00. If approved, they request to transfer unused Trial Court Improvement monies to this project.

**AUDITOR'S OFFICE – ELECTIONS DEPARTMENT**

5. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Trisha Stevens, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process. This is for the Special Election to be held on February 13, 2018.
6. Designation of County Commissioner Richard Stevens to serve as the County Legislative Authority on the Canvassing Board for the General Election to be held on February 13, 2018.

**FAIRGROUNDS**

7. Letter of reappointment for Terry Sell to the Fair Advisory Committee.

**CENTRAL SERVICES**

8. Request for out of state travel for Tom Gaines, Kevin Davis, and Pete Wyatt to attend the 2018 Facility Dude Conference from March 18 – 21, 2018 in San Diego, CA.

**TECHNOLOGY SERVICES**

9. Request for signature on Property Transaction Form to surplus a Tablet – Asus Transformer T100TA Hybrid. This item was lost and department has been unable to locate it.

**DISTRICT COURT**

10. Request for signature on Property Transaction form to surplus a Fax – Panafax UF 585 Laser Fax Machine. This item is outdated and no longer used.

**AUDITOR'S OFFICE**

**Grant County Commissioners Agenda  
Week of December 4, 2017**

11. Request for signature on Property Transaction form to surplus a Check Form Signer. This item was lost/misplaced during construction to the accounting office.
12. Request for signature on Property Transaction form to surplus Equipment – Binding Machine. This item was lost/misplaced during construction to the accounting office.
13. Request for signature on Property Transaction form to surplus a Bar Code Scanner. This item is broken and unusable.

**SHERIFF'S OFFICE**

14. Request for budget extension in the amount of \$10,300.00 to purchase a new Crossmatch Ten-Print Palm Print Livescan. Funding will come from the Sheriff's Surplus budget (140-000).

**GRANT INTEGRATED SERVICES**

15. Request to surplus miscellaneous computer equipment items to be delivered to TruRecycle for disposal. If approved, a public hearing will be scheduled.

**WEDNESDAY, DECEMBER 6, 2017**

C Carter and R Stevens, Out

12:00 p.m. – 1:00 p.m.            T Taylor at Court Security Committee Meeting (Multi-Purpose Room)

7:00 p.m. – 9:00 p.m.            PLANNING COMMISSION

**THURSDAY, DECEMBER 7, 2017**

No meetings held

6:00 p.m. – 7:30 p.m.            FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**FRIDAY, December 8, 2017**

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**Grant County Commissioners Agenda**  
**Week of December 4, 2017**

No meetings held