

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, DECEMBER 18, 2017**

9:00 a.m. – 9:20 a.m.

J Strickler, ASC Update and Misc BOCC Action (Items 1 through 16)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Leslie Nellermoe of Nossman, LLP for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is from date of final signature through December 31, 2019.
3. **Anticipating [Note: Name of the agreement and details yet to be determined].** Regarding the City of Quincy agreeing with Grant County for payment of a portion of the Quincy Valley Medical Center debt (*registered warrants for hospital*).
4. **Anticipating:** Grant County Historical Society Lease Agreement with Grant County, Washington, for the Museum property located at 742 Basin Street NW, Ephrata, Washington.
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2018 through December 31, 2019.
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Clarke Tibbits. Term is January 1, 2018 through December 31, 2019.
7. **Anticipating:** 2018-2019 Professional Services Agreement, Conflicts/Overflow Investigator, between Grant County and Gary T. Way, known as Way Investigations. Term is January 1, 2018 through December 31, 2019.
8. **Anticipating:** 2018 Animal Shelter Contract between Grant County, Washington, and Grant County Animal Outreach, Inc. Term is January 1, 2018 through December 31, 2018.
9. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Healthcare Management Administrators (HMA), the County's new Third-Party Administrator. The agreement serves to replace Premera as the County's claims processor and Infinisource as the County's COBRA administrator, permitting the County to unbundle its healthcare services.
10. **Anticipating through the Human Resources Department [Note: Name of the agreement and details may slightly differ from this entry]:** Agreement between Grant County and Renalogic, a specialty medical provider for End-Stage Renal Disease (ESRD).
11. **Anticipating:** Contract between Grant County and Del-Sol, Inc. for custodial duties in various County locations, pursuant to the Custodial Request For Proposals (RFP). The Contract is administered through the County's Central Services department. Term is January 1, 2018 through December 31, 2020, subject to the Contract's terms of paragraph 3.2 and is in the amount of \$253,167.12 per year.
12. Addendum to Contract No. SRW05358 between Grant County and Otis Elevator Company, to:  
(1) add new courthouse elevator (machine # AEL467) to the existing service agreement for

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

**Grant County Commissioners Agenda  
Week of December 18, 2017**

\$250.00 per month; and (2) reduce the price on elevator machine #D59370 to \$250.00 per month from modernization. The Addendum takes effect January 1, 2018.

13. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during November of 2017 on Washington State Department of Corrections contract in the amount of \$228.75.
14. Request from the City of George on Strategic Infrastructure Program (SIP) #2016-11, *Industrial Park No. 5 Water System Improvements*, for reimbursements to be made in three (3) installments (due to limited cash reserves that can be advanced towards timely payment of project invoices).
15. Request to create resolution to rescind 1996 *Safety/Risk Management Policies & Procedures Manual* from the Grant County Central Safety Committee project review team.
16. **Anticipating: [Note: Name of the agreement and/or details unavailable at time of entry]** Contract between Grant County and Martin Hall for housing juvenile offenders. Term is January 1 through December 31, 2018.

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| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting  |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period  |
| 11:30 a.m. – 11:50 a.m. | District Court Update  |
| 1:00 p.m. – 1:20 p.m.   | T Taylor with Judge Antosz, Security in Superior Court Discussion (T Taylor Office)  |
| 1:30 p.m. – 2:20 p.m.   | Grant Integrated Services Update   |
|                         | <ol style="list-style-type: none"><li>1. Fully Integrated Managed Care Update</li><li>2. Ephrata Location</li><li>3. Senator Warnick update</li><li>4. Financials</li><li>5. Foundational Community Services</li></ol> |
| 2:30 p.m. – 3:20 p.m.   | J Gingrich, Veteran’s Services – Policy Discussion   |

**TUESDAY, DECEMBER 19, 2017**

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| 9:00 a.m. – 9:50 a.m.   | K Eslinger, Human Resources Update |
| 10:00 a.m. – 10:50 a.m. | M Webb, Fairgrounds Update         |

**Grant County Commissioners Agenda  
Week of December 18, 2017**

11:00 a.m. – 11:10 a.m. Open Record Public Hearing, Sheriff's Office, Tourism Commission, Planning Department, Economic Enhancement, and New Hope Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office in the amount of \$74,985.00 to receive reimbursement funds from Coulee City School District and Live Nation for overtime wages (Fund 001.114).
- Sheriff's Office in the amount of \$12,100.00 to receive reimbursement funds from the Washington State Patrol for Marijuana Eradication and over time paid.
- Tourism Commission in the amount of \$13,000.00 from Tourism beginning fund balance (114.156) for Professional Services and Communication expenses not budgeted for.
- Planning Department in the amount of \$5,980.00 from the current expense fund to purchase SG SMARTConnect Merchant software and associated training from Paladin Data and Point and Pay.
- New Hope in the amount of \$142,349.50 due to an increase in revenues from VOCA increases to current grants, new funding sources and successful fulfillment of new grant applications.

11:30 a.m. – 11:50 a.m. B Mayo, Grant County Economic Development Council Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 2)

1. Authorization to Call for Bids: Herbicide Materials 2018 with a bid opening date of January 9, 2018 @ 1:30 pm
2. Resolution/Notice of Hearing: Vacation of Right of Way known as T-NE from Wheeler Road to 4-NE with a hearing date set for January 23, 2018 @ 1:45 pm

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 9)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers.

**HUMAN RESOURCES**

2. Recommendation Memorandum regarding a request from Kevin Davis, Facilities & Maintenance, for an exception to the Annual Leave Maximum and carry over 80 hours of annual leave into 2018. The Director recommends approval.

**Grant County Commissioners Agenda  
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**FACILITIES & MAINTENANCE**

3. Request to surplus 4 – St. Johns workstations, Shelving Unit, Steel Shelving Unit and File Cabinet. The majority of the items were broken desks that have been taken to the landfill. The other items were broken and of no use and have also been taken to the landfill.

**VETERAN SERVICES**

4. Recommendation by the Veteran Service Coordinator to fill a vacancy on the Grant County Veterans Advisory Board that was created when Rod Davis resigned. After reviewing applications the Coordinator would like to recommend Carrie McCormick to this board.

**DEVELOPMENT SERVICES**

5. Request for out of state travel for Damien Hooper to attend the American Planning Association Conference from Saturday, April 21 through Tuesday, April 24, 2018 in New Orleans, LA.

**GRANT INTEGRATED SERVICES**

6. Request for signature on Vehicle Bill of Sale for a used Ford Econoline motor home that is being purchased from Amerigroup Florida, Inc. that will be used for services around Grant County.

**SHERIFF'S OFFICE – INTERAGENCY NARCOTICS ENFORCEMENT TEAM (INET)**

7. Request for signature on Property Transaction Form to surplus an evidence alarm system, Asset ID 102626. This item has been taken to the landfill.

**TECHNOLOGY SERVICES**

8. Request for signature on Property Transaction Forms to surplus the following items: HP Laserjet Enterprise P3015X printer, Pesom Powerlire S5 Projector and Equipment, Projector, HP ProBook 6560B HP Laptop, Axis 223 Netcam Camera, and Axis Network Camera. These items were lost and department has been unable to locate.
9. Request for signature on Property Transaction Forms to surplus the following items: 2 each Axis P5534 NTWK PTZ Camera. These two cameras are lost and department has been unable to locate.

3:30 p.m. – 4:00 p.m.

T Jones, Washington State Traffic Commission Proposal

**WEDNESDAY, DECEMBER 20, 2017**

T Taylor, Out

8:30 – 9:00 a.m.

R Stevens, WRCIP Fiscal Committee Conference Call

**THURSDAY, DECEMBER 21, 2017**

T Taylor, Out

6:30 p.m. – 7:30 p.m.                      R Stevens at Grant Transit Authority Board Meeting (Moses Lake Office)

**FRIDAY, DECEMBER 22, 2017**

Christmas Holiday Observed, Courthouse Closed