

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 3, 2018

T Taylor at Japan Sister Cities Visit (Japan)

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 11)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Grant County Juvenile and Youth Services Snow Removal Service Contract between Kevin Judkins of KJ's Lawn Care and Maintenance, and Grant County Youth Services department.
3. **Anticipating:** Amendment to Contract between Grant County and Del-Sol, Inc. adding custodial duties at Grant Integrated Services). The Contract is administered through the County's Central Services Department.
4. **Anticipating:** Interlocal Agreement between Grant County and the Soap Lake School District Regarding a loan to the Soap Lake School District in the amount of \$116,000 for a new school bus.
5. **Anticipating:** Resolution Authorizing Execution of Interlocal Agreement between Grant County and the Soap Lake School District Regarding a loan to the school district in the amount of \$116,000 for a new school bus.
6. For signature by the BOCC, United States Department of the Interior Bureau of Reclamation, Columbia Basin Project, and Grant County Tourism, license to install and maintain an information kiosk on Bureau of Reclamation land at Banks Lake. Term is date of signature for a period of ten years.
7. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during June, 2018 in the amount of \$228.75 and October, 2018 in the amount of \$457.50 for a total of \$686.25 on Washington State Department of Corrections (DOSAs) contract.
8. **Anticipating:** 2019 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2019 through December 31, 2019.
9. Amendment Number A to Washington State Department of Commerce Grant Agreement with New Hope Domestic Violence and Sexual Assault Services, for Services for Victims and Survivors: Addressing Unmet Victim Service Needs (VOCA), Grant No. F17-31219-511. The purpose of the amendment is modify the budget by shifting funds between line items. There is no increase or decrease in grant funding.
10. Amendment No. 3 to Washington State Health Care Authority Contract No. 1763-94250, which adds Quincy Prevention to the Grant Integrated Services contract. Total contract amount will be \$295,827.00. Amendment start date is November 1, 2018 and contract ends on June 30, 2019.
11. AIA Document G802-2007, Amendment to Professional Services Agreement No. 1 between Owner (Grant Integrated Services) and Design West Architects, for residential treatment facility – exam room & emergency power revisions.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of December 3, 2018**

- 9:30 a.m. – 10:00 a.m. Open Record Public Hearing, 2019 Grant County Budget Adoption, Capital Facilities Plan Adoption, Make Tax Levies and set Noxious Weed Board Land Classifications
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:20 a.m. S Fode, New Hope Update
- Shelter update
 - Accreditation Final report
 - Domestic Violence Housing First Longitudinal Study
 - Courthouse Facility Dog
 - Waiver for New Hope's HR fees
- 11:30 a.m. – 11:40 a.m. Open Record Public Hearing, Sheriff's Office and Auditor's Office Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office in the amount of \$52,223.00 to cover the costs associated with the transfer of the Code Enforcement position from the Planning Department to the Sheriff's Office. This will cover salaries and benefits.
- Auditor's Office – Elections Department in the amount of \$1,500,000.00 for the short term loan that was approved by the Commissioners on April 17, 2018 from the Solid Waste Fund #401 to the Current Expense Fund #001 to cover payroll and expenses.
- Sheriff's Office in the amount of \$5,086.49 to cover the costs associated with the purchase of miscellaneous equipment for their K-9 program, using private donations through the Columbia Basin Foundation.
- Sheriff's Office in the amount of \$9,120.00 to cover the cost associated with the purchase of miscellaneous traffic safety equipment, using reimbursement funds from the Washington Association of Sheriffs and Police Chiefs (WASPC) through their annual Traffic Safety Equipment Grant program.
- Sheriff's Office in the amount of \$157,344.00 (\$148,211.00 to the Sheriff's Budget and \$9,133.00 to the Jail Budget) to cover the costs associated with overtime and mileage/vehicle fees related to their work at the Gorge Amphitheater, reimbursed by Live Nation.
- Sheriff's Office in the amount of \$254,586.00 to cover the costs associated with the wages and benefits for three deputies and the costs associated with providing them with patrol vehicles and equipment specific to their assignment. \$250,086.00 will be reimbursed from the Washington Traffic Safety Commission (WTSC) through a Traffic Safety Team grant, passed though from the United States Department of Transportation National Highway Traffic Safety Administration.

**Grant County Commissioners Agenda
Week of December 3, 2018**

1:00 p.m. – 1:30 p.m. Open Record Public Hearing, Vacation of 2 Parcels within the Schawana Plat Common Area – Lots 9 and 10 / Block 15

Parcel Nos. 071945000 and 071946000.

1:30 p.m. – 2:00 p.m. Public Defense Update

- Renewal/changes of the expiring public defense professional services agreements in both District and Juvenile Courts:
 - Increase in amounts to cover cost of living increase
 - Duration
 - Specific providers
 - Updating clauses and term to conform to past convention
 - Any other concerns.
- Support Staff needs, hiring
- Attorney needs, temporary needs, staff attorneys
- Caseload compliance updates, compliance with Standards of Public Defense
- Award of grant funds and agreement for use with Washington State Office of Public Defense
- Participation on/with various defense organizations.
- General Public Defense issues and discussion

TUESDAY, DECEMBER 4, 2018

T Taylor at Japan Sister Cities Visit (Japan)

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 10:10 a.m. Open Record Public Hearing, Pubic Defense and Auditor’s Office Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

- Public Defense in the amount of \$5,340.60 to purchase a new copy machine / printer from Business Interiors and Equipment for the Law Library.
- Auditor’s Office in the amount of \$116,000.00 for a loan to the Soap Lake School District to purchase a school bus with levied funds.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

**Grant County Commissioners Agenda
Week of December 3, 2018**

- 1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update
- 2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 11)

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers.
2. Commissioners November 5 and 12, 2018 Minutes for approval.
3. Resolution to declare surplus Grant County Property located within the Schawana Plat: Parcel #071945000 Lot 9, Block 15; and Parcel #071946000 Lot 10, Block 15.
4. Letters of appointment for Trinidad Pena and Shelly Lewis to the Fair Advisory Committee for 3 year terms beginning January 1, 2019 – December 31, 2022.
5. Surplus Request form from Veterans Services for an EZ Pro Audio Sound System (Asset ID# 105339) to repurpose to the American Legion Post 157, Electric City.

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.
7. Request for the following year-end budget extensions:
 - a. Jail Concessions Fund #112.154 in the amount of \$10,000.00 to cover excess expenses incurred during 2018.
 - b. Fairground Fund #116.159 in the amount of \$116,000.00 to cover excess wages/benefits and operating expenses incurred during 2018.
 - c. Affordable Housing Fund #129.171 in the amount of \$10,845.00 to cover additional expenses due to a fee increase that was not included in the 2018 budget.
 - d. Homeless Housing Fund #130.172 in the amount of \$80,925.00 to cover additional expenses due to a fee increase that was not included in the 2018 budget.
 - e. Dispute Resolution Fund #136.187 in the amount of \$3,500.00 for excess external legal services incurred during 2018.
 - f. Building Department Fund #138.116 in the amount of \$50,000.00 to cover excess wages/benefits and operating expenses incurred during 2018.
 - g. Courthouse Improvement Fund #308.000 in the amount of \$167,963.41 for the difference in the 2018 budgeted amount and the balance that should have been carried forward for this fund.
8. Request for permission to publish an RFQ for Architectural and Engineering Services (On-Call) for fee services less than \$75,000.00. This would provide Grant County with a list of qualified architectural firms for departments to select from.

CORONER’S OFFICE

9. Surplus Request form for their LEER Truck Canopy (Asset ID# 105604) that was sold through a Public Works auction.

**Grant County Commissioners Agenda
Week of December 3, 2018**

FAIRGROUNDS

10. Surplus Request form for a Scale – Toledo Overhead Lever, Dial Head (Asset ID# 101404) that will be disposed of via the landfill.

SHERIFF'S OFFICE

11. Surplus Request form for a Weapon – Glock Semi-Automatic Pistol, Serial Number VSL749 (Asset ID# 105184) to be sold.

7:00 p.m. – 8:00 p.m. R Stevens and C Carter at Homelessness Public Forum (Moses Lake City Council Chambers)

WEDNESDAY, DECEMBER 5, 2018

T Taylor at Japan Sister Cities Visit (Japan)

THURSDAY, DECEMBER 6, 2018

T Taylor at Japan Sister Cities Visit (Japan)

R Stevens, Out

11:00 a.m. – 12:00 p.m. C Carter at Sheriff's Office Grant Award Presentation from WA Traffic Safety Commission and Central Basin Traffic Safety Task Force (Sheriff's Substation, Moses Lake)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY BOARD MEETING

FRIDAY, DECEMBER 7, 2018

R Stevens, Out

1:30 p.m. – 3:00 p.m. C Carter at Kittitas County Commissioner Obie O'Brien Retirement Celebration (Ellensburg)