

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, JANUARY 14, 2019**

9:00 a.m. – 9:20 a.m.

J Hammond, ASC Update and Misc BOCC Action (Items 1 through 11)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Resolution Authorizing Executing of Interlocal Agreement between Grant County (Public Works) and Adams County for future maintenance and improvement to the County Roads lying on the boundary between Grant and Adams Counties.
3. Reimbursement Request #18 on Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 17-46108-10, administered through Grant County Housing Authority, in the amount of \$25,618.98.
4. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Michael Earl that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year.
5. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Paulette Burgess that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year.
6. Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Brad Thonney that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year.
7. **Anticipating:** Addendum to Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, between Grant County and Patrick Earl that was signed on December 17, 2018. Amendment is necessary to match the monthly installments to the total amount for the year.
8. BOCC Signature on Letter of Intent to the Port of Mattawa for future lease of new building for Grant Integrated Services to provide behavioral health in the Mattawa area.
9. **Anticipating:** Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during December, 2018 in the amount of \$686.25 on Washington State Department of Corrections (DOSA) contract.
10. **Anticipating:** Correction on Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during November, 2018 in the amount of \$228.75 on Washington State Department of Corrections (DOSA) contract.
11. **Anticipating:** Lease Agreement, Commercial Premises, between Grant Integrated Services, and Pablo and Elsa Cedillo for the premises located at 130 Camelia Street, Royal City, Washington, 99357, described as one-half more or less of the structure currently standing and maintained at the address. Term is February 1, 2019 through January 31, 2020 with monthly lease payments in the amount of \$850.00. A provision exists for rent renegotiation by the end of January 31, 2020 upon at least sixty (60) days written notice.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda  
Week of January 14, 2019**

9:30 a.m. – 9:50 a.m.	T Gaines, Central Services Update
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period
11:00 a.m. – 11:50 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)
1:00 p.m. – 1:20 p.m.	M McKnight, Assessor's Office Update
1:30 p.m. – 2:20 p.m.	T Leas, Big Bend Community College – Workforce Education Center Discussion
4:00 p.m. – 6:00 p.m.	Joint Meeting with Lincoln/Yakima/Kittitas and Grant Counties to consider the Appointment to the District #13 Representative Vacancy (vacated by Matt Manweller)
7:00 p.m. – 8:00 p.m.	C Carter at Quincy Valley Leadership Meeting (Fire District #3, Quincy)

**TUESDAY, JANUARY 15, 2019**

9:00 a.m. – 9:50 a.m.	K Eslinger, Human Resources Update
10:00 a.m. – 10:50 a.m.	J McKiernan, Fairgrounds Update

- Staffing status
- Foundation plan – Where we stand
- Capital purchases moving forward
- Mapping Buildings
- Eagles building status
- Ag vendor plan
- Work orders galore
- Rodeo cleanup on the 19<sup>th</sup>
- Western Fairs trip
- Ag show attendance
- Grant Writing workshop attendance

**2020 Capital ideas**

- Bathrooms for the Commercial building
- Kitchen for the Commercial building
- More Storage
- Huck Fuller refurb or replacement
- Rodeo grounds announcers booth replacement

**Grant County Commissioners Agenda  
Week of January 14, 2019**

- 11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update
- 11:30 a.m. – 11:50 a.m. P Archer, Moses Lake Food Bank discussion on CDBG General Purpose Grant
- 1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 through 5)

1. Request to purchase:
  - a. 2 each 2018 or current model year SM74-J Superior Brooms in the amount of \$142,019.52 not including sale tax from PAPE Machinery through Sourcwell Contract #032515-JDC.
  - b. 2 each 2018 or current model year Lycox Walk-N-Roll packer in the amount of \$59,656.48 not including sales tax from PAPE Machinery through Sourcwell Contract #032515-JDC.
  - c. 1 each used 2016 John Deere 772GXT motor grader in the amount of \$267,809.65 not including sale tax for PAPE Machinery through Sourcwell Contract #032515-JDC.
2. Request to purchase 4 each Roll-Rite 64000 Electric Tarp Systems in the amount of \$11,585.96 not including sale tax from Northend Truck Equipment, Inc. through DES contract #01117.
3. Request to purchase:
  - a. Assessor’s Office - 2 each 2019 Ford Escape in the amount of \$50,316.00 not including sales from Columbia Ford through DES contract #05916.
  - b. Public Works - 1 each 2019 Chevrolet 1500 Silverado 4WD Double Cab pickup in the amount of \$30,880 not including sale tax from Bud Clary Chevrolet through DES contract #05916.
  - c. Public Works -1 each 2019 Chevrolet 2500 4WD Extended Cab pickup in the amount of \$33,855.00 not including sales tax from Bud Clary Chevrolet through DES contract #05916.
  - d. Public Works -1 each 2019 Ford F-550 4WD Crew Cab chassis and up-fitting in the amount of \$52,770.00 not including sales tax from Columbia Ford through DES contract #05916.
  - e. Solid Waste - 1 each 2019 Chevrolet 2500 4WD Extended Cab pickup in the amount of \$34,565.00 not including sales tax from Bud Clary Chevrolet through DES contract #05916.
4. Interlocal Agreement between Grant County and Adams County for maintenance and management of shared county roads.
5. Recommendation to award the bid for the Herbicide Application Program 2019 project to Woodland Resource Services, Inc. in the amount of \$693,003.50. This work will be performed within county road rights-of-way and Grant County is exempt from paying sales tax on the aggregate amount of the contract.

- 2:30 p.m. – 2:50 p.m. G Alvarado, Recording Fees Discussion

**Grant County Commissioners Agenda  
Week of January 14, 2019**

3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Vacation of 2 Parcels within the Schawana Plat Common Area Lots 9 and 10/Block 15 (*continued from December 3, 2018*)

Parcel Nos. 071945000 and 071946000.

3:30 p.m. – 3:50 p.m. Consent Agenda (Items 1 through 15)

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners December 31, 2018 and AMENDED December 17, 2018 Minutes for approval.
3. Resolution to declare surplus Grant County Property located within the Schawana Plat (Parcel #071879000 Lot 7, Block 10; and Parcel #071880000 Lot 8, Block 10).
4. Letters of re-appointment for the following people to the Current Use Advisory Committee: Elliott Goodrich, Phil Isaak, Richard Callahan, and Aaron Golladay. All for a 1 year term beginning January 1, 2019 through December 31, 2019.

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.

**GRANT INTEGRATED SERVICES**

6. Request for out of state travel for Darla Boothman, Gail Goodwin and Sue Sherwood to attend a Credible Software Partner Conference from February 25 – February 28, 2019 in Arlington, VA.

**TREASURER'S OFFICE**

7. Application from Ty Sween for Resale of Tax Title property for Parcel No. 18-1594009 with a starting bid of \$6,152.48. Property is located in the north half of the southwest quarter of S 30, T 22 N, R 30 EWM. The Treasurer recommends approval of the offer and allow this parcel to be sold at public auction.

**FAIRGROUNDS**

8. Request to purchase Audio Cable Covers for the Carolyn Fischer stage in the amount of \$1,186.60 from Amazon. This was approved in their Capital Outlay budget.

**NEW HOPE**

9. Surplus Request Forms for a Conference Table (Asset ID# 101567) to be repurposed to a shelter, if the leg can be safely re-attached.

**Grant County Commissioners Agenda  
Week of January 14, 2019**

10. Surplus Request Form for a Brochure Holder (Asset ID# 102644) to be transferred to Grant Integrated Services. When New Hope moved from their building to their new office, this item was left behind on the wall.
11. Surplus Request Form for a Kantech Security System Controller (Asset ID# 102931) to be disposed of at the landfill. It is obsolete and no longer usable.

**JUVENILE COURT AND YOUTH SERVICES**

12. Surplus Request Form for a Windsor Vacuum (Asset ID# 104157). This item is lost/missing and cannot be located.
13. Lanier Cassette Tape Recorder (Asset ID# 100974) to be disposed of at the landfill. It is obsolete and no longer usable.

**SHERIFF'S OFFICE**

14. Surplus Request forms for Point Blank Ballistic Vests (Asset ID#'s 105572, 105574 and 105582) to be disposed of at the landfill. These vests are no longer serviceable and are expired.
15. Survival Armor Ballistic Vests (Asset ID# 104089, 104793 and 105362) to be disposed of at the landfill. These vests are no longer serviceable and are expired.

**WEDNESDAY, JANUARY 16, 2019**

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| 7:00 a.m. – 8:00 a.m.  | T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC) |
| 8:30 a.m. – 9:00 a.m.  | R Stevens, WRCIP Fiscal Committee Conference Call                                  |
| 9:30 a.m. – 11:00 a.m. | TOURISM COMMISSION MEETING   |

**THURSDAY, JANUARY 17, 2019**

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| 8:00 a.m. – 1:00 p.m.   | R Stevens at WSAC Legislative Steering Committee Meeting (Olympia)  |
| 10:00 a.m. – 11:00 a.m. | C Carter at Homeless Task Force meeting (Simplot, Moses Lake)   |
| 11:30 a.m. – 1:00 p.m.  | C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) |
| 6:30 p.m. – 8:00 p.m.   | T Taylor at Grant Transit Authority Board Meeting (Moses Lake Facility)   |

**FRIDAY, JANUARY 18, 2019**

No meetings held