

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, APRIL 15, 2019**

R Stevens, Out

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 6)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** 2019 Agreement Regarding Use of County Property for Public Purpose between Grant County and Ephrata Farmers Market for utilization of a portion of the Courthouse and surrounding area, etc. Term is June 1, 2019 through October 26, 2019.
3. License agreement between Grant County and City of Soap Lake for use of location and maintenance on City of Soap Lake property for Elections Ballot Drop Box. Term of license expires in April 2029 (10 years).
4. BOCC signature on Contract Compliance Self-Assessment – Part A Form for FY20 Emergency DV Shelter. This is not a contract, this form will be used for grant application renewal.
5. **Anticipating:** Memorandum of Understanding between Grant County and City of Ephrata making temporary use of the Ephrata City Counsel room should the Grant County Commissioner’s public meeting facility become unusable.
6. **Anticipating:** Resolution Authorizing Execution of Interlocal Agreement between Grant County and Adams County for the Odessa – County Road Bridge Replacement Planning Project.

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

11:00 a.m. – 11:10 a.m. Open Record Public Hearing, Economic Enhancement Strategic Infrastructure Fund and Sheriff’s Office – Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

- Economic Enhancement Strategic Infrastructure Ending Fund Balance (113.155) in the amount of \$125,000.00 to fund Strategic Infrastructure Program project #2019-01 for Grant County Fire District No. 3 – New Fire Station in Trinidad/Crescent Bar with a \$62,500 grant and \$62,500.00 loan
- Sheriff’s Office in the amount of \$5,204.00 for their Air Circulation project for the main jail
- Sheriff’s Office in the amount of \$14,708.86 to purchase 6- Handheld FLIR Thermal Units using Homeland Security Grant Funds

Any interested persons may appear regarding these matters.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD’S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda  
Week of April 15, 2019**

11:30 a.m. – 11:50 a.m. District Court Update

- BOCC Public Comment Meeting
  - District Court Follow Up
- 207 Jury Holding Area
  - Public Defenders/Law Library
  - Jury Trials

1:00 p.m. – 1:50 p.m. Grant Integrated Services Update

- City View Update
- Building Maintenance Update
- Contracts
- Recruiting and Relocation Expenses
- Mental Health Professional embedded with MLPD
- Local Plan
- CJTA

3:00 p.m. – 4:00 p.m. T Taylor with K Eslinger (Human Resources Department)

**TUESDAY, APRIL 16, 2019**

8:45 a.m. – 9:00 a.m. Z Kennedy, Legislative Session Update – Conference Call

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 10:50 a.m. J McKiernan, Fairgrounds Update

- Staffing status
  - Becca's return
  - EC position
  - Seasonals
  - Departure
- Capital purchases moving forward
  - Red Gate Signage
  - Blue gate fencing change
- Building upgrades
  - Work has begun
  - Sheep barn upgrades
  - LED signage for callup
  - Sound system improvements

**Grant County Commissioners Agenda  
Week of April 15, 2019**

- Barn 39 and 41 ideas
  - Something similar to 46 and 47
  - Temporary stall purchase
- Fair status
  - Entertainment
  - Camping
  - Vendor registration
  - Superintendents
  - Judges
- Dude U – possibly cancelling the trip?
- Rodeo updates
- Erlandsen drone this afternoon

11:00 a.m. – 11:20 a.m.            J Gingrich, Deputy Clerk of the Board Update

1:00 p.m. – 1:20 p.m.            G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m.            J Tincher, Public Works Update (Items 1 through 6)

1. Execution of Contracts: Centerline & Shoulder Rumble Strips
2. Execution of Contract with Roadwise Inc. for the Road Stabilization 2019 project in the amount of \$119,029.06.
3. Request to County Road Department for Reimbursable Work between Grant County Port District No. 9 and Grant County to sealcoat Enterprise Street SE no later than August 2019 not to exceed a maximum of \$37,000.00.
4. Local Agency Standard Consultant Agreement (Architectural/Engineering Agreement) between Varela & Associates and Grant County for 2019 Grant County Pavement Condition Survey Rating. The amount authorized is \$60,321.00.
5. Adams County and Grant County Interlocal Agreement for the Odessa – County Road Bridge Replacement Planning Project.
6. Authorization to Call for Bids for the Road 3-NE project with a bid opening date of May 14, 2019 at 1:30 pm.

2:30 p.m. – 2:50 p.m.            Consent Agenda (Items 1 through 11)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval.
2. Commissioners March 25 and April 1, 2019 Minutes for approval.
3. Special occasion liquor license application for Desert Aire Mens Club and their event at the Snack Shack at their golf course on May 18 and 19, 2019 in Mattawa, WA; Big Bend Community College Foundation and their event at the ATEC Building at BBCC on May 18, 2019 in Moses Lake; and Boys and Girls Club of the Columbia Basin and their event at the Port of Moses Lake on May 4, 2019, from the Washington State Liquor and Cannabis Board.
4. Application in lieu of current privilege for Friends’ Riviera in Quincy, WA from the Washington State Liquor and Cannabis Board.

**Grant County Commissioners Agenda  
Week of April 15, 2019**

**WSU EXTENSION**

5. Request for out of state travel throughout 2019 for their employees to travel to WSU in Hermiston, OR and Moscow, ID. Employees frequently travel to these locations to conduct their jobs. This blanket approval will be in place of requesting travel for each individual travel date.

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.

**CENTRAL SERVICES**

7. Budget extension request in the amount of \$8,000.00 for a settlement payment to Gray and Osborne Inc. for services rendered during the Fairgrounds Sewer Project.
8. Request to proceed with the demolition of bathroom #1 at the Fairgrounds and replace it with a CXT bathroom unit. Ladd Construction and Demolition was awarded the demolition project for the amount of \$42,485.63. This project was approved in the Fairgrounds Capital Expenditure budget and costs a total of \$313,576.83.
9. Budget extension request in the amount of \$6,684.42 to purchase a new microphone array system from System Solutions NW (our current vendor for the BiAmp system and current microphones) for the Commissioners Hearing Room.

**SHERIFF'S OFFICE**

10. Out of state travel request for INET Team, Support Staff, and Supervisor's Canfield, Crowder, Messer, Mitchell, Smith to attend the 2019 Washington State Narcotics Investigators Association Conference from April 22 – 25, 2019 in Coeur d'Alene, ID.

**TECHNOLOGY SERVICES**

11. Surplus Request forms for the following equipment:

Description	Asset ID#	Manner of Disposal	Value
Copier - Digital Sharp MX-M450NA	103879	Business Interiors Trade-in for new copier	\$2,800.00
Copier - Sharp Color MX230	102840	Business Interiors Trade-in for new copier	\$10,000.00
Copier - Sharp	102611	Business Interiors Trade-in for new copier	\$3,000.00
Copier - Sharp MXM503	104005	Business Interiors Trade-in for new copier	\$5,500.00

**Grant County Commissioners Agenda  
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Copier - Sharp MX M623N	104369	Business Interiors Trade-in for new copier	\$3,500.00
Copier - Sharp MXM453N	104372	Business Interiors Trade-in for new copier	\$5,500.00

**WEDNESDAY, APRIL 17, 2019**

7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC)

8:30 a.m. – 9:00 a.m. R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. – 11:00 a.m. TOURISM COMMISSION MEETING

4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING

**THURSDAY, APRIL 18, 2019**

10:00 a.m. – 12:00 p.m. Martin Hall Juvenile Center Board Meeting (Medical Lake)

6:30 p.m. – 8:00 p.m. T Taylor at Grant Transit Authority Board Meeting (Moses Lake Facility)

**FRIDAY, APRIL 19, 2019**

1:30 p.m. – 3:30 p.m. R Stevens, WSAC Legislative Steering Committee - Webinar