

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 17, 2019

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 8)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Professional Services Agreement for Horticulture Pest and Disease Board (HPDB) Coordinator/Inspector Consultant with Jody Ann Kane. Term is June 1, 2019 through December 31, 2020.
3. **Anticipating:** Lease Agreement between Grant Integrated Services and Grant County Public Hospital District No. 5 (Mattawa Community Medical Clinic), for a building at 210 Government Road in Mattawa, Washington.
4. Washington State Department of Social and Health Services, County Program Agreement, Working Advance Long-Term Payable Agreement No. 1963-56851. Term of the agreement is July 1, 2019 through June 30, 2020.
5. Consolidated Homeless Grant Subrecipient Agreement with the Housing Authority of Grant County, for services under the Consolidated Homeless Grant (CHG) #19-46108-10. Term of the agreement is July 1, 2019 through June 30, 2021.
6. Contract with Northwest Abatement Services for duct cleaning services at the Grant County Youth Services Building in Ephrata, Washington in the amount of \$7,898.60.
7. Amendment A to Contract No. FY18-90006-001 Extension for Washington State Department of Archaeology and Historic Preservation grant for Grant County Courthouse Main Entry/Interior Rehabilitation Project. Agreement is extended to June 30, 2020.
8. **Anticipating:** Desert Aire Police Protection and Law Enforcement Services Agreement between the Grant County Sheriff's Office and the community of Desert Aire.

10:00 a.m. – 12:00 p.m. T Taylor at Moses Lake Watershed Council Meeting (Moses Lake Civic Center)

10:00 a.m. – 10:20 a.m. District Court Update

- Employee Appreciation BBQ
 - Always scheduled during Judicial Conference
- GCSO Traffic Safety Team Meeting Update
- Legislative Updates coming up in July
 - Small Claims fee and limit will increase
 - Name Change Fee will increase

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

11:00 a.m. – 5:00 p.m. C Carter, Out

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND JUNE BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD JUNE ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, JUNE BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of June 17, 2019**

TUESDAY, JUNE 18, 2019

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 10:50 a.m. J McKiernan, Fairgrounds Update

- Staffing status
 - Seasonal Employees
 - Capital purchases moving forward
 - Red Gate Signage - should be installed next week
 - Reader boards – 7 now ordered, - 6 to go
 - Cord covers to be ordered
 - Building upgrades
 - Cattle Barn upgrades – new roof
 - Eagles booth upgrades paint
 - Concrete work around food booth and bathroom 7
 - Sound system improvements
 - Southfield repairs – Nathan Cox donating sod
 - Concrete projects AAA Ready Mix donated concrete
 - Chicken pens and new building
 - Fair status
 - Entertainment – done
 - Camping registration was done in 15 minutes, Parking 5
 - Vendor registration is going well, we only have 4 booths available and that’s good considering no elections.
 - Superintendents – We have a new dog Super
 - Rodeo updates
 - Arena improvement requests on the horizon
 - Working on ideas for the water tank
 - We will need a solution for the underside of the grandstands
 - Looking at water tank
- Revenue and expense comparisons – waiting on May
- Time off request
 - I’ve been working on the grounds more to help prep
 - We are going to use Skillsource to work on some projects

11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update

11:30 a.m. – 11:40 a.m. Open Record Public Hearing, Economic Enhancement Strategic Infrastructure Program, Central Services/Fairgrounds and Sheriff’s Office Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

**Grant County Commissioners Agenda
Week of June 17, 2019**

- Sheriff's Office in the amount of \$23,858.10 to purchase two (2) SMART Boards (7386P-i5, 86"). Funding will come from two grants: a Homeland Security Grant and Law Enforcement Terrorism Prevention Activity funding grant nos. E17-074 for the FY 2016 and E18-160 for the FY2017.
- Economic Enhancement Strategic Infrastructure Program Ending Fund Balance (113.155) in the amount of \$458,500.00 to fund Strategic Infrastructure Program projects: SIP #2019-03 for Port of Moses Lake Sewer Extension project \$150,000.00 grant; SIP #2019-04 City of George Well No. 3 Generator \$122,500.00 grant and \$52,500.00 loan; and SIP #2019-05 Port of Quincy – Industrial Park No. 4 Tract 5 Frontage Improvements \$133,500.00 grant.
- Central Services in the amount of \$310,968.27 (REET funds) for the implementation of the fire suppression system at the Ardell Pavilion on the Fairgrounds.

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (1 Item)

1. Authorization to call for bids on the Lower Crab Creek Road Reconstruction Project, CRP 18-03 with a bid opening date of July 9, 2019 at 1:30 p.m.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 8)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval.
2. Commissioners June 3, 2019 Minutes for approval.
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-87) in the amount of \$39,418.67.
4. Special occasion liquor license for the Columbia Basin Rodeo Association and their event at the Fairgrounds Rodeo Facility in Moses Lake, WA from August 14 – 17, 2019, from the Washington State Liquor and Cannabis Board.
5. Budget extension request from the Administrative Services Coordinator in the amount of \$15,000.00 for WSU Extension Professional Services (001.122) Coordinator/Inspector Consultant position within the Horticultural Pest and Disease Board. Current Expense funds will be used.
6. Amendment of the appointment letter for the Criminal Justice Treatment Account (CJTA) panel: Alan White to replace Garth Dano for the Prosecuting Attorney'

SHERIFF'S OFFICE

7. Request to increase fees: Fingerprint Based Criminal History Checks from \$12.00 to \$13.25 and their Concealed Pistol Licenses from \$48.00 to \$50.00.

AUDITOR'S OFFICE - ACCOUNTING DEPARTMENT

8. Request to consolidate the Quadrennial Fund (502) into the Technology Services Fund (501). Quadrennial activities will be tracked through the use of a separate project within the Technology Services Fund. If approved, fund 502 will be closed and all final cash balances will be transferred into Fund 502.

**Grant County Commissioners Agenda
Week of June 17, 2019**

3:00 p.m. – 3:30 p.m. Department Head Review

3:30 p.m. 4:20 p.m. Grant Integrated Services Update

- Royal City – next steps
- Mattawa building/location
- Contract Consultant update
- Cityview update since we got the contract from Commerce
- IT Costs – Preparing for 2020 budget. Cost prohibitive to DCL budget.

WEDNESDAY, JUNE 19, 2019

7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)

8:30 a.m. 9:00 a.m. R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. 11:00 a.m. TOURISM COMMISSION MEETING

THURSDAY, JUNE 20, 2019

9:30 a.m. – 1:00 p.m. R Stevens at Columbia River Policy Advisory Group Meeting (Hal Holmes Center, Ellensburg)

4:00 p.m. – 5:00 p.m. T Taylor, Criminal Justice Treatment Account (CJTA) Panel Meeting

6:30 p.m. 8:00 p.m. T Taylor at Grant Transit Authority Board Meeting (Moses Lake Facility)

FRIDAY, JUNE 21, 2019

11:45 a.m. – 1:00 p.m. C Carter at Port of Chelan – Airport Service Luncheon (Port of Quincy Conference Room)