

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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### **MONDAY, FEBRUARY 3, 2020**

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

9:00 a.m. – 9:20 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 11)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. *Held from January 28<sup>th</sup> Agenda:* Request from Coulee City asking for reconsideration of the contingency placed upon them on November 18, 2019 that required a Letter of Support from the Soap Lake Hospital District for Strategic Infrastructure Program SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding.
3. **“Anticipating”** Purchasing Policy for Goods and Services – for approval.
4. **“Anticipating”** Letter of Intent for the New Mattawa building.
5. Memorandum of Agreement with Washington State University to provide an extension program. Term dates are January 1, 2020 to December 30, 2020 with a cost of \$104,728.00 through non-federal funding
6. Memorandum of Understanding with HopeSource through New Hope to make an application for OVW Transitional Housing Assistance Grants for Victims of Domestic Violence, Dating Violence, Sexual Assault & Stalking grant. Responsibilities would conclude with the grant period, anticipated to be October 1<sup>st</sup>, 2020 through September 30, 2023.
7. Change order request from Yellow Jacket Drilling Services for additional drilling work at the Grant County Landfill related to the Remedial Investigation/Feasibility Study project. The existing contract between Yellow Jacket and the Board of County Commissioners was executed in August 2019. The Change Order has been reviewed by Pacific Groundwater Group with regard to its fidelity to the project and found to be an appropriate change order.
8. Professional Services Agreement with Ellen Goodman for the purpose of completing the Adult Drug Court Discretionary Grant and consultation for Superior Court. Term dates are from February 3<sup>rd</sup>, 2020 to April 30<sup>th</sup>, 2020 or when County has submitted the 2020 grant application for a flat fee of \$10,000.00.
9. Interlocal agreement with Adams County for Engineering services for the Public Works Department. Term shall expire March 31<sup>st</sup>, 2020 and extensions shall not exceed July 31<sup>st</sup>, 2020.
10. Resolution Authorizing Executing of Interlocal Agreement with Adams County for Engineering Services for the Public Works Department.
11. Notice to the County Road Administration Board (CRAB) stating that Adams County shall be serving as the licensed professional civil engineer to perform all professional civil engineering functions during the interim period of February 1<sup>st</sup>, 2020 to no later than July 31<sup>st</sup>, 2020.

9:30 a.m. – 10:20 a.m. T Gaines, Central Services Update

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda  
Week of February 3, 2020**

11:00 a.m. – 11:20 a.m. S Fode, New Hope/Kids Hope Update

- Shelter update
- Staff Specialties—SA Accreditation Requirement for Board Training
- Open House for Kids Hope March 19
- Foreign Language opportunity

12:00 p.m. – 1:00 p.m. Commissioner’s Training Lunch

1:30 p.m. – 2:20 p.m. J Boyd, Quincy School District discussion on White Trail Road

2:30 p.m. – 3:00 p.m. C Carter, Finance Committee Meeting

**TUESDAY, FEBRUARY 4, 2020**

8:45 a.m. – 9:00 a.m. Z Kennedy / Potts and Associates, Legislative Session Update

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 4)

1. Contract Award: As a prerequisite to the contract award of Fuel Management System 2019 held on January 28, 2020, Public Works staff met with a representative from Fleet Data Systems for an in-depth review of their proposed fuel management system, including review of its hardware requirements, system capabilities, service requirements and service staff. Based on that review and a prior review of the second low bidder, I believe it is not in the public’s best interest to award the contract to the low bidder. Instead I recommend award the contract to the second low bidder meeting specifications, Mascott Equipment Company, to supply materials and installation of a Fuel Management System in the amount of \$90,207.99 not including sales tax.
2. Request to purchase 250 gallons of HMWM resin system from Kwik Bond Polymers, LLC though an Extended Purchase Option of the 2019 HMWM in the amount of \$11,548.49 not including sales tax.
3. Request to purchase for New Hope one (1) 2020 Ford F150 Extended Cab 4WD in the amount of \$34,777.97 including sales tax from Columbia Ford through a Department of Enterprise Services contract #05916.

**Grant County Commissioners Agenda  
Week of February 3, 2020**

4. Request to purchase for Public Works one (1) Polartek Dual AC Machine in the amount of \$12,867.80 not including sales tax from Snap-on Industrial through a Department of Enterprise Services NASPO Agreement #05316.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 9)

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers.
2. Commissioners October 1, 2018 Minutes REVISED and December 9, 2019 Minutes for approval.
3. Proclamation recognizing February 17, 2020 as Random Acts of Kindness Day and the week of February 16 – 23, 2020 as Random Acts of Kindness Week in Grant County.
4. Letter of reappointment to Ken Enns to the Water Conservancy Board for another six (6) year term beginning January 28, 2020 to January 27, 2026.

**FAIRGROUNDS**

5. *Some items that were held from the December 31, 2019 Consent Agenda:* Request to purchase the following capital expenditure items that were approved in their 2020 budget:
  - a. Folding rental chairs in the amount of \$2,635.98 from Belnick Company
  - b. Stacking rental chairs in the amount of \$4,003.76 from Belnick Company
  - c. Resin rental chairs in the amount of \$5,082.76 from Belnick Company
  - d. Rental Table Carts (3 rectangular and 4 round) in the amount of \$3,396.73 from Belnick Company. This is over their budgeted amount but request to use funds from another purchase
  - e. Qty. 18 - Picnic tables in the amount of \$13,125.67 from Pilot Rock. This is over their budgeted amount but request to use funds from another purchase
  - f. Qty. 16 - Stall structures in the amount of \$75,839.67 from Pearson Farm and Fence Nobel Structure
  - g. 30 - Rectangular rental tables and carts in the amount of \$3,396.73 from Belnick Company
  - h. Qty. 40 – Round rental tables in the amount of \$4,314.09 from Belnick Company
  - i. Qty. 200 – Corral Panels in the amount of \$24,453.20 from Peason Farm and Fence. This is over their budgeted amount but request to use funds from another purchase.
  - j. Ardell LED Reader board in the amount of \$44,930.00 from Ramsey Signs of Spokane
6. Request the use of Tourism Commission funding to make the following purchases:
  - \$40,000.00 for 2020 Fair Entertainment
  - \$30,000.00 for Barn 46 Floor Rebuild
  - \$20,000.00 for campground signage
7. Request for a budget transfer in the amount of \$15,000.00 from Fair and Park Charges for Services Fund #116.159.00.0000.347400000 to Fair and Park General, Charges for Services Fund #116.159.9702.2474. If approved, the \$15,000.00 will be combined with \$3,000 that was previously budgeted for a new total budget amount of \$18,000.00.

**Grant County Commissioners Agenda  
Week of February 3, 2020**

**GRANT INTEGRATED SERVICES**

8. Request to create two (2) new change funds (108.111.71) in the total amount of \$150.00: \$75.00 for their Mattawa office and \$75.00 for their Royal City office.

**DISTRICT COURT**

9. Surplus request form for a Garret Metal Detector CS5000 (Asset #100260) which is no longer functioning and will be disposed of at the landfill.

4:00 p.m. – 5:30 p.m.                      S C Carter at Royal REACH Meeting (Royal High School Library)

**WEDNESDAY, FEBRUARY 5, 2020**

4:00 p.m. – 5:00 p.m.                      VETERAN’S ADVISORY BOARD

6:00 p.m. – 8:00 p.m.                      T Taylor at WSAC Legislative Steering Committee Reception (Water Street Cafe, Olympia)

**THURSDAY, FEBRUARY 6, 2020**

8:00 a.m. – 1:00 p.m.                      T Taylor at WSAC Legislative Steering Committee Meeting (Washington Room – Pritchard Bldg, Olympia)

10:00 a.m. – 12:00 p.m.                      C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake)

6:00 p.m. – 7:00 p.m.                      FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**FRIDAY, FEBRUARY 7, 2020**

No meetings held