

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 9, 2020

8:45 a.m. – 8:55 a.m. Open Record Public Hearing, Central Services, Auditor's Office and New Hope Budget Extensions

Open Record Public Hearing to consider the following budget extension requests:

- Central Services in the amount of \$268,000.00 for a consultant contract to Soft Resource Software Consultants for the selection of an Enterprise Resource Platform to replace our current system, GP.
- Auditor's Office in the amount of \$10,250.00 for the purchase of Quartermaster software from Collective Data to track all capital assets and inventory including QUAD and all small and attractive assets.
- Auditor's Office in the amount of \$6,381.44 to receive Secretary of State Grant funds that will be used for an advertising campaign to educate voters about changes to election laws.
- New Hope in the amount of \$5,000.00 (Fund 128.170) to receive a foundation grant from Innovia Foundation to provide assistance in community outreach and the 2020 Census count.

9:00 a.m. – 9:20 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 8)

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Request to approve Personnel Policy 512 – Use of County Resources changes regarding Asset Inventory process and credit card utilization to reflect current processes and asset value levels.
3. Request to approve Personnel Policy 1502 – Procedure under General Financial Policies regarding the changing the threshold for secondary approvals for purchases from \$2,500.00 to \$5,000.00.
4. Request for waiver of the current Personnel Policy 1104.4.3 – Fire/Emergency Procedures for New Hope Offices. Property owner, Mario Padilla, supports this request with specifications regarding size and the inclusion of the auto-off safety feature if tipped over.
5. Request to increase the number of guards at Youth Services from one (1) guard and one (1) on call guard to two (2) guards for Monday's and Tuesday's. This will be included on the amendment to the current contract which will include the new cost of \$XXXX and the updated post orders.
6. **Anticipating:** Correction of scrivener's errors to Grant County Personnel Policy No. 1202 titled Travel Authorization & Expense Reimbursement.
7. **Anticipating:** New Hope Policy Update
8. Website Update discussion.

9:30 a.m. – 9:50 a.m. C Morrison, Coroner's Office discussion on County Morgue Options

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MARCH BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MARCH ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MARCH BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of March 9, 2020**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata)
- 12:00 p.m. – 1:00 p.m. T Jones, Law and Justice 3/10% Sales and Use Tax – Initial Stakeholder / Law and Justice Council Meeting
- 1:00 p.m. – 1:20 p.m. M McKnight, Assessor’s Office Update
- 1:30 p.m. – 2:20 p.m. J Nelson, D.A. Davidson – Criminal Justice 3/10% Sales and Use Tax Funding Discussion

TUESDAY, MARCH 10, 2020

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update
- 10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update
- 11:00 a.m. – 11:10 a.m. Open Record Public Hearing, CDBG Public Services and General Purpose Grant Application(s)/Closeout
- 11:30 a.m. – 11:50 a.m. B Walters, North Central Regional Library Update
- 1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 4)

1. Resolution Notice of Hearing: Declaring Certain County Owned Property Surplus and Ordering the Sale thereof with a hearing date of March 31, 2020 at 1:30 pm:

<u>VEHICLE or EQUIPMENT#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SERIAL NUMBER</u>	<u>MILEAGE or HOURS</u>
7007	2009	FORD	EXPLORER 4X4	1FMEU73809UA 33165	123,855
7008	2009	FORD	EXPLORER 4X4	1FMEU73829UA 33166	113,785
7029	2010	FORD	CROWN VICTORIA	2FABP7BV4AX13 1219	109,529
7061	2013	CHEVROLET	TAHOE 4X2	1GNLC2E0XDR31 0674	131,313

**Grant County Commissioners Agenda
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7064	2013	CHEVROLET	TAHOE 4X4	1GNSK2E00DR31 3615	144,600
7065	2013	CHEVROLET	TAHOE 4X4	1GNSK2E05DR30 8474	111,523
7081	2015	DODGE	CHARGER AWD	2C3CDXKT7FH82 0134	146,781

2. Washington State Department of Transportation Prospectus Submittal Checklist for Flashing LED Stop Signs – Phases 1 and 2 projects.
3. Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement with Nicholls Kovich Engineering, PLLC for On Call Engineering Support – Engineering Approval of Final Plat Mylars and Bridge Engineering Support on an as-needed basis for a maximum payable of \$15,000.00.
4. Request to the County Road Dept. for Reimbursable Work: between City of Quincy and Grant County for removal of excess dirt and silt from the tail water ditches up to a maximum of \$7,000.00

2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 7)

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers.
2. Commissioners February 3 and 10, 2020 Minutes for approval.
3. Resolution calling for the Washington State Legislature to fully fund The Washington State Patrol Crime Laboratory and Toxicology Laboratory.

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.

NEW HOPE

5. Out of state travel request for Carmen Aguila to attend the Nuestras Voces-National Bilingual Sexual Assault Conference from May 27 – 30, 2020 in Phoenix, AZ.

FAIRGROUNDS

6. Request to purchase lighting for the Commercial Building in the amount of \$2,637.80 from Amazon. This was approved in their capital outlay budget.
7. Request to purchase portable bleachers in the amount of \$25,838.92 from Kay Park Recreation. This was approved in their capital outlay budget.

**Grant County Commissioners Agenda
Week of March 9, 2020**

WEDNESDAY, MARCH 11, 2020

10:00 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

6:00 p.m. – 7:30 p.m. R Stevens at Health Board Meeting (Public Works, Ephrata)

THURSDAY, MARCH 12, 2020

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake)

10:00 a.m. – 12:00 p.m. R Stevens at Columbia River Caucus “Commissioners” Meeting (Holiday Inn Express, Moses Lake)

1:30 p.m. – 3:00 p.m. C Carter at Area Aging / Council of Governments Meeting (E Wenatchee Office)

FRIDAY, MARCH 13, 2020

No meetings held