

# **MINUTES**

## **GRANT COUNTY BOARD OF COMMISSIONERS**

### **MONDAY, FEBRUARY 4, 2008:**

- |                         |   |
|-------------------------|---|
| 8:30 a.m. – 8:50 a.m.   | Elected Official Roundtable Discussion  |
| 9:00 a.m. – 9:50 a.m.   | J Strickler, ASC Update/Misc. BOCC Action   |
| 10:00 a.m. – 10:15 a.m. | BOCC Office Safety Meeting  |
| 10:20 a.m. – 10:50 a.m. | Commissioners Work Session  |
|                         | <ul style="list-style-type: none"><li>• Budget Extension request from Emergency Management in the amount of \$8,319.70 to purchase a phone system for their temporary office location at the Fairgrounds</li><li>• 2008 HGAP Letter of Interest and a 2008 Spring Application for Funding between Grant County, the North Columbia Community Action Council, and the Department of Community, Trade, and Economic Development for funding available through the Homeless Grant Assistance Program</li><li>• License Agreement and Interlocal Agreement No. 150-2505 between the Grant County Sheriff's Office and the Grant County Public Utility District No. 2 to allow Grant County access to certain PUD property as part of the County's research into the potential of a wireless network</li><li>• Budget Extension request from the Sheriff's Office in the amount of \$4,000.00 to purchase 4 Radar Units with grant funds from the Washington Association of the Sheriff's and Police Chiefs (WASPC)</li><li>• 2008 animal Shelter Contract between Grant County and the Grant County Animal Outreach to provide animal shelter services for all Animals for which impounding or quarantine is authorized by the County</li></ul> |
| 11:00 a.m. – 11:50 a.m. | D Nelson, Community Development Update  |
| 12:00 p.m. – 1:00 p.m.  | Elected Official and Department Head Luncheon   |
| 1:20 p.m. – 1:50 p.m.   | J Lane, PARC Update   |
| 2:30 p.m. – 2:50 p.m.   | Closed Record Public Hearing, Sandy Mooney Minor Zone Change  |

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

### **COMMISSIONERS WORK SESSION**

The Commissioners approved the budget extension request from Emergency Management in the amount of \$8,319.70 to purchase a phone system for their temporary office location at the Fairgrounds and set the hearing for March 3, 2008 at 2:00 pm.

The Commissioners signed the 2008 HGAP Letter of Interest and a 2008 Spring Application for Funding between Grant County, the North Columbia Community Action Council, and the Department of Community, Trade, and Economic Development for funding available through the Homeless Grant Assistance Program.

The Commissioners signed the License Agreement and Interlocal Agreement No. 150-2505 between the Grant County Sheriff's Office and the Grant County Public Utility District No. 2 to allow Grant County access to certain PUD property as part of the County's research into the potential of a wireless network.

The Commissioners approved the budget extension request from the Sheriff's Office in the amount of \$4,000.00 to purchase 4 Radar Units with grant funds from the Washington Association of the Sheriff's and Police Chiefs (WASPC) and set the hearing for March 3, 2008 at 2:00 pm.

The Commissioners signed the 2008 animal Shelter Contract between Grant County and the Grant County Animal Outreach to provide animal shelter services for all Animals for which impounding or quarantine is authorized by the County.

#### **CLOSED RECORD PUBLIC HEARING, SANDY MOONEY MINOR ZONE CHANGE**

The Commissioners held a Closed Record Public Hearing regarding a Minor Zone Change application from Sandy Mooney to change one 1.92-acre parcel from Urban Residential 3 to Urban Residential 2, in order to achieve consistency between the zoning designation and the Comprehensive Plan Land-Use Designation. The parcel is located just south of Valley Rd NE, in the NW quarter of S 16, T 19 N, R 28 E, W M (Parcel no. 17-0643-018). Commissioner Carter moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 10 Findings of Fact. Commissioner Allison seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 08-007-CC).**

As there was no further business to come before the Board the session was continued until February 5, 2008.

#### **TUESDAY, FEBRUARY 5, 2008:**

C Carter at Farm Bureau Legislative Days (Olympia)

10:00 a.m. – 10:20 a.m. Lyle Stoltman, Conservation District Update

10:30 a.m. – 11:20 a.m. B West, Fairgrounds Update

12:00 p.m. – 1:00 p.m. R Stevens at Law Library Meeting

1:30 p.m. – 2:50 p.m. D Pohle, PW Update

- Execution of Contracts: Herbicide Application Program

1:45 p.m. – 1:55 p.m. Bid Opening, Equipment Contract 2008-05

2:00 p.m. – 2:10 p.m. Bid Opening, Equipment Contract 2008-06

3:00 p.m. – 3:20 p.m. S Hallstrom, PA Update

**Page 3 of 6**  
**COMMISSIONERS' MINUTES**

3:30 p.m. – 3:45 p.m.                      Consent Agenda  
4:00 p.m. – 4:20 p.m.                      S Taylor, GMHC Update

The session was continued at 9:00 a.m. with Commissioner Richard Stevens and Commissioner Allison in attendance with the Clerk of the Board. Commissioner Carter was out and excused.

**D POHLE, PUBLIC WORKS UPDATE**

The Chairman of the Board signed the Herbicide Application Program Contract with ASAP Spray.

**BID OPENING, EQUIPMENT CONTRACT ER&R 2008-05**

The Commissioners held a bid opening and received the following bids:

- |                          |             |   |
|--------------------------|-------------|---|
| • Liberty Farm & Lawn    | \$7,731.04  | Furnish & deliver Rock Rake                                       |
| • Clyde West             | \$46,152.96 | (TI) \$3,000.00 – Furnish & deliver Self<br>Propelled Power Broom |
| • ML Auto Wrecking       | \$4,556.00  | (TI) only   |
| • Mid Mountain Machinery | \$40,980.42 | Furnish & deliver dump truck                                      |
|                          | \$5,637.78  | Furnish & deliver Rock Rake                                       |
|                          | \$14,000.00 | (TI) total \$33,833.12  |
| • Rowand Machinery Co.   | \$32,154.27 | (TI) \$17,000.00  |
| • AG Enterprises Supply  | \$22,377.60 |   |

Commissioner Allison moved to turn the bids to Public Works for their review and recommendation. Commissioner Stevens seconded and the motion passed unanimously with 2 Commissioners in attendance. Commissioner Carter was out and excused.

**BID OPENING, EQUIPMENT CONTRACT 2008-06 (PORTABLE AIR COMPRESSOR AND 10 TON FLOOR JACK**

The Commissioners held a bid opening and received the following bids:

- |                         |                                |
|-------------------------|--------------------------------|
| • Gary Manufacturing    | \$2,690.00                     |
| • Sun City Auto Supply  | 1. \$1,892.57<br>2. \$3,479.78 |
| • C & J Hydraulics Inc. | 1. No bid<br>2. \$1,617.42     |
| • Central Machinery     | 1. \$2,127.79<br>2. \$2,768.80 |

Commissioner Allison moved to turn the bids to Public Works for their review and recommendation. Commissioner Stevens seconded and the motion passed unanimously with 2 Commissioners in attendance. Commissioner Carter was out and excused.

The Commissioners approved the following award recommendations and signed Contract Award Letters for:

- Furnish and deliver one 10 ton Vibratory Roller to Mid-Mountain Machinery, Inc. in the amount of \$120,767.08 including sales tax.
- Furnish and delivery two 9 Wheel Pneumatic Rollers to Mid-Mountain Machinery, Inc. in the amount of \$117,550.58 including sales tax and including trade-in offers of \$5,000 for #084, 1987 Ingersoll Rand 9 wheel, and \$8,000 for #052, 1996 Hamm GRW5.
- Furnish and delivery twenty portable litter control fences for Solid Waste to North Central Washington Fence in the amount of \$51,835.16.
- Furnish and deliver one compact four-door sedan (Assessor) to Discovery Ford in the amount of \$13,950.63.
- Furnish and deliver one mid-size four-door sedan (Youth Services) to Discovery Ford in the amount of \$18,111.98.

### **CONSENT AGENDA**

Commissioner Allison moved to approve the Consent Agenda, Commissioner Stevens seconded and the motion passed unanimously, as presented below:

#### **COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Revised Policy Memo 05-02 increasing the Mileage Reimbursement Rate from .45 cents per mile to .50 cents per mile, effective February 1, 2008.

#### **SHERIFF'S OFFICE**

Out of state travel request for Corporal Rick LaGrave to attend the "National Conference on Highway Safety Priorities" in Portland, OR April 13-15, 2008.

#### **HUMAN RESOURCES**

Recommendation for Grant Mental Healthcare to hire Judy Miller as a Therapist in the Grand Coulee office and set the starting rate of pay.

Recommendation to approve the initiation of the County sick leave donation policy for a Sheriff's department employee, Recipient 08-01, who suffers from an illness which is extraordinary in nature.

Personnel Action Request to approve the salary, wage, and/or position changes for Reagan K. Smith, Human Resources Director.

**ASSESSOR'S OFFICE**

**Resolution No. 2008-008 CC** setting the Grant County Levies for 2008 property taxes.

Resolution setting the assessment rate for the Hillcrest Lighting District and the Turnkey Lighting District. **AS THERE WERE NO CHANGES TO THE ASSESSMENT RATE, NO RESOLUTION WAS DONE.**

As there was no further business to come before the Board the session was continued until February 11, 2008.

**WEDNESDAY, FEBRUARY 6, 2008:**

C Carter at Farm Bureau Legislative Days and Affordable Housing Advisory Board Meeting (Olympia)  
L Allison at WSAC Legislative Rally Days (Olympia)  
R Stevens, Out

7:00 p.m. – 8:30 p.m.                      PLANNING COMMISSION

8:00 p.m. – 9:00 p.m.                      C Carter and L Allison at Legislative Dinner (Olympia)

**THURSDAY, FEBRUARY 7, 2008:**

C Carter at WSAC Legislative Rally Days and WSAC Brand Committee Meeting (Olympia)  
L Allison at WSAC Legislative Rally Days and Legislative Steering Committee Meeting (Olympia)  
R Stevens, Out

9:00 a.m. – 1:30 p.m.                      BOARD OF EQUALIZATION

**FRIDAY, FEBRUARY 8, 2008:**

R Stevens, Out

9:00 a.m. – 1:30 p.m.                      BOARD OF EQUALIZATION

**MISCELLANEOUS ITEMS**

The Commissioners signed the Grant County Payroll Pick-Up Sheet for January 2008.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$135,191.52, and \$248,720.02, as recorded on a listing and made available to the Board.

**Page 6 of 6**  
**COMMISSIONERS' MINUTES**

The Commissioners presented EKA Chemicals, Inc. and REC Silicon with a certificate of appreciation in recognition of Outstanding Participation and Contributions in 2007 for the Moses Lake Emergency Planning Committee.

The Commissioners approved a request for out of state travel for Dave Nelson to travel to Denver on March 16-20, 2007 for a Certified Fire and Explosion training. This training is to keep his certification current.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

\_\_\_\_\_  
Richard Stevens, Chair

\_\_\_\_\_  
LeRoy Allison

Attest:

\_\_\_\_\_  
Cindy Carter

\_\_\_\_\_  
Clerk of the Board