

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

### MONDAY, FEBRUARY 08, 2010:

8:30 a.m. – 8:50 a.m.

Elected Official Roundtable Discussion

9:00 a.m. – 9:30 a.m.

J Strickler, ASC Update/Misc. BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. BOCC Chair signature on North Columbia Community Action Council Request #14 on CTED Homeless Grant Assistance Program (HGAP), Contract #08-46108-S01, in the amount of \$17,633.95.
3. 2010 Memorandum of Agreement, Grant County – Solid Waste Employees; regarding changes to the current Working Agreement pertaining to the January 1, 2009 through December 31, 201 CBA.
4. Request from the Port of Ephrata for an extension of the project completion date on Grant County Port District #9's SIP #2008-07, Transportation/Infrastructure Enhancement Phase II, from April 13, 2010 to October 31, 2010.
5. **Anticipating:** 2010 Grant County Visitor Guide Contract between Grant County, by and through the Grant County Tourism Commission, and NW Weekend Get-Aways, LLC.
6. **Anticipating:** Subrecipient Agreement between Grant County and the Grant County Housing Authority on Washington State Department of Commerce Homelessness Prevention and Rapid Re-Housing Program (HPRP) Grant No. 10-46111-608.
7. Memorandum of Agreement between Grant County, Grant County District Court, and the District Court Employees Association for the purpose of addressing 2010 pay plan adjustments for certain employees. This agreement becomes effective January 1, 2010.

9:30 a.m. – 9:50 a.m.

L Pence, Civil Prosecuting Attorney Update

10:00 a.m. – 10:15 a.m.

Commissioners Work Session

1. Recommendation from Grant Integrated Services to award the bid for their Janitorial Services to Clean Pros Inc. in the amount of \$500.00 per month with additional services not included in the scope of normal cleaning to be charged based on price per sq. ft. This was the only bid received.
2. Request from Emergency Management to purchase 2,000 message pens in the amount of \$2,142.00 to educate the public on "Shelter in Place", using Hazardous Material Emergency Planning Grant funds.
3. January 4, 11, and 18 Commissioner Minutes for approval.

11:00 a.m. – 11:30 a.m.

Commissioners at Road Supervisor Meeting (Public Works)

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11:30 a.m. – 12:00 p.m. Commissioners at Claims Settlement Checks Meeting (Public Works)

1:30 p.m. – 1:50 p.m. L Grammer, Assessor's Office Update **CANCELLED**

1:30 p.m. – 2:20 p.m. T Hechler, Human Resources Update

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

**J STRICKLER, ASC UPDATE AND MISC. BOCC ACTION**

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 4, 6, and 7 on the ASC Agenda. Item 5 was not acted upon and is being held for further review by the Tourism Commission and Legal Counsel. The motion passed unanimously.

**COMMISSIONERS WORK SESSION**

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 3 on the Commissioners Agenda. The motion passed unanimously.

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign Gary Piercy (Gary Piercy Short Plat #2) File #09-5308-01, Final Plat Submission and Review.

As there was no further business to come before the Board the session was continued until February 9, 2010.

**TUESDAY, FEBRUARY 09, 2010:**

C Carter at WA Farm Bureau Legislative Days (Olympia)

9:00 a.m. – 9:20 a.m. J Potts, Legislative Update Conference Call

10:30 p.m. – 10:50 a.m. S Lorenz, Emergency Management Update **CANCELLED**

11:00 a.m. – 11:20 a.m. V Cummings, Facilities and Maintenance Update **CANCELLED**

1:30 p.m. – 2:50 p.m. D Pohle, PW Update

1:45 p.m. – 2:00 p.m. Bid Opening, Equipment Contract 2010-02

3:00 p.m. – 3:20 p.m. A Lee, Prosecuting Attorney's Office Update

3:30 p.m. – 3:45 p.m. Consent Agenda

The session was continued at 9:00 am with Commissioners Swartz and Stevens with the Clerk of the Board. Commissioner Carter was out and excused.

**D POHLE, PUBLIC WORKS UPDATE**

The Commissioners approved and signed 2 Requests to the County Road Department for Reimbursable Work between Grant County and the Grant County Port District No. 9 for the construction and design engineering for an Industrial Bypass Road Project.

The Commissioners approved and signed the recommendation letter from the Public Works Director to award the Automobiles and Pickups Contracts per the attached letter.

The Commissioners approved and signed an Agreement for Permanent Release of Water Allotment between Grant County and the Columbia Basin Irrigation District. The land is located in a portion of Parcel 4 of the Thieme Short Plat, located in Farm Unit 89, Block 41, in the north half of the northwest quarter of S 19, T 19 N, R 29 E, W M, Columbia Basin Project (Parcel No. 313169000).

**BID OPENING, MISCELLANEOUS EQUIPMENT**

The following bids were received:

- |  |             |
|--|-------------|
| 1. Clyde West for a Self-Propelled Power Broom | \$40,162.00 |
| 2. Wesspur for a 6" Wood Chipper               | \$23,653.03 |
| 3. Mid-Mountain Machinery for a Rock Rake      | \$6,560.32  |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

**CONSENT AGENDA**

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Request from the Lake Roosevelt Forum for a \$1,000.00 contribution in 2010. **This request was denied**

Request from Basin Summer Sounds to use the Courthouse steps, lawn and other facilities for the 2010 Basin Summer Sounds event July 16 and 17, 2010.

Assumption license application for Skillman Enterprises, Inc., dba Trinidad Trading Post, 9967 Rd W.8 NW, Quincy, WA 98848-8904, from the Washington State Liquor Control Board.

Readiness and Emergency Management for Schools Grant Application Partner Agreement (NCESD 171), agreeing to provide leadership and support to this project.

**TREASURER'S OFFICE**

Request from the County Treasurer to adopt the latest revision of the County Investment Policy (Finance Committee Resolution No. 2009-1).

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**HUMAN RESOURCES**

Personnel Action Request for the salary, wage, and/or position changes for Joseph Carter, Technology Services.

Personnel Action Request Recommendation for the Assessor's Office for an exception to the hiring freeze to hire 1 Personal Property Deputy III position. The Director recommends approval.

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$128,979.03 and \$615,469.37 as recorded on a listing and made available to the Board.

As there was no further business to come before the Board the session was continued until February 11, 2010.

**WEDNESDAY, FEBRUARY 10, 2010:**

C Carter at WA Farm Bureau Legislative Days (Olympia)

9:30 a.m. – 11:30 p.m.	C Swartz, Disability Board Meeting
11:30 a.m. – 2:30 p.m.	HEARINGS EXAMINER
7:00 p.m. – 8:30 p.m.	BOARD OF ADJUSTMENT
7:00 p.m. – 8:30 p.m.	Commissioners at Health Board Meeting (Public Works)

**THURSDAY, FEBRUARY 11, 2010:**

C Carter at WA Farm Bureau Legislative Days (Olympia) **DID NOT ATTEND**

8:00 a.m. – 12:00 p.m.	R Stevens at Leg Steering Committee Meetings (WSAC Bldg, Olympia)
8:30 a.m. – 9:30 a.m.	Central Safety Committee Meeting (Multi-Purpose Rm)
9:00 a.m. – 10:30 a.m.	C Swartz at MACC Meeting (Moses Lake Armory Building)
9:00 a.m. – 3:00 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 12:00 p.m.	C Swartz at LEPC Meeting (PUD Bldg, Moses Lake)
12:00 p.m. – 1:00 p.m.	C Swartz at Job Corps Community Relations Luncheon (Bonnie Eager Conf Rm)
1:00 p.m. – 3:00 p.m.	C Swartz at NCCAC Board Meeting (Housing Authority Office)
2:00 p.m. – 4:00 p.m.	C Carter at SWAC Meeting (Public Works)

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7:00 p.m. – 8:00 p.m.

C Swartz at MACC 911 Radio Communications Tower Public Hearing (City of Moses Lake Council Chambers)

The session was continued at 4:00 pm with Commissioners Carter and Stevens in attendance with the Clerk of the Board. Commissioner Swartz was out and excused.

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Tom Downs (Tom Downs Short Plat (Portion of FU 122, Blk 75) File #09-5358-01; and the Moses Lake School District / P.J. DeBenedetti (Stratford Road High School Short Plat) File #09-5310-01, Final Plat Submission and Review.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 02-1 through No. 02-122 in the total amount of \$1,149,537.47 as recorded on a listing and made available to the Board.

The Commissioners approved and signed the February 10, 2010 Payroll Pick-up Sheet.

As there was no further business to come before the Board the session was continued until February 15, 2010.

**FRIDAY, FEBRUARY 12, 2010:**

9:00 a.m. – 12:00 p.m.

BOARD OF EQUALIZATION HEARINGS

12:00 p.m. – 2:00 p.m.

C Swartz at Big Bend Resource Conservation and Development Council Meeting (Consuelas, Ritzville)

Signed this 5<sup>th</sup> day of March, 2010.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Cindy Carter  
Cindy Carter, Chair

Richard Stevens  
Richard Stevens

Carolann Swartz  
Carolann Swartz

Attest:

Barbara Wasyly  
Clerk of the Board