

MINUTES
GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 14, 2011:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

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| 8:30 a.m. – 9:00 a.m. | Elected Official Roundtable Meeting |
| 9:00 a.m. – 9:50 a.m. | J Strickler, ASC Update and Misc. BOCC Actions |
| | <ol style="list-style-type: none">1. Anticipating: Agreement between Grant County, by and through Grant Integrated Services - Mental Health, with GeoEngineers for special inspection and testing services during construction of the planned Grant County Mental Health Boarding Home located in Moses Lake, Washington.2. AIA Document A101-2007, Standard Form of Agreement between Owner and Contractor between Grant County and Shawn Cole Construction, Inc., for the Grant Mental Healthcare Reception Remodel located in Moses Lake, Washington. (Approved)3. Lease between Grant County Public Hospital District No. 5 and Grant County, by and through Grant Integrated Services, for office and procedure room space (on a periodic basis) in the building located at 215 1st Street and Columbia in Mattawa, Washington. Term is June 1, 2010 to June 1, 2011. (Approved)4. Technical Assistance and Services Agreement between Grant County, by and through Grant County Technology Services, and the North Central Washington Regional Support Network for consultation regarding software and/or hardware performance and protocol and/or other services as may be mutually agreed upon by the parties. Term is February 2011 to December 31, 2011. (Approved)5. Anticipating: Special Counsel Contract between Grant County and Graham & Dunn, P.C. (Judy Endejan) to perform and render legal assistance and advice relative to the Washington State Public Records Act and/or Best Settlement Agreement Materials. Term is January 1, 2011 through December 31, 2012. (Did not arrive)6. Grant County Sheriff 2011 Commercial Lease between Grant County and Steve & Chris Molitor. (Approved) |
| 9:30 a.m. – 9:45 a.m. | L Pence, Grant Integrated Services Lobby Remodel Contract Review |
| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |
| 11:00 a.m. – 11:30 a.m. | Commissioners at Road Supervisor Meeting (Public Works) |
| 2:00 p.m. – 2:50 p.m. | T Hechler, Human Resources Update |
| 3:00 p.m. – 3:20 p.m. | J Strickler, Money Transfers / Interfund Communications |

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MISCELLANEOUS ITEMS

The Commissioners approved and signed authorization from the Administrative Services Coordinator to tender defense for Christopher Taylor vs. Grant County, et. al., U.S. District Court No. CV-10-468-LRS to Jerry Moberg.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$365,575.83, \$1,620.95, \$1,123.29, \$619,600.48, and \$148,320.70, as recorded on a listing and made available to the Board.

Commissioner Stevens signed a "For Hire / Limousine Addendum" for Martha A. Flores, Cymabo Taxi, stating that this local jurisdiction does not regulate for hire operators.

The Commissioners signed the Grant County Payroll Pick-Up Sheet for February 10, 2011.

TUESDAY, FEBRUARY 15, 2011:

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

9:00 a.m. – 9:50 a.m.	Golf Carts on Public Property Ordinance Review Meeting
10:00 a.m. – 10:50 a.m.	D Nelson, Building Department Update
11:00 a.m. – 11:20 a.m.	R Gonzales, Public Defense Update (No show)
11:30 a.m. – 11:50 a.m.	B Hill, Public Defense Update
12:00 p.m. – 1:00 p.m.	C Swartz at Soroptimist Meeting (Boys & Girls Club, 3 rd Ave, Moses Lake)
1:30 p.m. – 2:20 p.m.	D Pohle, PW Update

1. Rural Arterial Program Project Agreement for Construction Proposal Supplemental Agreement No. 1 for R-NE Road (**Approved**)
2. **Resolution No. 11-008-CC** in the matter of a Six Year Transportation Improvement Program Amendment for Fairgrounds Sidewalk, County Road Safety and 3-NE Road Projects
3. Contract Award Letter for Tractor w/boom Mower (**Not ready**)
4. Execution of Contracts for Tractor w/boom Mower (**Not ready**)
5. Execution of Contracts: Discovery Ford, Moses Lake, WA for purchasing of cars and pickups(**Not ready**)
6. Execution of Contracts: Bud Clary Chevrolet, Moses Lake, WA for purchasing of cars and pickups(**Not ready**)
7. Execution of Contracts: Legacy Ford, Pasco, WA for purchasing of cars and pickups(**Not ready**)
8. Traffic Policing for County roads Agreement between Grant County and the Sheriff's Office (**Approved**)
9. The Commissioners approved the recommendation of the Director to maintain the current fee for their Drop Box System through 2011 and re-evaluate again in 2012 for a fee adjustment. (**Approved**)

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2:00 p.m. – 2:10 p.m. Bid Opening, Equipment Contract 2011-03 (Tractor w/ Boom Mower)

The following bids were received:

1. U.S. Mower	\$158,243.99
2. Evergreen Implements	\$319,410.98
3. Rathbone Sales	\$423,920.76
4. WA Tractor	\$444,624.61
5. WA Tractor	\$346,658.49
6. WA Tractor	\$324,150.82
7. Evergreen Implements	\$279,398.42
8. Rathbone Sales	\$432,013.26

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update

3:30 p.m. – 3:45 p.m. Consent Agenda

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers **(Approved)**
2. Commissioners January 31, 2011 Minutes for approval. **(Approved)**
3. The Grant County Mosquito Control District #1 submitted 3 names for consideration for the 1- open position in Commissioner District #2, Board of Trustees:
 - a. Marilyn Meseberg
 - b. John Jensen
 - c. Tom Dent

The Commissioners unanimously voted to appoint Marilyn Meseberg to sit on this Board

4. Request from the Central Safety Committee Chair to extend the monthly meetings from 60 minutes to 90 minutes as more time is needed to complete root cause analysis on reported employee injuries and accidents. **(Approved)**
5. Recommendation from the Grant County Security Committee to enact a County Policy for the following:
 - a. Secure all exterior doors of the Law & Justice Building with keyed locks and create a single point of entry at the breeze way connection to the Courthouse Annex**(Approved)**; and
 - b. Make it mandatory for all County employees to wear their security badges issued to them for identification. **(Approved)**

The Security Committee will be working with Human Resources to draft this policy.

6. Appointments to the Fairgrounds Facility Advisory Committee for the following:
 - a. Ollie Click – 1 year term
 - b. Mary Harrington – 1 year term
 - c. Dick Pulis – 1 year term
 - d. Andrew Bechyne – 2 year term
 - e. Isidrio Alvarez – 2 year term (Alternate)
 - f. Larry Schwab – 2 year term
 - g. Jan Widmer – 3 year term (Alternate)

- h. Doug Rathbone – 3 year term
- i. Casey McDowell – 3 year term

HUMAN RESOURCES

- 7. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to Re-Classify, Rename and Re-band the Accounting Assistant; and to Re-Classify, Rename and Re-band the Enrollment and Accounting Clerk. The HR Director recommends approval to Re-Classify, Rename and Re-band the Accounting Assistant to a Payroll Analyst, Band 7 and to re-classify and rename the Enrollment and Accounting Clerk to an Accounts Payable Specialist Position. The director does not recommend the re-banding of the Enrollment and Accounting Clerk position at this time. **(Approved)**
- 8. Personnel Action Request Recommendation regarding the Clerk's Office request for an exception to the hiring freeze to hire a Deputy Clerk II position due to a recent separation. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

- 9. Out of state travel for Suzi Fode to attend a Sexual Assault Manager's Institute in Vancouver, WA from March 13 – 15, 2011. **(Approved)**

- 4:00 p.m. – 4:50 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)
- 5:30 p.m. – 6:30 p.m. Commissioners at Veterans Coalition Meeting (Moses Lake Chamber Office)

WEDNESDAY, FEBRUARY 16, 2011:

- 7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Meeting (ATEC Building, Moses Lake)

- 9:30 a.m. – 12:00 p.m. TOURISM BOARD MEETING

- 10:31 a.m. – 10:36 p.m. L Pence, Executive Session regarding Potential Litigation

Pursuant to RCW 42.30.110 (1)(i) Commissioner Swartz called the executive session to order at 10:31 a.m. to go until 10:36 a.m. Commissioner Swartz closed the session at 10:36 a.m.

- 10:00 a.m. – 10:30 a.m. R Stevens, WRCIP Fiscal Conference Call

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the David Yorgesen (Yorgesen Short Plat Number 2) File #10-5508-01, Final Plat Submission and Review.

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THURSDAY, FEBRUARY 17, 2011:

C Carter at GWMA Meeting (Olympia) **(Did not attend)**

8:00 a.m. – 12:00 p.m.

R Stevens at Leg Steering Committee Meeting (WSAC Bldg, Olympia)

9:30 a.m. – 3:30 p.m.

BOARD OF EQUALIZATION HEARINGS

7:00 p.m. – 8:30 p.m.

C Swartz at Grant Transit Authority Board Meeting (ATEC)

FRIDAY, FEBRUARY 18, 2011:

C Carter at GWMA Meeting (Olympia) **(Did not attend)**

Signed this 15th day of Mar., 2011.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

[Signature]
Clerk of the Board