

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 25, 2011:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion

9:00 a.m. – 9:50 a.m. Strickler, ASC Update/Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 5 on the ASC Agenda as presented below. Item 6 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved, CDBG Project Summary for OIC of Washington Grant)**
2. 2011 Marketing/Development contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2011 through December 31, 2011. **(Approved)**
3. Services Agreement between Grant County, by and through Grant County Prevention and Recovery Center (PARC) and the Boys and Girls Club of the Columbia Basin, Inc. for the provision of one year of the Smart Leaders program (Guiding Good Choices) to youth who reside in Grant County for five session cycles and one prevention event for a target population of youth. **(Approved, signed 4/26/11. Clerk of the Board was authorized to stamp Commissioners Stevens and Carter signatures)**
4. Grant County's request for Reimbursement #7 to the Department from Commerce on Contract #10-64100-002, Public Services, administered by the OIC of Washington in the amount of \$16,424.51. **(Approved)**
5. For BOCC Chair signature: Grant County's Certificate of Eligibility for Contracted Public Defender Access to Judicial Information System (JIS-LINK), Ochoa Law, PLLC (Gloria Ochoa, contracted District Court Public Defender). **(Approved)**
6. **Anticipating:** Technical Assistance and Services Agreement between Grant County, by and through Grant County Technology Services, and the Grant County Health District for consultation regarding software and/or hardware performance and protocol and/or other services as may be mutually agreed upon by the parties. Term is 04/25/11 through 12/31/11. **(Did not arrive for signature)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Warren Morgan came to discuss a piece of property currently owned by Grant County that he would like to see surplus. The property is entirely surrounded by his farm and was accidentally left out of a previous Road Vacation back in 1993.

COMMISSIONERS' APRIL 25, 2011 MINUTES

Page 2 of 5

It was discovered recently when the Grant County PUD wanted to put an easement on this property and found out that Mr. Morgan did not own the property, Grant County did. An appraisal has been completed by Pacific Appraisals and it has been valued at \$1,800.00. The PUD at one time was interested in putting an easement on this property. He has not been contacted by them in approximately 18 months. He does not have a problem with the PUD putting an easement on this property. He does not want the County to reserve any type of easement on the property. The Commissioners told him that a Resolution declaring this property surplus should be on the May 3, 2011 Consent Agenda for approval. It will then go to public auction by the Treasurer's Office.

- 11:00 a.m. – 11:50 a.m. Budget and Finance Update
- 1:30 p.m. – 1:50 p.m. S Davis, WRCIP Claims Update
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. G Goodwin, Grant Integrated Services Boarding Home Update
1. Change Order #2 increasing the contract price in the amounts of \$9,738.94 (COP #5 Rimmer and Roeter for 1 hour Smoke Barrier Walls) and \$1,414.34 (COP #6 Integrus to revise Joist layout and add countersunk bolt connections) **(Approved)**
- 3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 10 on the Consent Agenda as presented below. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers **(Approved)**
2. Commissioners April 11, 2011 Minutes for approval. **(Approved)**
3. Special Occasion license application for Desert Aire Country Club – Men's Club, 323 Buttercup W, Mattawa, WA 99349, from the Washington State Liquor Control Board. **(Approved)**
4. **Resolution No. 11-031-CC** ratifying the expansion of membership of Health District Board of Health, from 7 to 9 members.
5. Recommendation from the Clerk of the Board to proclaim May 1 -7, 2011 Municipal Clerk's Week in Grant County, as noted by the International Institute of Municipal Clerks. **(Approved)**

FAIRGROUNDS

6. Request to surplus miscellaneous inventory from the Fairgrounds and sell it at the Garage Sale during the Spring Fair and Home Show, April 29-30 and May 1, 2011. **(Approved)**
7. After receiving quotes for the Rodeo Office roofing project, the Fairgrounds Director recommends purchasing the materials from Ziggy's in the amount of \$2,638.86 including tax. **(Approved)**

FACILITIES AND MAINTENANCE

8. Request to purchase a Toro TimeCutter SS4260 lawn mover, mulching kit, and bagging system from Home Depot in the amount of \$3,816.42 including tax. Funding will come from Capital Outlay. **(Approved)**

PUBLIC WORKS

9. Execution of contract between Grant County and Rowand Machinery Co, Pasco, WA, for the Miscellaneous Equipment Contract 2011-02 for (1) self-propelled power broom with options, in the amount of \$40,359.99. **(Approved)**

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to add item 10 as listed below to the Consent Agenda. The motion passed unanimously.

COMMUNITY DEVELOPMENT – BUILDING DEPARTMENT

10. **Resolution No. 11-032-CC** amending the 2011 valuation schedule setting fees for building, plumbing, mechanical, and grading permits as follows:
- a. **Occupancy Group / Type of Structure, S-1,2 Storage, Utility/Accessory/Ag, shall include the following item in addition to all other provisions: Agricultural Storage Open (membrane and curved steel types structures \$15.00 (value per square foot)**

4:00 p.m. – 4:50 p.m. D Clay, 2011 Grant County Fair Discussion

6:30 p.m. – 7:30 p.m. C Swartz at Grant County Health District Public Health Community Forum (Moses Lake Fire Department)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$150,584.60, \$590,669.02, \$10,419.57, and \$1,099,744.54, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Grant County Board of Health Audit Committee certification of merchandise and services specified on vouchers totaling \$21,199.84.

TUESDAY, APRIL 26, 2011:

R Stevens and C Carter in Gunpo, Korea

Session cancelled due to lack of a quorum.

MISCELLANEOUS ITEMS

The Chair of the Board signed a Non-Discrimination Agreement (Population under 100,000) between Grant County Public Works and the Washington State Department of Transportation.

COMMISSIONERS' APRIL 25, 2011 MINUTES

Page 4 of 5

WEDNESDAY, APRIL 27, 2011:

R Stevens and C Carter in Gunpo, Korea

Session cancelled due to lack of a quorum.

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Kevin Burgess (Burgess Short Plat) File #08-5217-01, Final Plat Submission and Review.

THURSDAY, APRIL 28, 2011:

R Stevens and C Carter in Gunpo, Korea

Session cancelled due to lack of a quorum.

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| 8:00 a.m. – 9:30 a.m. | ASSESSOR'S OFFICE STAFF MEETING (Cancelled) |
| 8:00 a.m. – 4:00 p.m. | C Swartz at Veterans Rural Health Training (BBCC, Masto Conference Center) |
| 12:00 p.m. – 1:00 p.m. | C Swartz at Retired Public Employee Group Luncheon (Don's Restaurant, Soap Lake) |
| 9:30 a.m. – 3:30 p.m. | BOARD OF EQUALIZATION HEARINGS |
| 4:00 p.m. – 5:00 p.m. | C Swartz at New Hope Sexual Assault Awareness Month Annual Balloon Event (Moses Lake Police Department) |

FRIDAY, APRIL 29, 2011:

R Stevens and C Carter in Gunpo, Korea

Session cancelled due to lack of a quorum.

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| 9:00 a.m. – 3:30 p.m. | BOARD OF EQUALIZATION HEARINGS |
| 11:00 a.m. – 3:00 p.m. | C Swartz at Eastern Washington Council of Governments EW COG (Lincoln Co. Courthouse) |

COMMISSIONERS' APRIL 25, 2011 MINUTES

Page 5 of 5

Signed this 15th day of May, 2011.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Excused
Cindy Carter

Attest: [Signature]
Clerk of the Board