

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 4, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 2, and 4 through 8 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Master Contract Usage Agreement between the State of Washington, by and through the Department of Enterprise Services (DES) and Grant County, for the purchase or acquisition of goods and services for the County's direct use under contracts entered into by DES that permit such use (*i.e.*, "Master Contracts"). Agreement becomes effective Nov. 4, 2013 and is open-ended. **(Approved)**
3. **Anticipating:** Agreement Regarding Use of County Property between Grant County and Washington Filmworks, Inc. for filming project/event at Grant County, Washington parcel numbers 170082000 and 170082001, commonly known as Grant County's portion of the Moses Lake Sand Dunes the week of November 11, 2013. **(Did not arrive for signature)**
4. Amendment No. 09 on Washington State Department of Social & Health Services (DSHS) Contract No. 1163-27300 with Grant County. The amendment modifies the Contract's: **(Approved)**
 - Section 1, *Definitions*;
 - Section 2, *Purpose*;
 - Section 3, *Contract Term* (extended from July 1, 2013 to June 30, 2015);
 - Section 4, *Statement of Work*;
 - Section 5, *Prevention Services Statement of Work, Consideration and Billing and Payment*;
 - Section 6, *Incentive Research Project*; and
 - Section 7, *TARGET2000 Requirements*
5. Working Agreement by and between Grant County and the Grant County Public Employees' Association, Juvenile, January 1, 2012 to December 31, 2014. **(Approved)**
6. Authorization for Retention or Release of Files relating to practice change of Judith A. Endejan from Graham & Dunn P.C. to Garvey Schubert Barer, effective November 1, 2013. Grant County has a current Special Counsel Contract with Graham & Dunn, through Ms. Endejan, to perform and render legal assistance and advice relative to the Washington State Public Records Act and other matters/proceedings as directed by the Board of County Commissioners. **(Approved)**
7. Structured Settlement Agreement between the Department of Labor and Industries, Claimant, and Grant County. **(Approved)**

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8. Amendment No. 10 on Washington State Department of Social & Health Services (DSHS) Contract No. 1163-27300 with Grant County. The amendment decreases the CTJA funding for the July 2011 through June 2013 time period in the amount of \$46,499.00 and provides a new Exhibit A, Awards and Revenues. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 12:00 p.m. WA State Senator/Legislator Pre-session Conference Call

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon

1:15 p.m. – 1:50 p.m. L Allison, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:20 p.m. D Hooper, Planning Department Update

4:00 p.m. – 4:50 p.m. J Gingrich, Fairgrounds Update

1. Request for Commissioners approval to authorize Human Resources to research and recommend an Exception to the Hiring Freeze to hire a new office position at the Fairgrounds. **(Approved)**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$542,820.30, \$161,523.28, and \$5,365.31, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for November 1, 2013 payroll.

TUESDAY, NOVEMBER 5, 2013

The session was continued to 10:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. C Swartz w/ D Firebaugh, Tourism Budget Discussion

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- 10:00 a.m. – 10:20 a.m. G Baker, Technology Services Personnel Discussion
- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update
- 12:00 p.m. – 1:00 p.m. C Carter at SkillSource Meeting (WorkSource Development, Moses Lake)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Request to the County Road Department for Reimbursable Work between Grant County Public Works and Port District #6 of Wilson Creek for 100 yards of gravel to be delivered to Port District #6, not to exceed a maximum cost of \$1,000.00. **(Approved)**

- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:32 p.m. to go until 2:42 p.m. regarding the Walkup and REC Litigations. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Prosecuting Attorney. Commissioner Carter closed the session at 2:42 p.m.

- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 9 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 21, 2013 Minutes for approval. **(Approved)**
3. Held from the October 28, 2013 Consent Agenda: Appointment of board member to the Grant County Weed District #3. Applications were received from Sam Krautscheid, Darrin Reynolds, and Robert Smith. **(After review and discussion, Robert Smith was appointed to the position)**
4. Request from the Strategic Infrastructure Program Committee for approval of the newly revised Application for requesting funds. **(Approved)**

HUMAN RESOURCES

5. Personnel Action Request Recommendation to initiate the County sick leave donation policy for a second request for a Prosecuting Attorney's Office employee, Recipient 13-03, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved)**
6. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services to start an employee off at a Step higher than a Step 1-3. Specifically a Treatment Counselor position to start at Band 12, Step 7. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office for an Exception to the Hiring Freeze to hire 1-District/Juvenile Deputy Prosecuting Attorney I, II, or III due to a recent resignation. The Director recommends approval. **(Approved)**

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8. Out of state travel for the Director to attend a National Public Employer Labor Relations Association (NPELRA) Annual Training Conference from April 27-30, 2014 in Scottsdale, AZ; and out of state travel for the department to attend the National Workplace Strategies Seminar from May 7 – 10, 2014 in Las Vegas NV. **(Approved)**

FAIRGROUNDS

9. Held from the October 22, 2013 Consent Agenda: Request to purchase a complete set of Noble Arena Panels in the amount of \$8,500.00 from the Washington Cutting Horse Association. The Manager researched other vendors and could not find the same design as what is being requested, as they match what is currently at the Fairgrounds. The Manager holds his recommendation to purchase the panels from the Cutting Horse Association. **(Approved)**

WEDNESDAY, NOVEMBER 6, 2013

7:00 a.m. – 8:00 a.m.	C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)
9:00 a.m. – 3:30 p.m.	C Carter at Ag Forecast Conference (Tri-Cities)
11:00 a.m. – 2:00 p.m.	C Swartz at Eastern Washington Council of Governments (EWCOG) Special Meeting (Davenport)
8:00 a.m. – 3:00 p.m.	CIVIL SERVICE COMMISSION

THURSDAY, NOVEMBER 7, 2013

The session was continued at 9:00 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was at a meeting in Seattle and excused.

9:00 a.m. – 4:00 p.m.	R Stevens at REC Litigation Settlement Negotiations (Seattle)
9:00 a.m. – 9:30 a.m.	Open Record Public Hearing, 2014 Preliminary Budget Adoption

The Commissioners held an Open Record Public Hearing to adopt the Preliminary 2014 County budget.

Jacob Taylor, Chief Accountant, stated the Preliminary Budget amount is \$131,725,398. A transfer of \$237,133.00 had to be completed from Reserve Funds to balance the budget.

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Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the Preliminary Budget as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

(Approved, Resolution No. 13-075-CC)

9:30 a.m. – 10:30 a.m.	Sheriff's Office and Jail Budget Meeting
10:30 a.m. – 11:30 a.m.	Public Defense and Law Library Budget Meeting
11:30 a.m. – 12:00 p.m.	Veterans Assistance Budget Meeting
1:30 p.m. – 2:00 p.m.	Emergency Management Budget Meeting
2:00 p.m. – 2:30 p.m.	Treasurer's Office Budget Meeting
2:30 p.m. – 3:00 p.m.	Public Records Office Budget Meeting
3:00 p.m. – 4:30 p.m.	2014 Budget Discussion
5:00 p.m. – 8:00 p.m.	R Stevens at Columbia Basin Development League Annual Meeting and Dinner (ATEC, BBCC) (Unable to attend)

MISCELLANEOUS ITEMS

The Commissioners approved a request from Grant Integrated Services to declare an emergency at the Directions in Community Living main office located on Lowry Street, just north of Moses Lake, due to a water leak. This emergency declaration will allow the Executive Director to waive competitive bidding to immediately hire someone to find and repair the leak.

FRIDAY, NOVEMBER 8, 2013

The session was continued at 8:30 a.m. with all the Commissioners in attendance.

8:30 a.m. – 9:15 a.m.	Fairgrounds Budget Meeting
9:15 a.m. – 10:15 a.m.	Technology Services Budget Meeting
10:15 a.m. – 10:45 a.m.	Juvenile Court and Youth Services Budget Meeting
11:15 a.m. – 11:45 a.m.	Clerk's Office Budget Meeting

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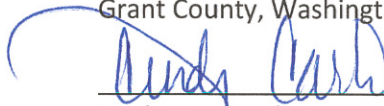
- 1:30 p.m. – 2:00 p.m. Coroner’s Office Budget Meeting
- 2:00 p.m. – 2:30 p.m. WSU Cooperative Extension Budget Meeting **(Rescheduled)**
- 2:30 p.m. – 3:00 p.m. Museum Budget Meeting
- 3:00 p.m. – 5:00 p.m. 2014 Budget Discussion

MISCELLANEOUS ITEMS

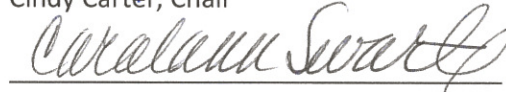
Out of state travel request from the Sheriff’s Office for Deputy Jason Ellard to attend a funeral for Oregon City Police Reserve Officer Robert Libke on November 14, 2013 in Portland, OR.

Signed this 25th day of Nov, 2013.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

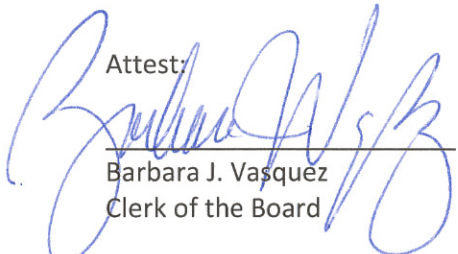


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board