

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 3, 2014

Due to lack of a quorum, no County business was conducted. Commissioner Swartz held individual meetings and Commissioners Stevens and Carter were out and excused.

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| 8:30 a.m. – 9:00 a.m. | Elected Official Roundtable Meeting |
| 9:30 a.m. – 10:00 a.m. | C Swartz, Finance Committee Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period |

Bill Pelham and Daniel Morrison came today to discuss the Assessor's Office and property taxes. He has property is located in southern Grant County, the Smyrna area. Three years ago, one of his property assessments went from \$600.00 to \$12,000.00. He went before the Board of Equalization and two years in a row, they voted in his favor. Each time the Assessor's Office then raises his taxes back up. This has now been forwarded to the State. He brought other examples of property valuations in the area. He stated he has brought his concerns to the Assessor and nothing has been done about this.

Daniel Morrison also stated his property in the Schwana area was also overvalued.

Commissioner Swartz thanked them for coming in and stated she will discuss this with Laure Grammer.

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| 11:00 a.m. – 11:50 a.m. | T Hechler, Human Resources Update |
| 12:00 p.m. – 1:00 p.m. | Elected Official and Department Head Luncheon |

TUESDAY, FEBRUARY 4, 2014

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

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| 9:00 a.m. – 9:20 a.m. | D Ponzio, Moses Lake Sand Dunes Refuge Containers Discussion |
| 9:30 a.m. – 9:50 a.m. | D Nelson, Building Department Fee Comparison |

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10:00 a.m. – 10:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 4 and 5 on the ASC Agenda as presented. Items 2 and 3 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Interlocal Agreement (MLIRD Assessment Roll) between Grant County, by and through the Office of the Grant County Treasurer, and the Moses Lake Irrigation and Rehabilitation District regarding the combined foreclosure for all property taxes, all irrigation district assessments, and all costs and interest owing to both entities pursuant to RCW 84.64. Term is date of final signing authority and only applies to 2014 assessment values and/or prior years affected or impacted by 2014 assessment values. **(Did not arrive for signature)**
3. **Anticipating:** Security Services Agreement between Grant County and PPC Solutions, Inc. for the provision of security services to be stationed in and about the Grant County Fairgrounds as specified by the County. Term is February 1, 2014 through January 31, 2015. **(Did not arrive for signatures)**
4. Consolidated Homeless Grant Subrecipient Agreement between Grant County and the Housing Authority of Grant County on Washington State Department of Commerce Grant #14-46108-10. Term is January 1, 2014 through December 31, 2015. **(Approved)**
5. Grant County Request for Reimbursement No. 5 on CDBG Public Services Grant No. 13-65400-005 for the month of December, 2013, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$11,977.89. **(Approved)**

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:20 a.m. D Hooper, Planning Department Update

11:30 a.m. – 12:00 p.m. B Warren, Grant Integrated Services Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Award Recommendation Letter for the Herbicide Materials 2014 to Helena Chemical Company, Crop Production Services, Alligare, and Wilbur-Ellis Company. **(Approved)**
2. Authorization to Call for Bids for the Auto's and Pickups/Equipment Contract 2014-02. Bid opening set for February 25, 2014 at 1:45 p.m. **(Approved)**
3. Authorization to Call for Bids for the Liquid Asphalt 2014-Materials Contract 2014-08. Bid opening set for February 25, 2014 at 2:15 p.m. **(Approved)**

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2:00 p.m. – 2:10 p.m. Bid Opening, Equipment Contract 2014-13 (1-Walker/Roller 90” and 1-Incline Conveyor 10x25)

The following bids were received:

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| 1. Central Machinery Sales | Walker/Roller only | \$25,444.98 |
| 2. LyCox Enterprises | Walker/Roller only | \$20,311.00 with Alternate \$23,951.00 |

No bids were received for the Incline Conveyor. A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the Consent Agenda as presented. Item 5 is being approved in part only. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 20, 2014 Minutes for approval. **(Approved)**
3. Budget extension request in the amount of \$25,000.00 grant for the Economic Enhancement Strategic Infrastructure Ending Fund Balance for Strategic Infrastructure Project SIP #2013-08 Coulee Area Park and Recreation District, Community Wellness and Aquatic Center. **(Approved, the public hearing has been set for February 25, 2014 at 11:30 a.m.)**
4. Recommendation by the Grant County Finance Committee to adopt the Amended Investment Policy, per Finance Committee Resolution No. 2013-2 dated June 26, 2013. **(Approved)**
5. Marijuana license application (Producer Tier 2 and Processor) for 502 Commodities (Aaron Buche, Joel and Danyelle Martin, and Scott Conley) 5150 Road 5 NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(The Commissioners recommended approval of the applicant, and the Producer Tier 2. The Commissioners recommended denial of the Processing portion of the application as it is located within a Rural Residential 1 Zone where processing is not allowed)**

BUILDING, FIRE, AND CODE ENFORCEMENT and PLANNING DEPARTMENT

6. Budget extension request in the amount of \$60,000.00 to cover the cost of their newly purchased SMARTGov SaaS Software, SMARTInspection Assistant, and SMARTConnector Saas Transaction Software, for permitting, planning, code enforcement, inspections, licensing, recurring inspections, cashiering, public portal, and GIS mapping, from Paladin Data Systems Corp. Funding will be taken from the Capital Outlay budget. **(Approved, the public hearing has been set for February 25, 2014 at 11:30 a.m. The budget will be placed in the Planning Department budget only and invoices will be paid from that fund.)**

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NOXIOUS WEED CONTROL BOARD

7. Recommendation to appoint Wes Sieg as the Director of Section 1 and Ron Tebow as Director of Section 3. **(Approved)**

EMERGENCY MANAGEMENT

8. Out of state travel for Michele Haughton and Sandi Duffey to attend the National Radiological Emergency Preparedness Conference from April 6-10, 2014 in Salt Lake City, UT. **(Approved)**
9. Request to purchase a security camera and exterior monitoring for their office, in the amount of \$1,950.00 using Homeland Security grant funds. **(Approved)**

HUMAN RESOURCES

10. Personnel Action Request Recommendation regarding a request from Judy Miller of Grant Integrated Services to carry over 10 hours of annual leave from 2013 to 2014. The Director recommends approval. **(Approved)**

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Luz M. Garcia (Luz Garcia Short Plat) File #12-5719-02 Final Plat Submission and Review.

Personnel Action Request for the salary, wage, and/or position changes for John Hoyer, Grant Mental Healthcare, Grant Integrated Services.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$287,551.16 and \$1,515.26, as recorded on a listing and made available to the Board.

WEDNESDAY, FEBRUARY 5, 2014

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) |
| 2:00 p.m. – 5:00 p.m. | C Swartz at WSAC Board of Directors Meeting (WA Counties Building, Olympia) |
| 6:00 p.m. – 8:00 p.m. | C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia) |

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THURSDAY, FEBRUARY 6, 2014

- 8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)
- 9:00 a.m. – 3:30 p.m. BOARD OF EQUALIZATION HEARINGS
- 12:00 p.m. – 1:00 p.m. C Carter at Homeless Task Force Meeting (Our Lady of Fatima Catholic Church, Moses Lake)
- 1:30 p.m. – 2:00 p.m. C Carter with J Santistevan, State Auditor discussion on Finance Committee (Small Meeting Room)

MISCELLANEOUS ITEMS


Commissioners Stevens and Carter signed the Public Works Payroll Salary Fund for the February 7, 2014 payroll.

FRIDAY, FEBRUARY 7, 2014

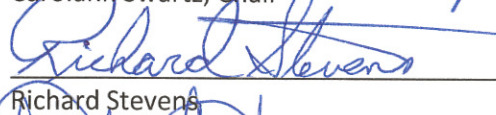
- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS (**Cancelled**)

Signed this 18th day of Feb., 2014.

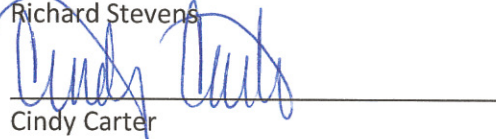
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Carolann Swartz, Chair

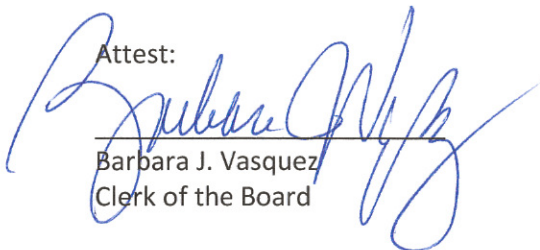


Richard Stevens



Cindy Carter

Attest:



Barbara J. Vasquez
Clerk of the Board