

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, FEBRUARY 10, 2014

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m.                      J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve item 1, and 3 through 5 on the ASC Agenda as presented. Item 2 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Interlocal Agreement (MLIRD Assessment Roll) between Grant County, by and through the Office of the Grant County Treasurer, and the Moses Lake Irrigation and Rehabilitation District regarding the combined foreclosure for all property taxes, all irrigation district assessments, and all costs and interest owing to both entities pursuant to RCW 84.64. Term is date of final signing authority and only applies to 2014 assessment values and/or prior years affected or impacted by 2014 assessment values. **(Did not arrive for signature)**
3. Security Services Agreement between Grant County and PPC Solutions, Inc. for the provision of security services to be stationed in and about the Grant County Fairgrounds as specified by the County. Term is February 1, 2014 through January 31, 2015. **(Approved)**
4. Grant County Reimbursement Request #1 on Washington State Department of Commerce Consolidated Homeless Grant (CHG) on Contract #14-46108-10, administered through the Housing Authority of Grant County, in the amount of \$19,027.15. **(Approved)**
5. Contract between Grant County, by and through Grant Integrated Services, and Lengo Construction, Inc. for the repair and/or renovation of all shower facilities located at City View Residential, Assisted Living Facility, 836 E. Plum Street in Moses Lake, Washington. Term will be from the County's issuance of the *Notice to Proceed* until project completion. **(Approved, Resolution No. 14-006-CC, waiving competitive bidding requirements)**

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Paul Jones and Jack Getz (?) came today hoping that other citizens would be attending and talking about their property assessment and taxes. He did not plan to come to the table and talk to the Commissioners. Discussion ensued with them sitting in the benches about property assessment and taxes.

In 2013, he stated his half acre lots were valued at twice the amount as his acre lots. The Commissioners said the zoning of the lots could be a factor.

Commissioner Stevens relayed to them that the County Commissioners do not have jurisdiction over the Assessor's Office or the other Elected Officials, they only set their budget.

Commissioner Carter offered to walk over to the Assessor's Office and assist Mr. Jones with getting some information.

11:00 a.m. – 11:45a.m. BOCC at Road Supervisor Meeting (Public Works)

1:00 p.m. – 1:20 p.m. H Fancher, Board of Equalization Discussion

1:30 p.m. – 1:50 p.m. L Grammer, Assessor's Office Update (**Cancelled**)

1:30 p.m. – 2:00 p.m. C Carter, Spokane Regional Support Network - RSN Conference Call

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update (**Rescheduled to February 12, 2014 at 11:00 a.m.**)

3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Repealing Ordinance No. 09-097-CC and adopting the Current Washington State Building Code and new Fee Schedule for Building Permits

The Commissioners held an Open Record Public Hearing to amend Grant County Ordinance No. 09-097-CC and repealing Ch. 14.04 of the Grant County Code and all other Ordinances and parts of Ordinances in conflict therewith; reenacting a new section of the Grant County Code regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion and occupancy of buildings and structures within Grant County; providing for the issuance of permits and the collection of permit fees therefore; and, providing for penalties for the violations thereof.

Dave Nelson, Building Department Director, discussed the Ordinance to adopt the Washington State Building Code. Washington State adopts the building code every 3 years and it's a product of the International Code Council. The ICC writes the code and local jurisdictions adopt this.



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Some of the changes include:

1. Ch. 1 Administration – the language “placement of common temporary structures” was added;
2. A 109.6 – Changes that all refunds will be per the Fee Schedule;
3. Ch 9. A 112.1.1 – Appeals – Establishing an appeals process and utilizing a Hearings Examiner for this process.

One of the major changes they are accomplishing is to adopt the Washington State Building Code in general, not adopt each 3 year State Adoption. We will automatically be in line with the State Building Code, leaving the date out.

Justin Brimer, Columbia Basin Herald, asked if the building department fees will be increased? Dave Nelson said yes and that will be discussed next.

Dave Nelson discussed the Resolution adopting the fee schedule, stating the County has not changed their most of the residential fees since 2003 while the others were increased and kept in line with the ICC and Washington State levels. He stated Grant County is still under most of the other comparative jurisdictions fees.

The February 2014 Fee Schedule – this table was last published in the 2003 building code. The Grant County Building Department is still proposing to use this code.

A new addition to the Fee Schedule is the February 2014 Fire Marshal Fees, which was always in the International Fire Code, but now Grant County is adding this to the fee schedule.

Justin Brimer asked which other jurisdictions the Director used for comparisons. Mr. Nelson stated he used Yakima Co, Douglas Co, Kittitas Co, City of Ephrata, Spokane Co, City of Moses Lake, and Chelan Co.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to adopt the Washington State Building Code as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to adopt the Fee Schedule as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Ordinance No. 14-007-CC adopting the Washington State Building Code, and Resolution No. 14-008-CC adopting a new fee schedule.)**

4:00 p.m. – 5:00 p.m.

R Stevens and C Carter at Juvenile Court and Youth Services Facility Tour  
(Ephrata Facility)

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$176,117.08, as recorded on a listing and made available to the Board.

**TUESDAY, FEBRUARY 11, 2014**

The session was continued at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 8:50 a.m. J Gingrich, Taxation of County Fairs Discussion  
9:00 a.m. – 9:30 a.m. J Potts, Legislative Update Conference Call  
9:30 a.m. – 9:50 a.m. J Reese, Grant County Security Planning Update  
10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update  
11:00 a.m. – 11:20 a.m. T Gaines, Facilities and Maintenance Update  
1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts between Grant County and Helena Chemical Company and Wilbur-Ellis Company for a portion of the Herbicide Materials 2014 project. **(Approved)**
2. Award Recommendation Letter to award Equipment Contract 2014-13 (Walker/Roller) to Lycox Enterprises, Inc. of Billings, MT for the bid amount of \$25,843.13. **(Approved)**
3. Authorization to Call for Bids for Materials Contract 2014-05 (Culvert Pipe and Pipe Arch) with a proposed bid opening date of March 4, 2014 at 1:45 p.m. **(Approved)**
4. Authorization to Call for Bids for Equipment Contract 2014-03 (1-Field Loader/Conveyor –Rebid) with a proposed bid opening date of March 4, 2014 at 2:00 p.m. **(Approved)**
5. Recommendation to cancel the bid proposal for Fuel Purchases 2014-2016 that was previously scheduled for February 18, 2014 at 2:00 p.m. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update  
3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 27, 2014 Minutes for Approval. **(Approved)**

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3. Special occasion liquor license application for Ridge Riders Inc, 2209 Alcan Road NE, Grand Coulee, WA 99133, from the Washington State Liquor Control Board. **(Approved)**
4. New marijuana license applications from the Washington State Liquor Control Board for:
  - a. Ray's Garden (Ray L. Medel), 2255 Road E.5 NE, Ste A, Moses Lake, WA 98837 (Producer Tier 3 and Processor) **(The Commissioners approval of the applicant, approval of the Production, but recommended denial of the Processing as it is located within a Rural Residential 1 Zone where processing is not allowed.)**
  - b. *Corrected* G-7 Grow (Garces-7 LLC, Antonio Garces and Guadalupe Garces) 10167 Road H NW, Ste B, Ephrata, WA 98837 (Producer Tier 2 and Processor) **(The Commissioners approval of the applicant, approval of the Production, but recommended denial of the Processing as it is located within a Rural Residential 1 Zone where processing is not allowed.)**
  - c. *Corrected* Magu Corp (Magu Corp, Bonnie and Jerry Konishi) 6884 Bacon Lane NE, Ste A and B, Moses Lake, WA 98837 (Producer Tier 3 and Processor). **(Approved)**

**HUMAN RESOURCES**

5. Personnel Action Request (PAR) for the salary, wage, and/or position changes for Dave Patten, Facilities and Maintenance. **(Approved)**

**TECHNOLOGY SERVICES**

6. Out of state travel request for Joe Carter to attend Ubiquiti UniFi training February 19 – 21, 2014 in Portland, OR. **(Approved)**

**SHERIFF'S OFFICE**

7. Request to purchase 2- Polaris Razor Off Road Vehicles (ORV) in the amount of \$30,790.00 including tax and delivery. This purchase was approved in the 2014 Capital Outlay budget and is being purchased through a government defense contract. **(Approved)**

**FAIRGROUNDS**

8. Request to begin the bidding process to purchase an Arena Tractor, using Fairgrounds Bond funds. **(Approved)**

**JUVENILE COURT AND YOUTH SERVICES**

9. Request to upgrade their staff agency cell phones to Motorola MotoX Smart Phones in the amount of \$1,815.00 plus tax. This capital outlay purchase was approved in their 2014 budget. **(Approved)**

5:30 p.m. – 6:30 p.m.

FAIR ADVISORY COMMITTEE MEETING (Fairgrounds Office)



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**WEDNESDAY, FEBRUARY 12, 2014**

C Swartz, Out

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

11:00 a.m. – 11:50 a.m. R Stevens with T Hechler, Human Resources Update

11:30 a.m. – 12:15 p.m. C Carter at Royal School District Leadership Class (Royal High School Library)

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. R Stevens and C Carter at Health Board Meeting (Public Works Meeting Room)

**THURSDAY, FEBRUARY 13, 2014**

C Swartz, Out

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

9:00 a.m. – 10:30 a.m. R Stevens at MACC Meeting (Armory Building, Moses Lake)

10:00 a.m. – 1:00 p.m. R Stevens at Columbia River Commissioners Policy Advisory Group Meeting (Best Western Plus Lake Front Hotel, Moses Lake)

1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

3:05 p.m. – 3:10 p.m. Bid Opening, Grant County Whittaker Building Abatement Project #FM14001

The following bids were received:

1. 3 Kings Environmental, Inc.	\$76,300.00	Alt Bid \$82,500.00
2. IRS Environmental, Inc.	\$86,125.00	Alt Bid \$80,288.00

The bids were turned over to Facilities and Maintenance for review and recommendation.

7:00 p.m. – 8:30 p.m. R Stevens and C Carter at Grant County Livestock Committee Meeting (Fuller Building, Fairgrounds)

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**FRIDAY, FEBRUARY 14, 2014**

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$677,672.54 and \$733,431.68, as recorded on a listing and made available to the Board.

Signed this 25th day of Feb., 2014.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Carolann Swartz  
Carolann Swartz, Chair

Richard Stevens  
Richard Stevens

Cindy Carter  
Cindy Carter

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez  
Clerk of the Board