

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 3, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 3, 8, 11 and 12 the ASC Agenda as presented. Items 2, 4 through 7, 9 and 10 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Special Counsel Contract between Grant County and Evans, Craven & Lackie, P.S. to perform and render legal assistance and advice relative to tax valuations, trial and all related appeals involving REC Solar ASA and/or its related entities, and other matters/proceedings as directed by the Board of County Commissioners. Term is November 7, 2014 through December 31, 2016. **(Not ready for signature)**
3. Special Counsel Contract between Grant County and Jerry Moberg & Associates, P.S. for legal assistance and advice as necessary concerning Grant County's participation in the action commonly known as *Best v. Grant County* and on employment and human resources matters/proceedings, and/or other matters as may be directed by the Board of County Commissioners. **(Approved)**
4. **Anticipating:** Commercial Rental Agreement, 2014-2015, between Grant County and the Washington State Council of Vietnam Veterans of America, Inc., for lease of office space at the Ivy Street Professional Center in Moses Lake, Washington. Term is August 1, 2014 through December 31, 2015. **(Not ready for signature)**
5. **Anticipating:** 2015 Professional Services Agreement, Interpreter, between Grant County and Saúl C. Castillo dba The Interpreter, for interpreter services to assist the Grant County Public Defense attorneys as they provide indigent defense services in the Grant County court system. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
6. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl E. Calhoun of Calhoun Investigative Services, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
7. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marc Doney dba Citadel Investigations, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**

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8. 2015 Professional Services Agreement, Interpreter, between Grant County and Ross Miller, for interpreter services to assist Grant County Public Defense attorneys as they provide indigent defense services in the Grant County court system. Term is January 1, 2015 through December 31, 2015. **(Approved)**
9. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Stepayne Silvestre dba Third Eye Investigations, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
10. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade dba Wade Investigative Services, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
11. Grant County Request for Reimbursement No. 3 on CDBG Public Services Grant No. 14-65400-005 for the month of September, 2014, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$5,554.55. **(Approved)**
12. Amendment C to Washington State Department of Commerce Grant Contract No. 14-46108-10, Consolidated Homeless Grant, which adds the Year 2 Performance Funding and adjusts budget line items in the contract's budget (serving as Attachment B – Budget). The additional funding is in the amount of \$15,932.00. **(Approved)**

- 9:30 a.m. – 9:50 a.m. S Utter, Bureau of Reclamation – Odessa Groundwater Replacement Program Discussion
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:20 a.m. D Pheasant and D Firebaugh, Adopting a limit for Grant County Registered Warrants

The Finance Committee recommends to the Grant County Board of Commissioners to set Registered Warrant limits for the following Districts, as follows:

- | | |
|---|----------------|
| 1. Quincy – Hospital District #2 | \$3,000,000.00 |
| 2. Soap Lake (McKay) – Hospital District #4 | \$750,000.00 |
| 3. Mattawa – Hospital District #5 | \$750,000.00 |

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve the recommendations of the Finance Committee as presented. The motion passed unanimously.

- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon
- 1:15 p.m. – 1:55 p.m. L Allison, Grant Integrated Services Update
- 2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

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TUESDAY, NOVEMBER 4, 2014

10:00 a.m. – 10:20 a.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 11 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 20, 2014 Minutes for approval. **(Approved)**
3. New liquor license application for The Seed Cupboard Nursery (Lisa A. and John J. Villegas) 12543 Road H-SW, Royal City, WA 99357-9606. **(Approved)**

FAIRGROUNDS

4. *Held from the October 28, 2014 Consent Agenda:* Recommendation to amend the following rental rates beginning in 2015: **(Approved)**
 - a) Building Reservation Fee:
 - 2014 rate: \$100.00
 - 2015 Rate: \$300.00
 - b) Fuller Building:
 - 2014 Rate: \$400.00 (building only)
 - 2015 Rate: \$650.00 (includes 150 folding chairs and 25-6' tables)
 - c) Rodeo Arena:
 - 2014 Rate: \$700.00
 - 2015 Rate: \$500.00
 - d) Pavilion/ Arena 4 Hour Rental:
 - 2014 Rate: \$100.00
 - 2015 Rate: \$150.00
 - e) Camping:
 - 2014 Rate: \$15.00 Dry/\$20.00 Partial/\$25.00 Full
 - 2015 Rate: \$20.00 all hook-ups
 - i. Anticipating RV dumps site to be built
 1. RV Dump \$10.00/dump
 - f) Stalls:
 - 10% rate reduction on the total stall price with rental of a full barn (every stall)
 - g) Non-profit Discount:
 - 2014 Rate: 30% Reduction on Facility Rental only
 - 2015 Rate: 25% Reduction on Facility Rental only
 - h) Set-up Days:
 - 2014 Rate: Included in rental; only 8:00 am to 5:00 pm
 - 2015 Rate: \$200.00 for 8:00 am to 8:00 pm
 - i. Does not include use – setup only. If use happens, full fee is applied

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AUDITOR'S OFFICE

5. Request to create a new Internal Services Fund #509 titled Vision Benefits Fund which would exclusively track the revenue and expense transactions related to the County's self-funded Vision Benefits program. **(Approved, Resolution No.014-061-CC)**
6. Recommendation to replace the current credit cards used by the County and replace it with 2 credit card accounts: One account will be for travel purposes only (i.e. Airfare, car rental, food, etc.) with a \$1,500.00 limit; and the other will be for purchase of supplies and equipment with a \$20,000.00 limit. **(Approved)**

EMERGENCY MANAGEMENT

7. Request to designate Michele Haughton, EM Generalist, and Sandi Duffey, Deputy Director (Alternate) as Applicant Agents to work with the Washington State Emergency Management on their Planning Grant Application DR#4188 to execute the application, grant agreement, and payment requests. **(Approved)**

SHERIFF'S OFFICE

8. Out of state travel request for Matt Messer to attend CNOA Training Institute and Law Enforcement Exposition from November 21-25, 2014 in Anaheim, CA. **(Approved)**

HUMAN RESOURCES

9. Recommendation Memorandum regarding a request from the Sheriff's Office to define provisional appoints of employees the Grant County Sheriff's Office as eligible for healthcare benefits. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

10. Request to purchase desks and equipment from Business Interiors in the amount of \$5,651.55. **(Approved)**

TREASURER'S OFFICE

11. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$23,150.00. **(Approved)**

10:30 a.m. – 10:50 a.m.

L Stoltman, Conservation District Update

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11:00 a.m. – 11:20 a.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 11:07 a.m. to go until 11:22 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. The session was continued to 11:32 a.m. Commissioner Swartz closed the session at 11:32 a.m.

12:00 p.m. – 1:00 p.m. C Carter at WorkForce Development Council Meeting (SkillSource, Moses Lake)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Interlocal Agreement between Grant County and the City of Quincy for the purchase of (1) Trommell Screen to be used for composting. **(Approved)**

2:30 p.m. – 3:20 p.m. J Gingrich, Gray and Osborne Fairgrounds Draft Feasibility Study Presentation

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

WEDNESDAY, NOVEMBER 5, 2014

The session was continued at 1:00 p.m. with Commissioners Swartz and Carter in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 12:00 p.m. C Swartz @ WSU Extension Faculty Interview (Adams County Extension Office, Ritzville)

11:00 a.m. – 12:00 p.m. C Carter at Point in Time Donations Committee Meeting (Moses Lake Police Department)

1:00 p.m. – 2:00 p.m. Senator Parlette, 2015 Legislative Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the October 31, 2014 payroll.

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THURSDAY, NOVEMBER 6, 2014

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) **(Cancelled)**

9:00 a.m. – 9:30 a.m. Open Record Public Hearing, 2015 Preliminary Budget Adoption

The Commissioners held an Open Record Public Hearing to adopt the 2015 Grant County Preliminary Budget.

Jacob Taylor, Chief Accountant, stated the preliminary General Fund amount to be adopted is \$38,650,126.33 and the preliminary overall 2015 County budget to be adopted is \$134,007,061.00.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the preliminary 2015 Grant County budget as presented. Commissioner Swartz seconded and the motion passed with 2 Commissioner in attendance. The hearing adjourned. **(Approved, Resolution No. 14-062-CC)**

9:30 a.m. – 10:30 a.m. Sheriff's Office and Jail Budget Meeting

10:30 a.m. – 11:30 a.m. Technology Services Budget Meeting

11:30 a.m. – 12:00 p.m. Fairgrounds Budget Meeting

1:30 p.m. – 2:00 p.m. Emergency Management Budget Meeting

2:00 p.m. – 3:00 p.m. C Carter at Gorge Amphitheater Annual Review Meeting (Multi-Purpose Room)

2:00 p.m. – 2:30 p.m. Treasurer's Office Budget Meeting

2:30 p.m. – 3:00 p.m. Public Record Budget Meeting

3:00 p.m. – 3:30 p.m. Building Department and Fire Marshal Budget Meeting

3:30 p.m. – 4:00 p.m. Tourism Commission Budget Meeting

4:00 p.m. – 5:00 p.m. 2015 Budget Discussion

6:00 p.m. – 9:00 p.m. R Stevens at Columbia Basin Development League Annual Meeting (BBCC, ATEC)

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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$254,375.46, as recorded on a listing and made available to the Board.

FRIDAY, NOVEMBER 7, 2014

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

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| 9:00 a.m. – 10:00 a.m. | Public Defense and Law Library Budget Meeting |
| 10:15 a.m. – 10:45 a.m. | Juvenile Court and Youth Services Budget Meeting |
| 10:45 a.m. – 11:15 a.m. | Clerk’s Office Budget Meeting |
| 11:15 a.m. – 11:45 a.m. | Noxious Weed Budget Meeting |
| 1:30 p.m. – 2:00 p.m. | Coroner’s Office Budget Meeting |
| 2:00 p.m. – 2:30 p.m. | WSU Cooperative Extension Budget Meeting |
| 2:30 p.m. – 3:00 p.m. | Grant County Museum Budget Meeting |
| 3:00 p.m. – 3:30 p.m. | Superior Court Budget Meeting |
| 3:30 p.m. – 5:00 p.m. | 2015 Budget Discussion |

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Signed this 25th day of November 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara J. Vasquez
Barbara J. Vasquez
Clerk of the Board