

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, NOVEMBER 24, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 7, 8, 10 and 11 on the ASC Agenda as presented. Items 2 through 6, and 9 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Special Counsel Contract between Grant County and Evans, Craven & Lackie, P.S. to perform and render legal assistance and advice relative to tax valuations, trial and all related appeals involving REC Solar ASA and/or its related entities, and other matters/proceedings as directed by the Board of County Commissioners. Term is November 7, 2014 through December 31, 2016. **(Not ready for signature)**
3. **Anticipating:** Commercial Rental Agreement, 2014-2015, between Grant County and the Washington State Council of Vietnam Veterans of America, Inc., for lease of office space at the Ivy Street Professional Center in Moses Lake, Washington. Term is August 1, 2014 through December 31, 2015. **(Not ready for signature)**
4. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl E. Calhoun of Calhoun Investigative Services, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
5. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Stephyne Silvestre dba Third Eye Investigations, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
6. **Anticipating:** 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade dba Wade Investigative Services, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Not ready for signature)**
7. Grant County Board of County Commissioners Administrative Policy No. 14-01, Reserve Fund. This policy establishes that an aggregate total of no less than 20% of the current year's budget shall be held in fund balance within Current Expense at all times. **(Approved)**

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8. Request for Authorization for Release of BOCC Approved Funds, SIP #2013-06, City of George and Port of Quincy, Industrial Park #5 Water System Improvements in the amount of a \$50,000.00 grant and the 2.5% Administrative Fee of total project funding in the amount of \$1,250.00 to the Grant County Economic Development Council. **(Approved)**
9. **Anticipating:** 2015 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Thomas Wolfstone. **(Not ready for signature)**
10. Grant County and the Grant County Economic Development Council January 2015 through December 2017 Municipal Services Agreement. The Grant County EDC will provide services outlined in Building Prosperity in addition to certain research and consultation services in the planning and development of new and expanded programs, services, facilities, utilities, and properties within Grant County. Compensation for services is \$40,000 annually (for years 2015 through 2017). **(Approved)**
11. Special Counsel Contract, Disciplinary Law, between Grant County and Ripley Law Firm, Inc., P.S. to perform and/or render legal assistance and advice relative to professional disciplinary matters involving the Grant County Prosecuting Attorney, and/or any deputy appointed by the Grant County Prosecuting Attorney, and the Washington State Bar Association. Term is November 15, 2014 through November 15, 2015. **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
1:30 p.m. – 1:50 p.m.	J Hammond, Boards and Commissions Update
2:00 p.m. – 2:50 p.m.	K Eslinger, Human Resources Update

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Jack D. Brown (J.D. Brown Short Plat) File #14-5954-01 Final Plat Submission and Review.

**TUESDAY, NOVEMBER 25, 2014**

The session was continued at 11:00 a.m. with all Commissioners in attendance.

10:00 a.m. – 10:30 a.m.	C Swartz at Canvassing Board Certification of Election (Elections Department)
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10:30 a.m. – 11:00 a.m. C Swartz, Finance Committee Meeting

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Burlington Northern Santa Fe Overpass Agreement for the closure, vacation, and removal of the existing Bridge #399/W-NW overpass and placing in service the new Trinidad Bridge overpass. **(Approved)**
2. Interlocal Procurement Agreement between Grant County and Columbia County to jointly bid the acquisition of goods and services and/or jointly dispose of property where such mutual effort can be planned in advance, jointly acquire goods and services, and to purchase or acquire goods and services under contracts where a price is extended by either party's bidder to other governmental agencies; specifically a "Walk and Roll" (a roller that goes on the back of a grader). **(Approved, Resolution No. 14-068-CC)**
3. Easement and right of way Electric Distribution Lines(s) and Communication Facilities Agreement between Grant County and Public Utility District (PUD) of Grant County for the Hartline Shop project. (Lots 4-6 Block 8 Hartline, TX# 3000 1 25 29 (Shop), TX# 5640 in W1/2SESE of S 1, T 25, R 29. **(Approved)**
4. **Resolution No. 14-067-CC** in the matter of adopting the 2015 Annual Road Construction Program. **(Approved)**

2:00 p.m. – 2:30 p.m. C Swartz, Legislative Steering Committee Conference Call

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Stredwick Land LLC Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise application from Stredwick Land LLC to construct, operate and maintain an irrigation line along the North side of Kopp Lane, East of Westshore Drive and located within S 6, T 19, R 28, WM.

Jeff Tincher, Public Works Director, discussed the application and stated he recommends approval.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the franchise as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Order Granting Franchise signed)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 7 on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners October 27, November 3, and November 10, 2014 Minutes for approval. **(Approved)**
3. New marijuana license application for The Cascade Gnome (Marcus Jasperson, Jon-Paul Morgensen, Bridget Tomlinson Schuster, and Benjamin Schuster) 11061 Neppel Rd NE, Moses Lake, WA 98837 (Producer Tier 3), from the Washington State Liquor Control Board. **(Approved)**
4. New marijuana license application for The Cascade Gnome (name change from JBMP, LLC) (Marcus Jasperson, Jon-Paul Morgensen, Bridget Tomlinson Schuster, and Benjamin Schuster), 11056 Neppel Rd NE, Moses Lake, WA 98837 (Processor), from the Washington State Liquor Control Board. **(Approved)**
5. New marijuana license application for Higgs and Boson (Yuko Yahiro, Michael Sunao Casebeer) 23203 Hwy 17 N, Soap Lake, WA 98851 (Producer Tier 3), from the Washington State Liquor Control Board. **(Approved)**

**AUDITOR'S OFFICE**

6. *At the Commissioners November 3, 2014 Consent Agenda meeting, the Board approved a request to replace the current County Credit Cards with 2 separate credit cards: One account will be for travel purposes only (i.e. Airfare, car rental, food, etc.) with a \$1,500.00 limit; and the other will be for purchase of supplies and equipment with a \$20,000.00 limit. The Auditor now submits individual names from County Offices/Departments to be approved and credit cards issued to that person. **(Approved)***

**FACILITIES AND MAINTENANCE**

7. Request to purchase one Laptop and one desktop computer through the Technology Services Department. These items were approved in their Capital Outlay budget, not to exceed \$3,000.00. **(Approved)**

**MISCELLANEOUS ITEMS**

Recommendation Memorandum from the Human Resources Director to re-initiate the County sick leave donation policy for a Public Works employee, Recipient 14-01, who continues to suffer from an illness which is extraordinary in nature. The Director recommends approval of this second request. **(Approved)**

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the November 26, 2014 payroll.

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As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$823,973.04, \$10,728.60, \$175,440.44 and \$742,914.87, as recorded on a listing and made available to the Board.

**WEDNESDAY, NOVEMBER 26, 2014**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:20 a.m.                    B Hill, Public Defense Update
- 10:00 a.m. – 10:20 a.m.                G Baker, Technology Services Update
- 10:30 a.m. – 10:50 a.m.                T Jones, Sheriff’s Office Update
- 11:00 a.m. – 11:20 a.m.                K Allen, Clerk’s Office Update
- 11:30 a.m. – 12:00 p.m.                G Dano, Prosecuting Attorney Elect- Discussion on 2015 Budget

**THURSDAY, NOVEMBER 27, AND FRIDAY, NOVEMBER 28, 2014**

Thanksgiving Holiday, Courthouse Closed

Signed this 26<sup>th</sup> day of Dec, 2014.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Carolann Swartz  
Carolann Swartz, Chair

Richard Stevens  
Richard Stevens

Cindy Carter  
Cindy Carter

Attest:  
Barbara J. Vasquez  
Barbara J. Vasquez  
Clerk of the Board

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