

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 7, 2013:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 3 through 5, and 10 through 13 on the ASC Agenda as presented. Items 2, and 6 through 9 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Settlement Agreement between Grant County and Ochoa Ag Unlimited Foods and OB-1, LLC. **(Did not arrive for signature)**
3. BOCC action on recommendations from the Strategic Infrastructure Program (SIP) Advisory Committee regarding funding requests on the following projects:
 - a. SIP #2012-06, Grant County Airport District #1 – Desert Aire Airport Runway Reconstruction & Widening Phase 1. The applicant's request is for a grant of \$247,660; SIP Advisory Committee does not recommend approval of this funding request. **(Approved)**
 - b. SIP #2012-07, City of Moses Lake – Utility Infrastructure for Project Jackson. The applicant's request is for a grant of \$200,000; SIP Advisory Committee recommends funding this project with a \$100,000 grant and a \$60,000 loan. **(Approved)**
 - c. SIP #2012-08, Grant County Port District #4 (Port of Coulee City) – Coulee City Marina Boat Dock Expansion. The applicant's request is for a grant of \$100,000; SIP Advisory Committee recommends funding this project with a \$70,000 grant and a \$30,000 loan. **(Approved)**
 - d. SIP #2012-09, Port District #7 (Port of Grand Coulee) – Banks Lake Golf Course RV Sites. The applicant's request is for a grant of \$7,500; SIP Advisory Committee recommends funding this project as requested. **(Approved)**
 - e. SIP #2012-10, City of Soap Lake – Soap Lake Main Avenue Improvement Project. The applicant's request is for a grant of \$81,500; SIP Advisory Committee recommends funding this project with a \$56,500 grant and a \$25,000 loan. **(Approved)**
4. Grant County Payment Request #5 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$6,964.31. **(Approved)**

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5. Grant County's Request for Reimbursement #15 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$22,408.31. **(Approved)**
6. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
7. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jason Dowd of Valley Investigations, LLC. **(Did not arrive for signature)**
8. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
9. **Anticipating:** 2013 Eastern Washington Vacation/Travel Planner between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. **(Did not arrive for signature)**
10. January 1 – June 30, 2013 Professional Services Agreement for Coordinator and Facilitator (Executive Director) Consultant; Project: Columbia Basin Ground Water Management Area. **(Approved)**
11. Technical Assistance and Services Agreement between Grant County and the City of Warden Police Department, for services to be performed by Grant County Technology Services to assist with the Warden Police Department's network and computer systems. Term is January 7, 2013 through December 31, 2013. **(Approved)**
12. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington, for the County's Administration costs for 2012 in the amount of \$1,500.00. **(Approved)**
13. 2013 Health Services Agreement (Grant County Jail) between Grant County and the Ephrata Medical Center, INC. for provision of reasonable and necessary basic medical care to the inmates of the Grant County jail and/or satellite work release facility. **(Approved)**

10:00 a.m. – 10:15 a.m.

Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.

Citizen Public Comment Period **(No public in attendance)**

12:00 p.m. – 1:00 p.m.

Elected Official and Department Head Monthly Luncheon (Grant County Fairgrounds) **(Cancelled)**

1:15 p.m. – 2:00 p.m.

Commissioners with T Hechler, Human Resources Update (Grant County Fairgrounds)

2:00 p.m. – 2:50 p.m.

Commissioners with J Gingrich, Fairgrounds Update (Grant County Fairgrounds)

3:00 p.m. – 3:50 p.m.

Commissioners with L Allison, Grant Integrated Services Update (Grant Integrated Services, Moses Lake Office)

TUESDAY, JANUARY 8, 2013:

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

- 9:00 a.m. – 9:20 a.m. T Jones, Jail Maintenance Discussion
- 9:30 a.m. – 9:40 a.m. Open Record Public Hearing, Unified Development Code Amendments to Ch. 23.04 Zoning, Ch. 23.08 Performance and Use Standards, and Ch. 25.02 Definition of Flea Market

The Commissioners held an Open Record Public Hearing to consider the following Amendments to the Unified Development Code:

ZONING - UDC 23.04

Delete RVR and add RVR 1 and RVR 2

23.04.030 (b)(3), 23.04.040 Table 1, 23.04.140 (c), 23.04.400 (f), 23.04.405 (a), 23.04.800 (b), Land Use - Table 8

Amend Maximum Residential Density in Rural Residential 2 and Rural Residential 3 zone

23.04.040 Table 1

Add RVOSC

23.04.040 Table 1, 23.04.030(b)(3)

Add Maximum Dwelling units per acres in Urban Residential 1 zone

23.04.040 Table 2

Add Term to Discretionary Use

23.04.060 (b)(8)

Amendment to when Site Plan Review is required

23.04.140 (b)

Formatting changes

23.04.260(c) (d)

Delete Flea Market as permitted use

23.04.500(b)

Correct Sub-note numbering

Table 3, Table 4, Table 5

Add Flea Market as Land Use

Table 3, Table 4, Table 5

Amend Public Facility - Table 3 - Institutional Uses from (P) prohibited to (A) allowed

Colleges and Technical Schools, Primary and Secondary School/Public and Private

Performance and Use Standards – UDC 23.08

Delete RVR and add RVR 1 and RVR 2

23.08.050(a)(2)

Amend Mini Storage Facility

23.08.330 (a)(3)

Definition – UDC 25.02

Add Definition of Flea Market

25.02 F

The amendments to 23.04 and 23.08 are minor housekeeping changes. The change to 25.02 adds the definition of Flea Markets to the UDC and defines them. Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously.

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Commissioner Swartz moved to approve the recommendation of the Planning Commission and the changes to the UDC recognizing the 4 Findings of Fact as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 13-004-CC dated 1/9/13)**

9:40 a.m. – 9:50 a.m. Open Record Public Hearing, Unified Development Code Amendment to Ch. 23.12.075 Clustering Standards

The Commissioners held an Open Record Public Hearing to consider Unified Development Code Amendment to Ch. 23.12.075 – Clustering Standards. The proposed amendments are adding Rural Community as an applicable zone, the addition of minimum lot size for LAMIRDS and the addition of Rural Community to Table 4-Number of Dwelling Units per Cluster.

Tyler Lawrence stated the proponent is the Grant County Public Utility District #2 (PUD) and would be implemented County wide in the Rural Community Zones. The Planning Commission recommends approval. The communities that will be affected are Schwana, Beverly, Wheeler, Parker Springs, White Trail, Royal Camp, Trinidad, Wanapum Village, and Marine View Heights. These are unincorporated areas (LAMIRD) and the changes will be to clustering standards to add Rural Communities to the list of zones in which clustering is allowed. Currently it is not allowed. They would like to change the minimum lot size allowed by clustering. Currently it is 1 acre minimum lot size and the PUD would like to change the allowed size within LAMIRD areas to ¼ acre. This is not changing the density, just the intensity to allow ¼ lot sizes through clustering. Also added will be 8 maximum number of development units per clustering unit and dependent upon the lot sizes having proper water and sewer.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the recommendation of the Planning Commission and the changes to the UDC recognizing the 5 Findings of Fact as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 13-005-CC dated 1/9/13)**

10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update

11:00 a.m. – 11:20 a.m. R DeChenne, Facilities and Maintenance Update

1:30 p.m. – 2:20 p.m. D Pohle, PW Update

1. **Resolution No. 13-003-CC** governing Emergency Load Limitations on county roads, the issuance of special motor vehicle permits to use on weight restricted county roads, and fixing penalties for violations thereof. **(Approved)**
2. **Resolution No. 13-002-CC** Amending a Comprehensive 6-Year Transportation Improvement Program for the years 2013-2018. **(Approved)**
3. Local Agency Agreement Supplement Agreement No. LA7464 Supplement No. 2 between Grant County and the Washington State Department of Transportation for the Grant County Road Safety Projects. Federal Aid Project No. HSIP-000S (273). **(Approved)**
4. **Resolution No. 13-001-CC** in the matter of initiating county road projects and assigning CRP numbers.
5. Authorization to call for bids for Equipment Contract 2013-01 Autos and Pickups with a requested bid opening date of January 29, 2013 at 1:30 p.m. **(Approved)**

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1:30 p.m. – 1:40 p.m. Bid Opening, 2013 Crushing and Stockpiling

The following bids were received:

1. DeAtley Crushing \$1,482,825.00
2. Seubert Excavators \$1,162,550.00
3. Wood's Crushing and Hauling \$1,550,400.00
4. Jack Robinson and Son's \$1,252,100.00

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:00 p.m. – 2:10 p.m. Bid Opening, Equipment Contract 2013-02 (Dump Truck)

To view the bids received, see attached.

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:37 p.m. to go until 2:52 p.m. regarding REC and Ochoa Litigation. In attendance were Commissioners Stevens, Carter, Swartz, Lee Pence, Civil Deputy Attorney, and Laure Grammer, Assessor. The session was then continued to 2:55 p.m. Commissioner Carter closed the session at 2:55 p.m.

3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 10 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners December 17, 2012 Minutes for approval. **(Approved)**
3. New License application for Big Wally's, 944 Highway 2 E, Coulee City, WA 99115-9629, from the Washington State Liquor Control Board. **(Approved)**
4. Authorization for Grant County Mosquito Control District #1 to operate in the airspace over Grant County in 2013 for mosquito abatement. **(Approved)**

HUMAN RESOURCES

5. Second Request - Personnel Action Request Recommendation to initiate the County sick leave donation policy for a Grant Integrated Services – New Hope employee, Recipient 12-04, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved)**
6. Personnel Action Request Recommendation regarding a request from the Assessor's Office to start an employee at a Compensation Step higher than a 1, 2, or 3. Specifically, the newly created Appraisal Analyst Position to start at Band 13, Step 5. The Director recommends approval. **(Approved)**

7. Personnel Action Request for the salary, wage, and/or position changes for Sally Catlin, Assessor's Office. **(Approved)**
8. Out of state travel request to attend the National Public Employer Labor Relations Association (NPELRA) 2013 Annual Training Conference from April 7-11, 2013 in San Antonio, TX. **(Approved)**

GRANT INTEGRATED SERVICES

9. Recommendation to award the RFP for janitorial services at their Moses Lake facility and DCL Facilities on the base to Clean Pros in the amount of \$3,300.00 per month for the GrIS Moses Lake Building and \$850.00 per month for the DCL Buildings in Moses Lake. **(Approved)**
10. Request to authorize Technology Services to purchase 10 – Computer terminals, 10-Surge Protectors and 1-Uninterrupted Power Supply (UPS) for their employees. The approximate cost is \$2,850.00. **(Approved)**

4:00 p.m. – 5:00 p.m.

C Carter at Turley – Mattawa Interim Police Chief Swearing In (Mattawa)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$614,866.31 and \$78,378.48, as recorded on a listing and made available to the Board.

WEDNESDAY, JANUARY 9, 2013:

9:30 a.m. – 11:30 a.m.

R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m.

HEARINGS EXAMINER

6:00 p.m. – 8:00 p.m.

C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

7:00 p.m. – 8:30 p.m.

C Carter and R Stevens at Health Board Meeting (Public Works Meeting Room)

MISCELLANEOUS ITEMS

Commissioner Stevens approved and the Clerk of the Board was given authorization to stamp the signature of approval by Commissioners Carter and Swartz, to approve the recommendation of the Public Works Director to award the 2013 Crushing and Stockpiling project to Seubert Excavators, Inc. in the amount of \$1,162,550.00.

THURSDAY, JANUARY 10, 2013:

C Carter, Out

- 8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (John A Cherberg Bldg, Conf Rm A/B/C, Olympia)
- 8:30 a.m. – 9:34 a.m. Central Safety Committee Meeting (Multi-Purpose Room)
- 9:00 a.m. – 10:30 a.m. R Stevens at MACC Meeting (Armory Bldg, Moses Lake)
- 11:00 a.m. – 12:00 p.m. R Stevens at LEPC Meeting (PUD Building, Moses Lake)

FRIDAY, JANUARY 11, 2013:

C Carter, Out

- 9:30 a.m. – 10:30 a.m. R Stevens w/ F Floyd, Best Settlement Discussion

Signed this 22nd day of Jan, 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Cindy Carter
Cindy Carter, Chair

Carolann Swartz
Carolann Swartz

Richard Stevens
Richard Stevens

Attest:

Niel Hammond
Clerk of the Board

Deputy