

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 21, 2013:

Martin Luther King Day Holiday - Closed

TUESDAY, JANUARY 22, 2013:

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Actions

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, and 4 through 6 the ASC Agenda as presented. Items 2 and 3 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
3. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
4. Application for Community Litter Cleanup Program between the Washington State Department of Ecology and Grant County, by and through the Grant County Sheriff's Office for Litter Pickup and Illegal-Dump Cleanup in the amount of \$89,000.00. Period of performance would be July 1, 2013 through June 30, 2015. **(Approved)**
5. Special Counsel Contract between Grant County and Menke Jackson Beyer, LLP to perform and render legal assistance and advice relative to labor law/personnel matters, and other matters/proceedings as directed by the Prosecuting Attorney's Office. Term is September 1, 2012 through December 31, 2014. **(Approved)**
6. Amendment C to Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511 with Grant County and administered through the Housing Authority of Grant County. The amendment adds \$5,000.00 to the Landlord Stability budget category. **(Approved)**

10:00 a.m. – 10:20 a.m. J O'Brien, Live Nation Update

11:00 a.m. – 11:50 a.m. D Nelson, Community Development Update

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1:30 p.m. – 2:20 p.m.

D Pohle, PW Update

1. Execution of Contracts: 2013 Crushing Contract awarded to Seubert Excavators, Inc. of Cottonwood, Idaho for the bid amount of \$1,162,550.00. **(Not ready for signature)**
2. Execution of Contracts: (2) Dump Trucks awarded to Freedom Truck Centers, Inc. of Spokane, Washington to furnish and deliver (2) 2014 Western Star 4900SF Truck Chassis in the amount of \$228,798.90 including sales tax and trade-in offers; also awarded to Northend Truck Equipment, Inc. of Marysville, Washington to furnish, install and deliver (2) 12-14 cy dump bodies/12' two-way snow plows, and 10 cy body sanders for the bid amount of \$174,621.04 including sales tax. **(Not ready for signature)**
3. Authorization to Call for Bids: Misc. Shop Equipment (Equipment Contract No. 2013-05) for 1) Vertical/Horizontal Bandsaw; 1) Power Crimp Hose Machine; 1) 14" Metal Cutoff Saw; 1) Chain Saw Sharpening System; 1) 5' Needle Scaler; 1) Sorting Conveyor 1.5 hp; 1) Paint Hose with Retractor; 1) Fuel Injection Kit **(Not ready for signature)**
4. Authorization to Call for Bids: Herbicide Materials (Materials Contract 2013-06) with a bid opening date of February 12, 2013 at 2:15 p.m. **(Approved)**
5. Authorization to Call for Bids: Equipment Contract 2013-03 with a bid opening date of February 12, 2013 at 2:00 p.m. **(Approved)**

2:30 p.m. – 3:20 p.m.

D Lee, Prosecuting Attorney's Office Update **(Cancelled)**

3:30 p.m. – 3:45 p.m.

Consent Agenda (Items 1 through 15)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 9, 11 through 14, and 16 as presented. Item 10 was denied as it is too early in the year for a budget extension; item 15 was denied as presented, amended, and approved with amendments. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners December 31, 2012 and January 7, 2013 Minutes for approval. **(Approved)**
3. Special Occasion license application for Samaritan Healthcare Foundation/Samaritan Hospital Foundation, 801 E Wheeler Rd, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
4. Corrected Assumption license application for Big Wally's, 9944 Highway 2 E, Ste B, Coulee City, WA 99115-9629, from the Washington State Liquor Control Board. **(Approved)**
5. Application of interest from James Yonko to serve on the PARC Advisory Board. **(Approved and appointed to a 3 year term beginning January 22, 2013 through January 21, 2015)**
6. Recommendation from the Grant County Mosquito Control Board #1 to reappoint Frank DeTrollo to another 2 year term beginning January 22, 2013 through January 21, 2015. **(Approved and appointed)**
7. Letter of appointment for Aaron Golladay to the Current Use Advisory Committee for a 1 year term beginning January 22, 2013 through January 21, 2014. **(Approved and appointed)**

SHERIFF'S OFFICE

8. Out of state travel for Deputy Michael Earney to attend the Comprehensive Accident Investigation Course sponsored by the National Association of State Boating Law Administrators in Forsyth, GA from March 4-7, 2013. **(Approved)**
9. Request to purchase a 2013 Crew Cab 4x4 Pickup previously approved in the 2013 Capital Outlay budget, in the approximate amount of \$40,000.00. **(Approved)**

AUDITOR'S OFFICE AND TECHNOLOGY SERVICES

10. Budget extension request in the amount of \$23,145.85 for the update of Windows XP to Windows 7 and the license for each, which is necessary for the Dynamic GP upgrade. **(Approved to purchase but a budget extension is denied as it is too early in the year for a budget extension)**

GRANT INTEGRATED SERVICES - PARC

11. Out of state travel for the chair of the Moses Lake Community Prevention Coalition, Moses Lake Mayor Bill Ecret, to attend the CADCA National Leadership Forum in National Harbor, MD from February 3-8, 2013. **(Approved)**

TREASURER'S OFFICE

12. Request to adopt the Amended County Investment Policy for 2013 and its addendum (Finance Committee Resolution No. 2012-1). **(Approved)**

COMMUNITY DEVELOPMENT - PLANNING

13. Out of state travel request for Damien Hooper to attend the American Planner Association National Conference from April 12-17, 2013 in Chicago, IL. **(Approved)**

HUMAN RESOURCES

14. Personnel Action Request Recommendation regarding a request from the Fairgrounds for an Extended Leave of Absence (2 weeks consecutive and part-time leave for up to 5 weeks total) for a new Fairgrounds employee who is not yet eligible for WFLA or FMLA. The Board of County Commissioners may approve the request not to exceed twelve (12) months. **(Approved)**
15. Personnel Action Request Recommendation regarding a request to review the Prosecuting Attorney's salary. The Director has reviewed RCW 36.17.020 and recommends increasing the Prosecuting Attorney's salary to equal that of the Superior Court Judge. **(After review, it was decided to deny the recommendation as presented and approve a 3% salary increase to the County's portion of the positions wages only.)**
16. Personnel Action Request Recommendation regarding a request from the Fairgrounds to create a new position titled Maintenance Lead and band it at Band 12. The Director recommends approval. **(Approved)**

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4:00 p.m. – 4:50 p.m. T Hechler, Human Resources Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$56,927.36, \$523.87, and \$481,736.11 as recorded on a listing and made available to the Board.

WEDNESDAY, JANUARY 23, 2013:

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:20 a.m. B Hill, Public Defense Update
9:30 a.m. – 9:50 a.m. S Kozer, Public Defense Update **(No Show)**
10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update
10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update
11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update
11:30 a.m. – 12:00 p.m. R DeChenne, Facilities and Maintenance Discussion on Bidding Capital Outlay Projects

THURSDAY, JANUARY 24, 2013:

The session was continued at 2:00 p.m. with all the Commissioners in attendance.

9:30 a.m. – 12:00 p.m. R Stevens, Grant County Deputy Mediation
1:00 p.m. – 2:00 p.m. Public Employee Association Grievance Hearing **(Rescheduled to 2:00 pm)**

Pursuant to RCW 42.30.140(4)(a) Commissioner Carter called an Executive Session to order at 2:00 p.m. to go until 2:15 p.m. regarding a Grievance Hearing/Personnel Issue. Commissioner Stevens recused himself from the hearing due to a conflict. In attendance were Commissioners Carter, Swartz, Laure Grammer, Assessor, Shannon Falstad, Pam Hill, and Tammie Hechler, Human Resources. The session was then continued to 2:30 p.m. Commissioner Carter closed the session at 2:30 p.m.

2:00 p.m. – 5:00 p.m. R Stevens, District Court Union Negotiations **(Cancelled)**
6:00 p.m. – 8:00 p.m. R Stevens at GWMA Administrative Board Meeting (Othello City Hall)

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FRIDAY, JANUARY 25, 2013:

11:00 a.m. – 3:00 p.m.

R Stevens at EW COG Meeting (Lincoln County Courthouse, Davenport)

SATURDAY, JANUARY 26, 2013:

6:00 p.m. – 9:00 p.m.

C Carter and R Stevens at Columbia Basin Rodeo Association Annual Moses Lake Roundup Rodeo Banquet (Pillar Rock Grill, Moses Lake)

Signed this 5th day of Feb., 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED

Cindy Carter, Chair

Carolann Swartz

Carolann Swartz

Richard Stevens

Richard Stevens

Attest:

[Signature]

Clerk of the Board