

MINUTES
GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 28, 2013:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Actions

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve Items 1 and 4 through 6 on the ASC Agenda as presented. Items 2 and 3 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
3. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
4. Interlocal Agreement Regarding State Building Code Administration and Enforcement between Grant County, by and through the Department of Community Development, and the town of Wilson Creek for the County's administration and enforcement services required to carry out the purposes of the State Building Code Act. Term is January 28, 2013 through December 31, 2013. **(Approved)**
5. Grant County Request for Reimbursement No. 7 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$10,000.04. **(Approved)**
6. Grant County Fairgrounds Advertising Agreement 2013 between Grant County, by and through the Grant County Fairgrounds, and the Columbia Basin Herald. **(Approved)**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 11:15 a.m. Citizen Public Comment Period

Jeff Powell of Moses Lake came in to discuss a Farm Agricultural Management Form from the Assessor's Office and his property that is currently zoned Current Use- Open Space Agriculture. He stated that the Assessor's Office sent him paperwork to confirm the use of his property as pasture ground since he added PUD power and built a driveway. If the County determines this property should be removed from Open Space his taxes will be approx. \$7,000.00 per year. He understands that if the use of his property goes under \$500 per year he pays no taxes.

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He is waiting for confirmation from the Assessor's Office. He believes he falls under this exemption. The Commissioners stated that the Current Use Advisory Board will be meeting soon to discuss Current Use Open Space. Mr. Powell was interested in attending this meeting and the Board directed him to the Assessor's Office.

- 11:15 a.m. – 11:50 a.m. Budget and Finance Update
- 1:00 p.m. – 1:20 p.m. B Smith, District Court Update
- 2:00 p.m. – 4:00 p.m. C Swartz at MACC Board Meeting (Armory Building, Moses Lake)
- 2:00 p.m. – 2:50 p.m. ~~T Heehler, Human Resources Update~~ **(Rescheduled to Jan 29 at 3:30 pm)**
- 7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Quincy Fire Dept)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$32,927.93.

The Commissioners approved and signed the Grant County Payroll Authorization form for the January 25, 2013 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$157,133.64, \$2,106.36, \$577,290.15, \$58.69, and \$408,009.26, as recorded on a listing and made available to the Board.

TUESDAY, JANUARY 29, 2013:

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. J Eschenbacher, Fair Advisory Committee Update
- 10:00 a.m. – 10:30 a.m. C Carter, On Call Communications Clerk Interview (Small Meeting Room)
- 11:00 a.m. – 11:20 a.m. Open Record Public Hearing, Crescent Ridge Ranch Development Agreement (CRR Land Co. LLC)

The Commissioners held an Open Record Public Hearing to consider the adoption of a Development Agreement by and between Grant County and CRR Land Co. LLC, for the Crescent Ridge Ranch Development, pursuant to RCW 36.70B.170. The property is approx. 107-acres and located in portions of S 18, T 20 N, R 23 (Parcel No. 15-0637-008). Damien Hooper discussed the project as proposed by the proponent. The agreement seeks to lengthen the duration that the approvals are valid for the Planned Unit Development (PUD). By code, this would last 5 years, and they have been given 1 administrative extension at the Planning Department level.

Because no phases of the plat have been recorded, the proponent must seek another extension and they do this with a development agreement. They are proposing 7 years for them to complete and record the project.

The Planning Department staff and Civil Deputy Prosecuting Attorney have reviewed the Agreement and have no issues with it.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the recommendation of the Planning Department and adopt the Development Agreement as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 13-008-CC)**

1:30 p.m. – 2:20 p.m.

D Pohle, Public Works Update

1. Execution of Contracts: 2013 Crushing Contract awarded to Seubert Excavators, Inc. of Cottonwood, Idaho for the bid amount of \$1,162,550.00 **(Approved)**
2. Execution of Contracts: (2) Dump Trucks awarded to Freedom Truck Centers, Inc. of Spokane, Washington to furnish and deliver (2) 2014 Western Star 4900SF Truck Chassis in the amount of \$228,798.90 including sales tax and trade-in offers; also awarded to Northend Truck Equipment, Inc. of Marysville, Washington to furnish, install and deliver (2) 12-14 cy dump bodies/12' two-way snow plows, and 10 cy body sanders for the bid amount of \$174,621.04 including sales tax. **(Approved)**
3. Authorization to Call for Bids: Asphalt Crack Sealant (Materials Contract #2013-07) with a bid opening date of February 19, 2013 at 1:45 pm. **(Approved)**
4. Authorization to Call for Bids: Liquid Asphalt 2013 (Materials Contract #2013-08) with a bid opening date of February 19, 2013 at 2:00 pm. **(Approved)**
5. Authorization to Call for Bids: Culvert Pipe (Materials Contract No. #2013-09) with a bid opening date of February 26, 2013 at 1:45 pm. **(Approved)**

1:30 p.m. – 1:40 p.m.

Bid Opening, Equipment Contract 2013-01

Numerous bids were received (see attached bid tabulation).

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 4 and 6 through 8 on the Consent Agenda as presented. Item 5 is being held for further review of the bidding laws of Washington. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners January 14, 2013 Minutes for approval. **(Approved)**
3. Recommendation from the Noxious Weed Control Board to appoint Summer Sahli as Director of Section 2 and Chuck Sandmann as Director of Section 4. **(Approved)**

4. Recommendation from the Fairgrounds Facility Advisory Committee to reappoint Larry Schwab representing the Columbia Basin Rodeo Association and Andrew Bechyne representing the At-Large position. **(Approved)**

FACILITIES AND MAINTENANCE

5. Request for approval to begin the pre-design phase with The DOH Associates for the new District Court facility in Moses Lake. The cost not to exceed \$14,000.00. **(This item is being held for further review of the bid laws of Washington)**

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from Emergency Management to make an emergency hire of an employee to complete the County's Hazard Mitigation Plan that is due May 31, 2013. The Director recommends approval. **(Approved)**

AUDITOR'S OFFICE - ACCOUNTING

7. Request to create a new Accounting/Budgeting, Internal Service fund #507 Dental Self-insurance for the purpose of tracking resources and expenses for the self-insured dental insurance which was implemented January 1, 2013. **(Approved, Resolution No. 13-007-CC)**

SHERIFF'S OFFICE

8. Request to purchase Duty/Range Ammunition in the amount not to exceed \$8,000.00 from San Diego Police Supply who utilizes the WA State Bid roster. **(Approved)**

3:30 p.m. – 4:30 p.m.

T Hechler, Human Resources Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for January 25, 2013 payroll.

WEDNESDAY, JANUARY 30, 2013:

11:30 a.m. – 12:00 p.m.

R Stevens, Finance Committee Meeting

2:00 p.m. – 5:00 p.m.

C Swartz at WSAC Board of Directors Meeting (WA Counties Building, Olympia)

6:00 p.m. – 8:00 p.m.

C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

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THURSDAY, JANUARY 31, 2013:

- 8:00 a.m. – 9:30 a.m. ASSESSOR'S OFFICE STAFF MEETING
- 8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (Joel Pritchard Bldg, Washington Rm, Olympia)
- 11:00 a.m. – 2:00 p.m. R Stevens, Public Employees Union Negotiations
- 3:00 p.m. – 5:00 p.m. C Carter at Solid Waste Advisory Committee (SWAC) Meeting (Public Works)
- 4:35 p.m. – 4:45 p.m. Bid Opening, Grant County Technology Services Enterprise Content Management System (Commissioners Front Counter)

The following bids were received:

	<u>1st Year</u>	<u>5 Year Plan</u>
1. VP Consulting, Inc. (dba VPCI)	\$263,808.96	\$346,837.94
2. Techline	\$245,434.00	\$350,590.00
3. Integra	\$181,638.00	\$386,638.00

All bids were turned over to the Technology Services Department for review and recommendation from the Imagine Group Members.

Signed this 5th day of March, 2013.

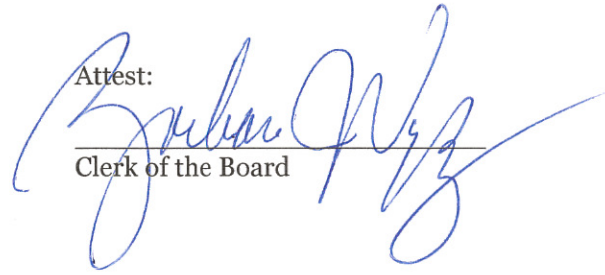
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz


Richard Stevens

Attest:


Clerk of the Board