

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 4, 2013:

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 2, and 4 through 8 on the ASC Agenda as presented. Item 3 is on hold. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Lease between Grant County Public Hospital District No. 5, a Washington Public Hospital District having its principal place of business at Mattawa Community Medical Clinic at 210 Government Road, Mattawa, Washington 99349, and Grant County, by and through Grant Integrated Services, for undesignated office and procedure room space on a periodic basis in the building located at 215 1st Street and Columbia, Mattawa, Washington. Term is February 1, 2013 through January 31, 2016 for \$1,100/month. **(Approved)**
3. First Amendment to Interlocal Agreement Between the Counties of Adams, Ferry, Grant, Lincoln, Okanogan, Pend Oreille, Stevens, and Spokane for Mental Health Treatment and Services. The amendment changes Sections 3.4.1 and 6.2.3. **(This item is being placed on hold)**
4. Amendment #3 for Anchor QEA to include Sand Hollow Wasteway under Tasks 2.1, 2.2, and 2.3 in the amount of \$10,000.00. These funds already exist in the Grant Agreement with the Department of Ecology and will require no 'out of pocket' expense to the County. **(Approved)**
5. Title VI Certification (of the Civil Rights Act of 1964) for BOCC Chair signature; accompanies the County's upcoming application for CDBG Public Services Grant No. 13-65400-005 for 2013-2014 funding for the provision of public services to low income persons in Grant and Adams counties through Opportunities Industrialization Center (OIC) of Washington, Yakima office. **(Approved)**
6. Public Services Environmental Review form for BOCC Chair signature; accompanies the County's upcoming application for CDBG Public Services Grant No. 13-65400-005 for 2013-2014 funding for the provision of public services to low income persons in Grant and Adams counties through Opportunities Industrialization Center (OIC) of Washington, Yakima office. **(Approved)**
7. Updated Grant County CDBG Grant Application Process Citizen Participation Plan. **(Approved)**

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8. Amendment No. 5 to DSHS Contract No. 1163-27300 between the State of Washington Department of Social and Health Services (DSHS) and Grant County, by and through Grant Integrated Services. The amendment adds an Exhibit A, Awards & Revenues. **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:20 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	Elected Official and Department Head Monthly Luncheon
1:15 p.m. – 1:55 p.m.	L Allison, Grant Integrated Services Update
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:00 p.m. – 3:20 p.m.	Adoption of Grant County Capitalized Assets (Inventory Statement)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to adopt the presented Annual County Inventory of Capitalized Assets and certify and file same with the County Auditor. The motion passed with 2 Commissioners in attendance. **(Resolution No. 13-012-CC)**

3:30 p.m. – 3:50 p.m.	D Hooper, Planning Department Update
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MISCELLANEOUS ITEMS

In regard to the Youth Services Administration Contract that has been on hold on the ASC Agenda, Lee Pence has advised that the Superior Court Judges have communicated that there is no need to renew this contract because neither party (the BOCC or the judges) have requested to change administration or the agreement. We can keep administering it "as is" for an indefinite period of time.

TUESDAY, MARCH 5, 2013:

The session was continued at 10:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Swartz was out and excused.

10:00 a.m. – 10:20 a.m.	Open Record Public Hearing, Sheriff's Office, Auditor's Office, and Grant Integrated Services Budget Extensions
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The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Sheriff's Office Fund #109, Department #151 in the amount of \$15,136.60 to cover 2012 expenses within their INET Forfeiture Account.
2. Auditor's Office – Accounting Department Fund #507, in the amount of \$650,000.00 to establish the initial budget amounts for the newly formed Dental Insurance Fund.
3. Grant Integrated Services - Directions in Community Living – Developmental Disabilities Fund #125, Department #167 in the amount of \$81,000.00 to account for additional expenditures related to increase grant funding that occurred late in 2012.

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Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Resolution No. 13-014-CC)

- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update
- 12:00 p.m. – 1:00 p.m. C Carter at SkillSource Meeting (Moses Lake WorkSource)
- 1:30 p.m. – 2:20 p.m. D Pohle, PW Update
1. Award Recommendation: Road 6-SE Reconstruction to Advance Excavation of Moses Lake, WA for the bid amount of \$692,249.04. **(Approved)**
 2. Bid Award: furnish & deliver Culvert Pipe (Material Contract #2013-09) awarded to James Pipe & Supply, Inc. of Ridgefield, WA in the amount of \$45,181.51. **(Approved)**
 3. Execution of Contracts: Misc. Equipment
Item 3) Furnish & deliver (1) Service Crane Body awarded to Titan Truck Equip. of Spokane, WA for the bid amount of \$19,138.22 incl. sales tax. **(Approved)**
 4. Execution of Contracts: Shop Equipment/Spokane House of Hose of Spokane, WA to furnish & deliver (1) Power Crimp Hose Machine for the amount of \$4,829.31. **(Approved)**
 5. Execution of Contracts: Asphalt Crack Sealant awarded to Crafcoc, Inc. for the bid amount of \$187,732.12 **(This item was not ready for signature)**
 6. Execution of Contracts: Liquid Asphalt awarded to Idaho Asphalt Supply, Inc. of Idaho Falls, ID for the bid amount of \$2,287,372.10. **(This item was not ready for signature)**
- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 28 and February 4, 2013 for approval. **(Approved)**

FACILITIES AND MAINTENANCE

3. Recommendation to award the RFQ for architectural and engineering work on the District Court building remodel to The DOH Associates. **(Approved)**

FAIRGROUNDS

4. Request to purchase an Open Air Structure in the amount of \$15,210.00 plus tax from Main Street Hardware, using Fairgrounds Bond money. **(Approved)**
5. Request to purchase a ¾ ton, Regular Cab Truck in the amount of \$25,931.21 through the ER&R program at Public Works, using Fairgrounds Bond money. **(Approved)**
6. Request to utilize the Public Works expertise on the Bidding Process for the new Sheriff's Building to be placed on the Fairgrounds. The Fairgrounds will reimburse Public Works for all costs associated with the process, using Fairgrounds Bond money. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

7. Recommendation to award the Electrical Panel C / Walk in Freezer Capital Outlay Project to Segalini Electric, LLC in the amount of \$4,121.78 including tax. **(Approved)**
8. Independent Electrical Services LLC Change order #2 in the amount of \$3,829.00 for the Emergency Generator Replacement project. **(Approved)**

HUMAN RESOURCES

9. Out of State Travel request for the Director and the HR Generalist to attend the Western Region Chapter of the International Public Management Association conference from May 1 – 3, 2013 in Orange, CA. **(Approved)**
10. Personnel Action Request Recommendation regarding a request from the Treasurer's Office for an exception to the hiring freeze to hire 1 Deputy Treasurer III due to a recent resignation. The Director recommends approval. **(Approved)**
11. Personnel Action Request Recommendation regarding a request from the Auditor's Office to start and employee transferring positions at a step higher than 1-3, the Accounting Clerk position at a Band 8, Step 4. The Director recommends approval. **(Approved)**

ASSESSOR'S OFFICE

12. Resolution to levy a tax on all taxable property in Grant County, and the taxable property within the various taxing districts, as shown by the 2013 Assessment rolls of said county, said being for the purpose of defraying the State, County, Road, Municipal, Hospital, Fire District, Cemetery Districts and other expenses. **(Approved. This item was later rescinded March 12, 2013 and amended with Resolution No. 13-016-CC)**

3:30 p.m. – 4:20 p.m.

J Gingrich, Fairgrounds Update

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MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$33,834.16.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$294,197.94, as recorded on a listing and made available to the Board.

WEDNESDAY, MARCH 6, 2013:

C Swartz, Out

9:30 a.m. – 1:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting -CRPAG (Olympia)
6:00 p.m. – 8:00 p.m.	R Stevens at Legislative Steering Committee Meeting (WSAC Office, Olympia)
6:00 p.m. – 7:30 p.m.	PLANNING COMMISSION MEETING

THURSDAY, MARCH 7, 2013:

C Swartz, Out

8:00 a.m. – 3:00 p.m.	R Stevens at Legislative Steering Committee Meeting (John A. Cherberg Bldg, Conf Rm A/B/C, Olympia)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office) (Cancelled)
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY MEETING

FRIDAY, MARCH 8, 2013:

9:00 a.m. – 3:30 p.m.	BOARD OF EQUALIZATION HEARINGS
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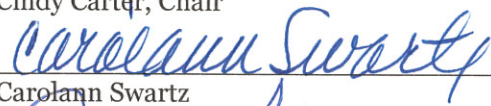
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Signed this 9th day of April, 2013.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz


Richard Stevens

Attest:


Clerk of the Board