

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JUNE 24, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.	Elected Official Roundtable Meeting
9:00 a.m. – 9:50 a.m.	P Lamphere, Civil Service Commission Discussion
10:00 a.m. – 10:20 a.m.	ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 5 on the ASC Agenda as presented. The motion passed unanimously.

1. Contract renewal (Account #1003823041) between Grant County, by and through the Grant County Department of Public Defense, and WEST (a Thomson Reuters business) subscription/access to Westlaw. Term is for 36 months. **(Approved)**
2. Amendment #4 to Grant County Coalition Shoreline Master Program Update, which increases the budget by \$42,800, for Anchor QEA work. **(Approved)**
3. Domestic Violence Legal Advocacy grant contract #S14-3118-009 between the Washington State Department of Commerce, Office of Crime Victims Advocacy, and Grant Integrated Services' New Hope SA/DV. This is for a \$24,000 grant with an ending term of June 30, 2014. **(Approved)**
4. Grant County Request for Reimbursement No. 13 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$10,635.31. **(Approved)**
5. Washington State Department of Commerce Community Development Block (CDBG) Program, Public Services Grant, Contract No. 13-65400-005 (2013-2014). Grant funds are for services administered to low and moderate income persons in Grant and Adams counties through the OIC of Washington in the amount of \$127,253.00 with a term of July 1, 2013 through June 30, 2014. **(Approved)**

10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	Commissioners at Superior Court Update (SC Jury Room)
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:30 p.m. – 3:30 p.m.	Department Head Review

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$694,280.22 and \$1,034,481.37, as recorded on a listing and made available to the Board.

**TUESDAY, JUNE 25, 2013**

The session was continued at 9:30 a.m. with all the Commissioners in attendance.

- 9:30 a.m. – 9:50 a.m.                      Fire Suppression System in the Law and Justice Building Discussion
- 10:00 a.m. – 10:20 a.m.                    C Price, WSU Extension Update
- 10:30 a.m. – 10:50 a.m.                    Open Record Public Hearing, Emergency Management Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from Grant County Emergency Management in the amount of \$5,134.27 to receive an increase in funding from the Energy Facility Site Evaluation Council (EFSEC) grant and purchase 5-Personal Radiation Monitors and 8-Pelican Cases using these funds.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved uphold the recommendation of the Assessor's Office and approve the Open Space application as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-036-CC)**

- 11:00 a.m. – 11:20 a.m.                    W Swanson, Juvenile Court and Youth Services Update **(No show)**
- 11:30 a.m. – 1:30 p.m.                      Royer DeChenne and Derek Pohle Farewell Party
- 1:30 p.m. – 2:20 p.m.                      D Pohle, Public Works Update

1. **Resolution No. 13-035-CC** Notice of Hearing for Six Year Transportation Program for the years 2014-2019 to be held July 23, 2013 at 2:00 pm.

- 2:30 p.m. – 2:50 p.m.                      D Lee, Prosecuting Attorney's Office Update

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 7)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners June 3 and 10, 2013 Minutes for approval. **(Approved)**
3. Amended explanation and revised Personnel Action Request for Shannon Falstad to receive a stipend during the Auditor's Office recording project. **(Approved)**

**SHERIFF'S OFFICE**

4. Budget extension request in the amount of \$34,000.00 to purchase a 2013 Chevrolet Tahoe that was erroneously not ordered in the 2012 budget cycle. **(This item is being placed on hold for further review)**

**FAIRGROUNDS**

5. Request to purchase a 8' Black Widow Arena Groomer from the sole source vendor BRN4D of Oregon in the amount of \$4,975.00, using Fairgrounds Bond Funds. **(Approved)**

**HUMAN RESOURCES**

6. Washington State Department of Transportation Non-Discrimination Agreement Annual Report for Grant County Public Works for the reporting period of February 1, 2012 to January 31, 2013. **(Approved)**
7. Personnel Action Request for the salary, wage, and/or position changes for David Heilman, Public Works; and Kevin Davis, Facilities and Maintenance. **(Approved)**

**MISCELLANEOUS ITEMS**

The Commissioners authorized Oxarc Inc. to proceed with the fire suppression system project per their quote dated August 21, 2012 in the amount of \$105,620.18. This is an emergency project per Resolution No. 12-051-CC.

**WEDNESDAY, JUNE 26, 2013**

C Swartz, Out

9:00 a.m. – 9:20 a.m.

B Hill, Public Defense Update

9:30 a.m. – 9:50 a.m.

S Kozer, Public Defense Update

10:00 a.m. – 10:20 a.m.

G Baker, Technology Services Update



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10:30 a.m. – 10:50 a.m.	T Jones, Sheriff's Office Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Office Update
11:30 a.m. – 12:00 p.m.	C Carter, Finance Committee Meeting
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION MEETING

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the June 25, 2013 payroll.

**THURSDAY, JUNE 27, 2013**

C Swartz, Out

8:00 a.m. – 9:30 a.m.	ASSESSOR'S OFFICE STAFF MEETING
10:00 a.m. – 12:00 p.m.	C Carter at QUADCO Meeting (Public Works)
6:00 p.m. – 8:00 p.m.	R Stevens at GWMA Administrative Board Meeting (Othello City Hall) <b>(Commissioner Stevens did not attend)</b>

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for June 28, 2013 payroll.

**FRIDAY, JUNE 28, 2013**

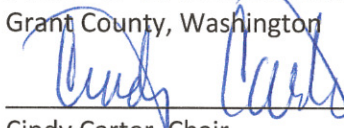
C Swartz, Out

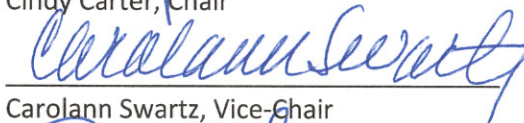
9:30 a.m. – 1:00 p.m.	C Carter at WorkForce Development Annual Forum of County Commissioners Meeting (Douglas County Commissioners Office, Waterville)
11:00 a.m. – 12:00 p.m.	R Stevens, Eastern WA Council of Governments (EWCOG) Special Meeting Conference Call
1:00 p.m. – 2:00 p.m.	R Stevens, WRCIP Conference Call

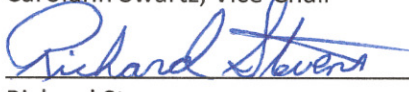
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Signed this 15<sup>th</sup> day of July, 2013.

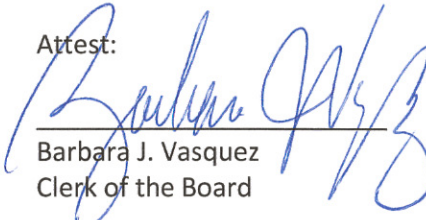
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Carolann Swartz, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens

Attest:

  
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Barbara J. Vasquez  
Clerk of the Board