

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 15, 2013

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out until 2:00 p.m. and excused.

- 8:00 a.m. – 2:00 p.m. C Carter, Out
- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 12 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Resolution in re: Strategic Infrastructure Committee Recommendation for Funding (requests on the following projects) **(Resolution No. 13-040-CC, all recommendations were approved)**:
 - a. SIP #2013-03, Port of Mattawa – Commercial Water System Extension; funding a \$200,000 grant and a \$200,000 loan.
 - b. SIP #2013-04, City of Soap Lake – 2013 Tourism Enhancements; to deny funding.
 - c. SIP #2013-05, Port of Grand Coulee – Airport Improvement, Snow Plow Equipment Shelter Building, including Engineering; funding a \$6,671 grant.
3. Grantee Closeout Performance Report for Community Development Block Grant Contract No. 12-65400-002 between Grant County and the Washington State Department of Commerce. **(Approved)**
4. Contract between Grant County and Oxarc, Inc. for replacement of the Simplex Fire Suppression/Alarm system in the Grant County Law & Justice Center. Term is July 22, 2013 through September 27, 2013. **(Approved)**
5. Interlocal Agreement (TeamSpeak 3 Service) between Grant County, by and through Grant County Technology Services, and the Grant County sheriff's Office and Kittitas County Sheriff's Office. Term is January 1, 2013 through December 31, 2017. **(Approved)**
6. Grant County Payment Request #11 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$3,801.46. **(Approved)**
7. Grant County's Request for Reimbursement #21 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$18,364.52. **(Approved)**
8. Grant County Payment Request #18 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$1,802.37. **(Approved)**

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9. Professional Services Agreement between Grant County, by and through the Grant County Building Department, and Rick Killinger for the review and submittal of residential plans for conformance with the Washington State Building Code and all other codes related to the construction of single family or duplex residences within the jurisdiction of the County. Term is July 10, 2013 through July 31, 2014. **(Approved)**
10. Addendum Re: Contract/Agreement Term Extension for the Emergency Solutions Grant Program Subrecipient Agreement between Grant County and the Housing Authority of Grant County. The term is extended from June 30, 2013 to December 31, 2013. **(Approved)**
11. Grant County Request for Reimbursement No. 14 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington, in the amount of \$8,017.77. **(Approved)**
12. Purchase Agreement between Grant County and VP Consulting, Inc. for the Grant County Technology Services' Electronic Content Management System. **(Approved)**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:50 a.m. D Nelson, Community Development Update
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 12 on the ASC Consent as presented. An invoice from The DOH and Associates was denied. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Invoice #1306301305 from The DOH and Associates was denied. This was for the SEPA Checklist for the District Court Moses Lake Remodel Project)**
2. Commissioners June 24 and July 1, 2013 Minutes for approval. **(Approved)**
3. Application for Added Privilege for Tower Pizza, 8995 Crescent Bar NW, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**

HUMAN RESOURCES

4. Personnel Action Request for the salary, wage, and/or position changes for Thomas Gaines, Facilities and Maintenance. **(Approved)**
5. Personnel Action Request Recommendation regarding a request for an exception to the hiring freeze to hire 1-Deputy Clerk II due to a recent resignation. The Director recommends approval. **(Approved)**

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FAIRGROUNDS

6. Out of state travel request for Staci Jones, Brittany Motzkus, and Jerry Gingrich to attend the International Association of Fairs and Exhibitions (IAFE) Annual Conference from December 8-12, 2013 in Las Vegas, NV. **(Approved)**
7. Request to declare surplus a 1998 Ford Taurus (VIN# 1FAPP47V8WG219242) and sell it to the City of Soap Lake in the amount of \$1.00. **(Approved, Resolution No. 13-042-CC)**
8. Request to declare surplus a 1970 Ford Fire Truck (VIN# C90LVK15130) and sell it to the Soap Lake Police Department in the amount of \$1.00. **(Approved, Resolution No. 13-041-CC)**
9. Request for Jerry Gingrich to sign up and attend the International Association of Fairs and Expositions (IAFE) Fair Institute. **(Approved)**

4:00 p.m. – 4:20 p.m.

B Smith, District Court Update

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$17,482.65.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for July 12, 2013.

The Commissioners approved and signed the Grant County Payroll Authorization form for the July 10, 2013 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$181,737.46 and \$646,547.22, as recorded on a listing and made available to the Board.

TUESDAY, JULY 16, 2013

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 p.m. – 9:30 a.m.

T Jones, Sheriff's Office Agency Accreditation Process

1:30 p.m. – 2:20 p.m.

D Heilman, Public Works Update

1. Execution of Contracts: 13-SE Road to Advanced Excavation of Moses Lake, Washington for the bid amount of \$222,550.00. **(Not ready for signature)**

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2. Authorization to Call for Bids for the McConihe Road project (CRP 13-07). The bid opening is scheduled for August 6, 2013 at 1:30 p.m. **(Approved)**

2:30 p.m. – 2:50 p.m.	D Lee, Prosecuting Attorney's Office Update
4:00 p.m. – 5:00 p.m.	C Swartz at Moses Lake Trail Planning Team (Cancelled)
6:00 p.m. – 7:30 p.m.	C Carter at Grant County Homebuilders Association Meeting (Pillar Rock Grill, Moses Lake)

MISCELLANEOUS ITEMS

Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Shannon Falstad, Sue Ramaker, Dedra Osborn and Trisha Olson to act as representatives for the County; and for Maria Lugar to handle the ballots through the mail room process.

WEDNESDAY, JULY 17, 2013

	R Stevens at WRCIP Annual Mini Board Retreat (Clarkston)
7:00 a.m. – 8:00 a.m.	C Swartz at GC EDC Board Meeting (ATEC, BBCC)
9:30 a.m. – 12:00 p.m.	TOURISM BOARD MEETING
12:00 p.m. – 1:00 p.m.	Mercer Insurance Meeting (Rock Top Restaurant, Moses Lake)
2:00 p.m. – 3:00 p.m.	C Swartz at MACC Finance Committee Meeting (Armory Building, Moses Lake)
6:00 p.m. – 7:00 p.m.	FAIRGROUNDS FACILITY ADVISORY COMMITTEE MEETING (Fairgrounds)

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THURSDAY, JULY 18, 2013

R Stevens at WRCIP Annual Mini Board Retreat (Clarkston)

8:30 a.m. – 9:30 a.m. Central Safety Committee Meeting (3rd Floor Conference Room)

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

11:30 a.m. – 1:00 p.m. C Swartz at Grant County EDC Retail Task Force Luncheon (ATEC, BBCC)

6:30 p.m. – 8:00 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility Office)

MISCELLANEOUS ITEMS

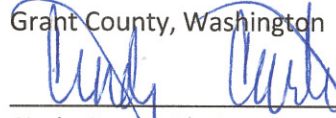
The Chair of the Board authorized the Clerk of the Board to initial approval of the Pamela Hurt/Penelope Johns (Cox Estate Short Plat) File #13-5768-01

FRIDAY, JULY 19, 2013

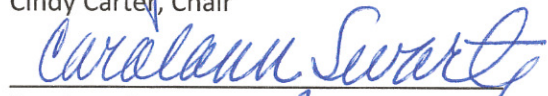
9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 30 day of July, 2013.

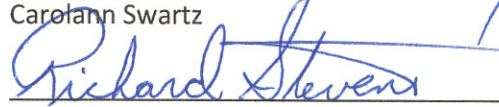
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Carolann Swartz



Richard Stevens

Attest:



Clerk of the Board