

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 26, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:30 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 2, 6, and 8 on the ASC Agenda as presented. Item 9 was acknowledged. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Addendum to Proposal and Contract between Grant County and The DOH Associates, P.S., relating to the District Court Renovation Architectural/Engineering Services. **(Approved)**
3. **Anticipating:** Addendum to Interlocal Agreement between Grant County, by and through Grant County Prevention and Recovery Center (PARC) and the Moses Lake Police Department. The Addendum serves to extend the agreement's period of performance for one year, September 1, 2013 through August 30, 2014, and amends the compensation not-to-exceed rate to an \$18,000.00 rate during the extended period of performance. **(Did not arrive for signature)**
4. **Anticipating:** Mental Health Services Program between Spokane County, by and between the Spokane Regional Support Network, a Division of Spokane County Community Services, Housing, and Community Development Department and Grant County, by and through Grant Integrated Services. Term is October 1, 2013 through September 30, 2104. **(Did not arrive for signature)**
5. **Anticipating:** Addendum to Grant County Vendor Agreement entered into between Grant County, by and through Grant County Developmental Disabilities (GCDD) and En Trust Community Services. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Did not arrive for signature)**
6. Addendum to Grant County Vendor Agreement entered into between Grant County, by and through Grant County Developmental Disabilities (GCDD) and First Choice Services. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Approved)**
7. **Anticipating:** Addendum to Grant County Vendor Agreement entered into between Grant County, by and through Grant County Developmental Disabilities (GCDD) and Goodwill Industries of the Inland Northwest. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Did not arrive for signature)**

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- 8. Addendum to Grant County Vendor Agreement entered into between Grant County, by and through Grant County Developmental Disabilities (GCDD) and Services Alternatives. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Approved)**
- 9. For documentation purposes only: Grant County Request for Reimbursement No. "0" on CDBG Public Services Grant No. 13-65400-005 for the month of July, 2013, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$0.00. The subrecipient was notified of delayed funding from the state and did not administer its programs in July with this anticipated funding source as a result. **(Discussed)**

9:30 a.m. – 9:45 a.m.	L Pence, Grant County Code Hyperlink Discussion
10:00 a.m. – 10:20 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$163,400.99, \$690,813.31, and \$539,395.18, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$16,117.22.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for August 23, 2013 payroll.

TUESDAY, AUGUST 27, 2013

The session was continued to 10:00 a.m. with all Commissioners in attendance.

10:00 a.m. – 10:50 a.m.	State Auditor's Office 2012 Audit Entrance Meeting
11:00 a.m. – 11:20 a.m.	W Swanson, Juvenile Court and Youth Services Update

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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Resolution to Initiate CRP numbers for the following Public Works projects:
 - a. N-NE Road, B-SE Road and 10-SE Road **(Approved, Resolution No. 13-058-CC)**
 - b. Martin Road NW and Bridge #328 **(Approved, Resolution No. 13-057-CC)**
 - c. 7-NE Road **(Approved, Resolution No. 13-056-CC)**
2. Request for Consultant Services: Engineering Services for Grant County Public Works HVAC System. Qualification Package due on September 17, 2013 at 5:00 pm in the office of the Director of Public Works. **(Approved)**
3. Out of state travel request for Anna Sangster to attend a NeoGov Training and Conference from October 1 – 4, 2013 in Las Vegas, NV. **(This request is being withdrawn)**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Vacation of Right-of-Way for P-SW Road

The Commissioners held an Open Record Public Hearing to consider the vacation of a certain county right-of-way known as P-SW in S 32 and 33, T 18 N, R 24 E, WM, between road #15790 O.8-SW and Road #15740 5-SW.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the vacation as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-055-CC)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update **(Cancelled)**

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval **(Approved)**
2. Commissioners August 12, 2013 Minutes for approval **(Approved)**
3. Appointment of an alternate board member to the Water Conservancy Board, replacing Keith Ellis who is retiring. Applications were received from Gerald "Spud" Brown, Scott Engbring, and Ken Enns. This is a 6 year term. **(The Commissioners appointed Ken Enns to the full time open position and Gerald "Spud" Brown to the Alternate position. Their terms are from August 27, 2013 through August 26, 2019.)**
4. Appointment of commission member to the Civil Service Commission, replacing George Nutter who has resigned. Applications were received from Carolyn Pence, John T. McKean, and Dan Bohnet. This is a 6 year term. **(The Commissioners appointed Dan Bohnet. His term is from August 27, 2013 through November 30, 2016. He will be finishing the previous board members term.)**

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5. Appointment of board member to the Housing Authority of Grant County, due to a current Board member's term expiring. Applications were received from Roderick F. Davis and Connor Lange. The Housing Authority submitted a letter of recommendation for current board member Rob Sole to continue with his position on the Board. This is a 5 year term. **(The Commissioners re-appointed Rob Sole to this position. His term is from September 23, 2013 through September 22, 2018.)**

HUMAN RESOURCES

6. Personnel Action Request for the salary, wage, and/or position changes for Evan Sperline, John Antosz, and John Knodell, Superior Court; and D. Angus Lee, Prosecuting Attorney's Office. **(Approved)**
7. Personnel Action Request Recommendation regarding a Sheriff's Office request for an exception to the hiring freeze to hire 1-Corrections Officer and 1- Records Specialist due to recent resignations. The Director recommends approval. **(Approved)**

FACILITIES AND MAINTENANCE

8. Request to proceed with quote requests for the surveying and removal of asbestos, lead, and PCB contaminates in the recently purchased Whitaker Building. The Manager estimates the cost to be near \$50,000.00 and will utilize the MRSC Rosters website for quotes. **(Approved)**
9. Request to proceed with quotes for flooring in the Auditor's Office and stairs to Superior Court. Approved Capital Outlay funds in the amount of \$30,000.00 will be used and the Manager will utilize the MRSC Rosters website for quotes. **(Approved)**
10. Request to proceed with quotes for the upgrading of the HVAC building control software (Metasys), utilizing the maker of the existing software (Johnson Controls). Approved Capital Outlay funds in the amount of \$40,000.00 will be used. **(Approved)**

AUDITOR'S OFFICE

11. Request to purchase Hart Voting Software in the amount of \$162,170.00 for the tabulation of elections in Grant County. This is a single source purchase as Hart is the only certified vendor that offers a product that produces digitally scanned ballot images. **(This item is being denied because of an incorrect amount on the quote. The Auditor will amend the request and resubmit it on the September 3, 2013 Consent Agenda.)**

WEDNESDAY, AUGUST 28, 2013

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. B Hill, Public Defense Update

10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

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11:00 a.m. – 11:20 a.m. K Allen, Clerk’s Office Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

1:00 p.m. – 2:30 p.m. R Stevens at PCC Rail Authority Meeting (Davenport)

4:50 p.m. – 5:00 p.m. R Stevens, Jones vs Grant County Conference Call

7:00 p.m. – 8:00 p.m. C Carter at Sheriff’s Office Desert Aire Town Hall Meeting (Desert Aire Senior Center)

THURSDAY, AUGUST 29, 2013

R Stevens, Out

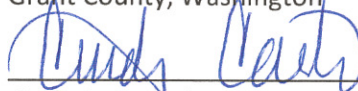
8:00 a.m. – 9:30 a.m. ASSESSOR’S OFFICE STAFF MEETING

9:00 a.m. – 5:00 p.m. C Carter and C Swartz at Land Use Plans – How to be at the Table Conference (Pillar Rock Grill, Moses Lake)


10:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 10th day of Sept, 2013.

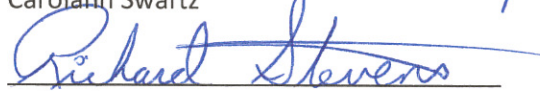
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

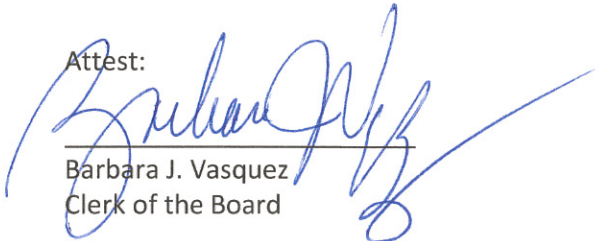


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board