

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 23, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 6 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Amendment 5 to Grant Agreement No. G1200053 between Grant County and the Washington State Department of Ecology. The amendment formally adds Fiscal Year 14 funds in the amount of \$72,000.00 to the grant. **(Approved)**
3. Services Agreement between Grant County and The DOH Associates, P.S. for consultation and/or predesign of tenant improvements and renovation to the upper two floors of the County's commercial building located at 260 W. Division in Ephrata, Washington (the old Whitaker Building). **(Approved)**
4. Grant County Request for Reimbursement No. 1 on CDBG Public Services Grant No. 13-65400-005 for the month of August, 2013, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$9,582.20. **(Approved)**
5. BOCC decision regarding "signing authority" for Online Agreement with Google, which relates to Postini services (for web security). **(Approved)**
6. Contract for Professional Services between Grant County and Andrew Kottkamp for the provision of Hearing Examiner services. Term is January 1, 2013 through December 31, 2014 (after which time the Agreement shall continue on a biannual basis until it is either renewed or is terminated in accordance with the provisions of Section 11 of the Agreement). **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

6:00 p.m. – 7:30 p.m. C Swartz at WSAC/WSDOT Public Forum and Transportation Package (WSDOT Office, Wenatchee) **(Did not attend)**

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6:00 p.m. – 7:00 p.m. C Swartz WSAC/WSDOT Public Forum on Transportation Package
(Chelan Co PUD Building, Wenatchee)

MISCELLANEOUS ITEMS

Proclamation of Local Emergency due to a wind storm on September 15, 2013 which caused damages to structures and power lines creating hardships for public entities, individuals, business and industries.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$160,741.14, \$1,349,634.14, and \$713,141.85, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the September 10, 2013 payroll.

TUESDAY, SEPTEMBER 24, 2013

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:20 a.m. T Gaines, Facilities and Maintenance Update

9:30 a.m. – 9:40 a.m. Open Record Public Hearing, Interfund Insurance Premium/Recovery
Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from the Administrative Services Coordinator in the amount of \$50,000.00 for the Interfund Insurance Premium/Recovery Fund #503 to cover insurance premium adjustments.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved approve the budget extension as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-065-CC)**

10:00 a.m. – 10:30 a.m. Department Head Performance Review

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

12:00 p.m. – 1:00 p.m. C Swartz at Commander of Fairchild Air Force Base Luncheon
(Porterhouse Restaurant, Moses Lake)

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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts: Adams Road Overlay Project awarded to Central Washington Asphalt of Moses Lake, WA for the bid amount of \$1,565,071.96. **(Approved)**
2. Execution of Impact and Mitigation Fee Agreement between Grant County Commissioners and Port of Mattawa for a cost share on road improvements within Lot 1, Port District No. 3 of Grant County Plat of Industrial Park No. 4 according to the plat thereof recorded in Volume 29 of Plats, Pages 21 through 24, records of Grant County, WA. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:33 p.m. to go until 2:53 p.m. regarding MLIRD Valuations - RCW. In attendance were Commissioners Stevens, Carter, Swartz, Lee Pence, Civil Deputy Attorney, Laure Grammer, Assessor, Melissa McKnight, Public Records Officer, and Darryl Pheasant, Treasurer. The session was then continued to 3:00 p.m. Commissioner Carter closed the session at 3:00 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 6)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners September 9, 2013 Minutes for approval. **(Approved)**
3. New license application for Old Blue Coffee House, 1111 Evelyn Dr., Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
4. **Resolution No. 13-066-CC** adopting the Yellowstone Pipeline Company the nonexclusive right, privilege, authority and franchise to construct, operate, maintain, remove, replace, and repair existing pipeline facilities used for the transportation of petroleum projects and byproducts upon public streets, rights of way, roads, and property situated within Grant County. **(Approved)**

FACILITIES AND MAINTENANCE

5. Recommendation to award the proposal for carpet replacement in the Auditor's Office and the stairs accessing the upstairs of the Law and Justice Building, to Cost Less Carpet in the amount of \$8,330.12. **(Approved)**

AUDITOR'S OFFICE

6. Budget extension request in the amounts of \$100,000.00 (Fund 130 Homeless Housing) and \$75,000.00 (Fund #124 Auditor's O&M) due to anticipated revenue being received. **(Approved, the public hearing has been set for October 15, 2013)**

**Grant County Commissioners Minutes
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WEDNESDAY, SEPTEMBER 25, 2013

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

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| 9:00 a.m. – 9:20 a.m. | B Hill, Public Defense Update |
| 9:30 a.m. – 1:00 p.m. | R Stevens at Columbia River Policy Advisory Group (CRPAG) Meeting (Hal Holmes Center, Ellensburg) (Did not attend) |
| 10:00 a.m. – 10:20 a.m. | G Baker, Technology Services Update |
| 10:30 a.m. – 10:50 a.m. | T Jones, Sheriff's Office Update |
| 11:00 a.m. – 11:20 a.m. | K Allen, Clerk's Office Update |
| 11:30 a.m. – 12:00 p.m. | C Carter, Finance Committee Meeting |

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$13,589.39.

THURSDAY, SEPTEMBER 26, 2013

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| 8:00 a.m. – 9:30 a.m. | ASSESSOR'S OFFICE STAFF MEETING |
| 10:00 a.m. – 12:00 p.m. | C Carter at QUADCO Meeting (Public Works) |
| 11:00 – 12:00 p.m. | C Swartz at Homeless Task Force Meeting (Our Lady of Fatima Catholic Church, Moses Lake) (Did not attend) |
| 11:30 a.m. – 1:30 p.m. | C Carter and C Swartz at PARC – 2013 Community Partner Open House (GrIS, Moses Lake) |
| 2:00 p.m. – 5:00 p.m. | R Stevens at WA State Transportation Improvement Board Meeting (Quality Inn and Suites, Clarkston) |
| 5:00 p.m. – 8:00 p.m. | C Carter at Columbia Basin Hospital New Wing Unveiling (Ephrata) |

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MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Shirley, Stephen, Paul, and John Morris (Morris Short Plat) File #13-5762-01 Final Plat Submission and Review.

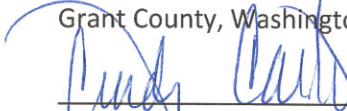
FRIDAY, SEPTEMBER 27, 2013

8:00 a.m. – 11:00 a.m. R Stevens at WA State Transportation Improvement Board Meeting (Quality Inn and Suites, Clarkston)


11:00 a.m. – 3:00 p.m. C Swartz at Eastern Washington Council of Governments (EW COG) Meeting (Lincoln County Courthouse, Davenport)

Signed this gth day of Oct, 2013.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

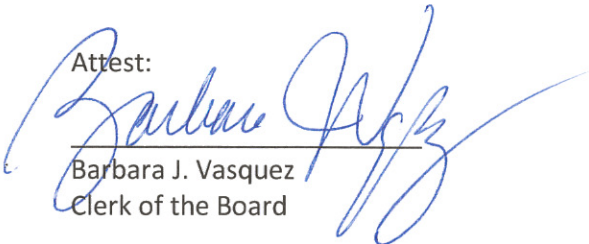


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board