

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 9, 2013

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

R Stevens at International Association for Fairs Conventions (Las Vegas, NV)

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Grant County Request for Reimbursement No. 3 on CDBG Public Services Grant No. 13-65400-005 for the month of October, 2013, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$15,495.33. **(Approved)**
3. 2014 Agreement, Concert Management/Development between Grant County and Live Nation Worldwide, Inc. to conduct concerts and/or events at the Gorge Amphitheater. **(Approved)**
4. Amendment A to Office of Crime Victims Advocacy Grant No. F12-31103-010 (Federal Funds #2012-WF-AX-0047) with Grant County, by and through Grant Integrated Services' New Hope division. The amendment modifies the spending allocations between administration and direct services, and a \$20.00 allocation to Adams County goods and services to match the original amount of the grant. **(Approved)**
5. **Anticipating:** Residential Agreement (Residential Premises), Grant Integrated Services, New Hope Domestic Violence and Sexual Assault Services (Emergency Shelter Renewal). Term will run December 1, 2014 – November 30, 2014. **(Did not arrive for signature)**
6. 2014 Marketing/Development Contract between Grant County, by and through Grant County Tourism, and Burke Marketing & Promotion. Term is January 1, 2014 through December 31, 2014. **(Approved)**
7. **Anticipating:** Shelter Agreement between the American National Red Cross, a not-for-profit corporation chartered by the United States Congress, and Grant County, for disaster relief activities/emergency shelter at the Grant County Fairgrounds' facilities. Term is from date of signature and ends 30 days after written notice by either party. **(Did not arrive for signature)**
8. Grant County Payment Request #16 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$1,890.82. **(Approved)**
9. Grant County's Request for Reimbursement #5-FY14 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$16,666.83. **(Approved)**

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10. Grant County Payment Request #23 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$23,006.95. **(Approved)**
11. For BOCC discussion/review only: *Completed Economic Recovery – Board of County Commissioners Form* prepared by Administrative Services Coordinator and Grant County Emergency Management. This is a federally-requested form designed to assess the County's ability to assist in the return of economic and business activities (including food and agriculture) to a healthy state and develop new business and employment opportunities that result in a sustainable and economically viable community (in the event of a disaster that results in economic recovery needs). **(Discussion only)**
12. **Anticipating:** Special Counsel Contract between Grant County and Wrenn Bender McKowan & Ring, LLP, for the performance of legal assistance and rendering of legal advice, relative to environmental, Superfund Site and Landfill matters, and other matters/proceedings as directed by the Grant County Prosecuting Attorney's Office. Term is January 1, 2014 through December 31, 2014. **(Did not arrive for signature)**
13. **Anticipating:** Special Counsel Contract between Grant County and Menke Jackson Beyer, LLP, for the performance of legal assistance and rendering of legal services with respect to personnel/labor law matters, and other matters/proceedings as directed by the Grant County Prosecuting Attorney's Office. Term is January 1, 2014 through December 31, 2015. **(Did not arrive for signature)**

9:30 a.m. – 9:50 a.m.	I-502 Marijuana License Application Processing - Discussion
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:45a.m.	Commissioners at Road Supervisor Meeting (Public Works)
12:00 p.m. – 1:00 p.m.	Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata) (Cancelled)
1:30 p.m. – 1:50 p.m.	L Grammer, Assessor's Office Update (Cancelled)
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:00 p.m. – 3:30 p.m.	Department Head Review

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$580,476.57 and \$722,355.25, as recorded on a listing and made available to the Board.

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TUESDAY, DECEMBER 10, 2013

The session continued to 9:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

R Stevens at International Association for Fairs Conventions (Las Vegas, NV)

9:30 a.m. – 10:20 a.m. K Hand, Veterans Advisory Board Personnel Discussion

10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update

11:00 a.m. – 11:20 a.m. T Gaines, Facilities and Maintenance Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Authorization to Call for Bids for the 2014-2016 Herbicide Application Program. The bid opening is scheduled for January 7, 2014 at 2:00 p.m.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 15)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 18, 2013 Minutes for Approval. **(Approved)**
3. Budget extension request from Grant County Tourism in the amount of \$11,000.00 to cover the cost of expenses through the end of 2013. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**
4. Appointment of Ann Drader to the Planning Commission, replacing Dale Anderson, beginning December 10, 2013 through March 31, 2017. **(Approved)**
5. New Marijuana License applications for Dr. Kurt (Kurt and Donna Gillard), 16866 Road 1 NW, Quincy, WA 98848; and GCL & Co. (Davie and Marisol Martinez), 4785 Road W SE, Warden, WA 98857, from the Washington State Liquor Control Board. **(The BOCC submitted a request to the WSLCB for a 20 day extension, in order for the Planning Department to complete a Grant County Code Interpretation of this new land use activity. According to the WSLCB, all first requests of an application for a 20 day extension are granted)**
6. Request from the Eastern Washington Council of Governments (EW COG) for the Chairs of the Board of Adams, Columbia, Douglas, Ferry, Lincoln, Okanogan, Pend Oreille, Stevens, Whitman, and Grant County's to sign a letter to the Bonneville Power Administration and United States Army Corp of Engineers asking for coordination on the Columbia Basin Treaty. **(Approved)**

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HUMAN RESOURCES

7. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office for Carole Highland to carry over 48.58 hours of annual leave into the 2014 calendar year. The Director recommends allowing the carryover of 40 hours per Annual Leave Administrative Policy #02-04 (d) which allows an exception to the annual leave maximum and allows 5 days carryover. **(Approved)**

FAIRGROUNDS

8. Out of state travel for Jerry Gingrich to attend the International Fairs and Expositions (IAFE) spring seminar from February 18-21, 2014 in San Antonio, TX. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

9. Budget extension request in the amount of \$50,000.00 to the Homeless Housing Fund #130 to cover additional 2013 expenses. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**
10. Budget extension request in the amount of \$50,000 to the Life Insurance Premiums and Employee Assistance Programs Fund #508 to cover excess expenditures. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**

GRANT INTEGRATED SERVICES

11. Out of state travel for Darla Boothman to attend a Cerner Behavioral Health Alliance conference from February 3-5, 2014 in Scottsdale, AZ. **(Approved)**
12. Budget extension request in the amount of \$53,270.00 for New Hope Domestic Violence and Sexual Assault Services to reflect an increase in revenue from a series of grants and contracts with state, local, and private entities and the resulting increase in staffing costs. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**
13. Budget extension request in the amount of \$258,900.00 for Directions in Community Living to reflect an increase in revenue from Washington State and the resulting increase in staffing costs. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**

EMERGENCY MANAGEMENT

14. Budget extension in the amount of \$50,000.00 to receive Homeland Security grant funds for Contract FFY10 SHSP E11-109 not included in their 2013 budget. **(Approved, the public hearing has been set for December 30, 2013 at 1:30 p.m.)**
15. Out of state travel for David Dorman, their volunteer Communications Coordinator, to attend 2 communications trainings in 2014: **(Approved)**
 - a. S358 – Communications Unit Leader Training from January 14-16, 2014 in Boise, ID; and
 - b. S258 – Incident Communications Technician Training from April 28-May 2, 2014 in Boise, ID

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4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trial Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Whitaker Family Trust (Whitaker Short Plat) File #13-5823-01; and the Joaquin Torres (Torres Short Plat) File #13-5801-01, Final Plat Submission and Review.

WEDNESDAY, DECEMBER 11, 2013

C Carter, Out

R Stevens at International Association for Fairs Conventions (Las Vegas, NV)

9:30 a.m. – 11:30 a.m. DISABILITY BOARD MEETING

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. C Swartz at Health Board Meeting (Ephrata City Hall)

THURSDAY, DECEMBER 12, 2013

C Carter, Out

R Stevens at International Association for Fairs Conventions (Las Vegas, NV)

8:00 a.m. – 12:00 p.m. C Swartz at GWMA Retreat and Board Meeting (Othello City Council Chambers)

10:30 a.m. – 2:00 p.m. SHERIFF SUPPORT UNION NEGOTIATIONS

9:00 a.m. – 10:30 a.m. C Swartz at MACC Board Meeting (Armory Building, Moses Lake)

11:00 a.m. – 12:00 p.m. C Swartz at LEPC Board Meeting (Grant County Fire Dist 5 Training Center, Moses Lake)

6:00 p.m. – 7:30 p.m. C Swartz at GWMA Board Meeting (Othello City Council Chambers)

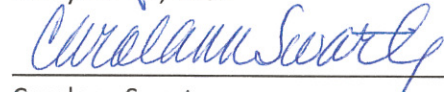
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Signed this 31st day of Dec, 2013.

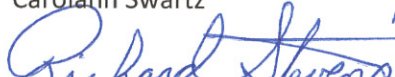
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

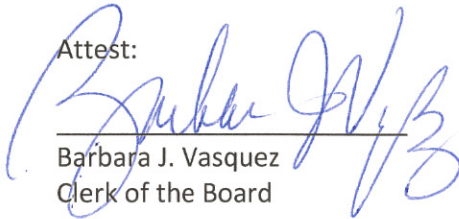


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board