

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, FEBRUARY 2, 2015

Due to lack of a quorum, regular meetings were cancelled. Commissioners Stevens and Carter were out and excused. Commissioner Swartz attended the meetings below.

8:30 a.m. – 9:00 a.m.	Elected Official Roundtable Meeting
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period
12:00 p.m. – 1:00 p.m.	Elected Official and Department Head Luncheon

### TUESDAY, FEBRUARY 3, 2015

The session was continued at 8:30 a.m. with all Commissioners Stevens and Swartz in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 8:50 a.m.	D Hooper, Planning Department Update
9:00 a.m. – 9:20 a.m.	J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 7 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. \$150,000 payment to Port of Moses Lake for Industrial Waste Water Treatment Facility at the Port of Moses Lake (pursuant to Resolution No. 99-47-CC for twenty-year period of January 1, 1999 to January 1, 2019); payment is made through Economic Enhancement Rural County account #133184.00.9931.535904907. **(Approved)**
3. \$50,000 payment to Port of Moses Lake for Interlocal Industrial Process Water Systems Agreement between Port of Moses Lake and Grant County (comprised of annual payments of \$50,000 for twenty-year period: January 1, 1999 to January 1, 2019); payment is made through Economic Enhancement Rural County account #133184.00.9931.531105110. **(Approved)**
4. **Resolution No. 15-016-CC** Authorizing Execution of Intergovernmental Agreement between Franklin Conservation District/Columbia Basin Ground Water Management Area and Grant County, Washington, for the Position of Coordinator/Facilitator (Executive Director) Consultant for the Columbia Basin Groundwater Management Area, which is administered by the Franklin Conservation District (ASC Action Item #5, below). **(Approved)**

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5. Interlocal Agreement between Franklin Conservation District/Columbia Basin Ground Water Management Area and Grant County, Washington, for the Position of Coordinator/Facilitator (Executive Director) Consultant for the Columbia Basin Groundwater Management Area, which is administered by the Franklin Conservation District. Term is not specified but will coordinate with Appendix A's anticipated October 1, 2014 through June 30, 2015 term (subject to modification). **(Approved)**
6. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 14-65400-005 for the month of December, 2014, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$7,252.73. **(Approved)**
7. Department of Commerce Agreement with Grant County through Washington State Department of Commerce Growth Management Services for Advanced Environmental Permitting Grant Program; Contract No, AP-15-68610-001. Term is from date of execution to June 30, 2015 with funding of \$350,000.00. The grant's purpose is for the preparation of an Environmental Impact Statement under the Washington State Environmental Policy Act for the purpose of developing a Planned Action. The Planned Action will streamline permitting of up to 2.6 million square feet of additional aerospace manufacturing space at the Grant County International Airport Employment Center. **(Approved)**

9:30 a.m. – 10:20 a.m.                      K Eslinger, Human Resources Update

11:00 a.m. – 11:50 a.m.                      S McJannet, K&L Gates – Approving and signing Resolution No. 15-014-CC refunding Limited Tax General Obligation Bonds from 2007

The Commissioners held an Open Public Meeting to adopt Resolution No. 15-014-CC authorizing the issuance and sale of Limited Tax General Obligation Refunding Bonds of the County in the aggregate principal amount of not to exceed \$8,700.00 for the purpose of refunding of certain outstanding bonds; providing for the annual levy of taxes to pay the principal of and interest on the bonds; and delegating certain authority to the county Treasurer in connection with the sale.

Scott McJannet discussed Resolution 15-014-CC which will authorize the issuance and sale of the County's LTGO Bonds, 2015 series, for an advanced refunding of the County's 2007 LTGO Bonds. This will be an advance refunding so the Bonds are not callable until June 1, 2017. If these bonds are issued as a result of the Resolution today, they will go into an escrow account for 2 years.

This Resolution also delegates the authority to execute transactions for the refunding to the County Treasurer, Darryl Pheasant. This designates a "not to exceed" amount of \$8,700,000.00.

Darryl Pheasant stated that as of yesterday, the County is looking at a 5.3% savings with this funding.

Commissioner Swartz moved to approve Resolution No. 15-014-CC as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.



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1:30 p.m. – 2:20 p.m.

J Tincher, Public Works Update

1. Authorization to Call for Bids for the Road B-SE Reconstruction project (CRP 14-05) with a bid opening date of February 24, 2015 at 1:30 pm. **(Approved)**
2. Authorization to Call for Bids for the Sheriff Vehicle's 2015 project with a bid opening date of February 24, 2015 at 1:45 pm. **(Approved)**
3. **Resolution No. 15-015-CC** in the matter of a Jurisdictional Transfer -transferring jurisdiction of Kittleson Road #40050 from Mile Post 2.01 to 2.3 (S 25 and 36, T 19 N, R 28 E); North Frontage Road #43520 from Mile Post 13.22 to 14.38 (S 31 T 19 N, R 29 E) and L-NE extended right-of-way (AFS 232144, 173917, and 172194) South of Kittleson Right-of-Way (S 31, T 19 N, R 29 E), all in Grant County as shown on Exhibit A, that page 12 of 12 (AFN 1228264, City of Moses Lake Ordinance 2356, Annexed 12/11/07). **(Approved)**
4. Out of state travel request for Andy Booth and Tim Massey to attend the 2015 Pacific Northwest Bridge Inspectors Conference from April 6-8, 2015 in Portland, OR. **(Approved)**
5. Award Recommendation Letter to award the Crushing and Stockpiling 2015 project to DeAtley Crushing from Lewiston, ID in the amount of \$1,115,000.00. **(Approved)**
6. Award Recommendation Letter for the Herbicide Materials 2015 project. The following 4 companies will each be awarded a portion of this contract: Helena Chemical Company, Crop Production Services, Alligare LLC, and Wilbur-Ellis Company. Items 7, 17, and 20 were tied. Determination of these 3 bid awards will be by drawing. **(See below all awards):**
  - a. **Items 1, 2, 4, 5, 1/3 of 6, 10, 11, 12, 13, 17, 19, 21, 24, 25, 28, 29, 30 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA items in the amount of \$223,744.12 not including sales tax. Award these items to:**

**Helena Chemical Company  
9519 Vernal Ave. S.E.  
Moses Lake, WA 98837**
  - b. **Items 3, 1/3 of 6, 8, 9, 16, 20, 1/2 of 22, 26, 27, 31 –Furnish and deliver Herbicide Materials F.O.B. Grant County WA in the amount of \$46,635.43 not including sales tax. Award these items to:**

**Crop Production Services Inc.  
317 West Cashmere Rd.  
Boise, ID 83702**
  - c. **Item 32 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA in the amount of \$18,900.00 not including sales tax. Award this item to:**

**Alligare LLC  
13 N 8th St.  
Opelika, AL 36801**
  - d. **Items 1/3 of 6, 7, 14, 15, 18, 1/2 of 22, 23 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA in the amount of \$48,602.00 not including sales tax. Award these items to:**

**Wilbur-Ellis  
P.O. Box 710  
Wenatchee, WA 98807**

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1:30 p.m. – 1:40 p.m. Bid Opening, Asphalt Crack Sealant 2015

The following bids were received:

- |                              |              |
|------------------------------|--------------|
| 1. Special Asphalt Products  | \$230,850.00 |
| 2. Arrow Construction Supply | \$265,595.85 |
| 3. Crafc0, Inc.              | \$208,786.50 |

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

1:45 p.m. – 1:55 p.m. Bid Opening, Miscellaneous Equipment 2015

The following bids were received:

	Clyde/West	Cobalt Truck	Emerald Seed & Supply	Evergreen Implement	Rowand Machinery	Washington Tractor
Service Crane	No Bid	\$20,792.33	No Bid	No Bid	No Bid	\$27,779.37
1200 Gallon Hydro-Seeder	No Bid	No Bid	\$57,970.08	No Bid	No Bid	No Bid
Self Propelled Broom	\$100,087.01	No Bid	No Bid	No Bid	\$112,968.00	No Bid
4x4 XUV	No Bid	No Bid	No Bid	\$18,005.77	No Bid	No Bid

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 18)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 8, 10, 11, and 13 through 18 on the Consent Agenda as presented. Item 9 is being withdrawn and item 12 is being held for further review. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**



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2. Letter of Bipartisan Support to Washington State's Congressional Team for Washington State Economic Development NP Bipartisan approach of Total Financing with New Future Offerings, Pre Existing Revenues and No New Taxes. **(Approved)**
3. Recommendation from the Mosquito Control District #1 to appoint Nathan Cox to their Board, with his term ending August 31, 2016. Mr. Cox will replace Jonathan McDowell who is resigning from the Board. **(Approved)**
4. Recommendation from the Mosquito Control District #1 to re-appoint Marilyn Meseberg to another 2 year term beginning February 11, 2015 through February 11, 2017. **(Approved)**
5. Request from Gary Garnant to be appointed as the Grant County representative to the Manhattan Project National Park Advisory Committee for the Hanford site. **(Approved)**
6. Easement request from the City of Ephrata for a perpetual easement for construction, maintenance, and use of a walk/bike trail. This easement amends the original easement signed on July 19, 2007 (AFN 1219669) and is located in S 16, T 21 N, R 26 E, WM. **(Approved)**

**AUDITOR'S OFFICE**

7. Budget transfer/extension request in the amount of \$10,800.00 to maintain the internet connectivity for the Community/Campus Security cameras project. This was originally budgeted in the Sheriff's Office 2015 budget and needs to be transferred out and shifted to the Operating Transfer budget within the General fund, into the Technology Services fund. **(Approved, the public hearing was set for February 24, 2015 at 9:30 am)**
8. Budget extension request in the amount of \$50,800.00 to hire and train a new employee in the Elections Office, created by the retirement of a long-time employee. **(Approved, the public hearing was set for February 24, 2015 at 9:30 am)**

**FAIRGROUNDS**

9. *Held from the January 27, 2014 Consent Agenda:* Good Sam's Club hosts their RV Rally at the Fairgrounds, using the buildings, kitchen, tables, chairs and stages, along with 150 camp sites. The current 2015 value of this usage is \$14,276.00 over the 5 day span. Good Sam's Club is requesting to utilize these items at the 2015 flat rate of \$3,000.00. The Director recommends a base fee between \$5,000.00 - \$9,000.00 for their event plus the guarantee of 400 nights of camping. **(Per the request of the Fairgrounds Manager, this item is being withdrawn)**

**PUBLIC DEFENSE**

10. Request to purchase a Sharp MX-M364N copier from Business Interiors and Equipment in the amount of \$6,162.55 (not including tax). This was not added to their 2015 budget and will be paid for within their current budget. **(Approved)**

**GRANT INTEGRATED SERVICES**

11. Pursuant to RCW 39.26.130, emergency purchase and installation of two commercial toilets at their Directions in Community Living office located on Larsen Street, Moses Lake. **(Approved)**

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12. *Held from the January 27, 2014 Consent Agenda:* Request to decline payment on fourteen (14) Technology Services invoices totaling \$2,042.47. These items were purchased by GrIS through TS between July 1 and October 8, 2015 but billed to GrIS in November and December, after their State and Federal Grant billing had closed. Therefore, they are requesting to deny payment of these invoices. **(This item is being held for another week, for Technology Services and GrIS to discuss)**

**SHERIFF'S OFFICE**

13. Out of state travel for John Wallace to attend the 2015 Northwest Polygraph Examiner's Association Summer Seminar from June 22-26, 2015 in Grand Ronde, OR. **(Approved)**
14. Pursuant to RCW 36.34, request to surplus a 1985 MAN Passenger Bus (VIN #13M192053FC901432) and a 2005 American General (Military) Cargo Truck (VIN #C52307693). If approved, a public hearing will be set and these items will be surplus'd and sold at auction. **(Approved, a public hearing was set for February 24, 2015 at 4:00 p.m.)**
15. Pursuant to RCW 36.34, request to surplus the following items listed in the table below. Each of the items is less than \$2,500.00 so a public hearing is not necessary. **(Approved, Resolution No. 15-017-CC)**

<b>Asset ID</b>	<b>Description</b>	<b>Serial #</b>	<b>Reason for Surplus</b>	<b>Disposal</b>
100828	Motorola Radio	475FZS0045	Not Operative	Landfill
100856	Finger Print Machine	99217	Not Operative	Landfill
100867	Property Lockers	2220	Transfer to Search & Rescue	Transfer
101338	TV/VCR Magnavox	84858595	Not Operative	Landfill
102618	Meat Slicer		Non-repairable (replaced)	Landfill
103332	HP Printer	SCNGC6DN0B3	Not Operative	Landfill
103529	HP Printer	SCNGC75100M	Not Operative	Landfill
	HP Printer	SCNDY102875	Not Operative	Landfill
103829	Ballistic Vest	10115286	Decommissioned (expired)	Incinerate
103871	Kyocera Copier	AAJ3032114	Replaced due to maintenance	To be auctioned

**FACILITIES AND MAINTENANCE**

16. Energy Contract Change Order Proposal from the Washington State Department of Enterprise Services in the amount of \$25,762.51 for added scopes of work and/or changes needed for lighting, electrical, flooring, mechanical and building permit for the Community Services Building (Whitaker). **(Approved)**

**BUILDING DEPARTMENT AND FIRE MARSHAL**

17. Request to purchase a computer in the amount not to exceed \$2,000.00 for their new employee hired at the end of 2014. This item was approved in their 2015 Capital Outlay budget. **(Approved)**

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**HUMAN RESOURCES**

18. Personnel Action Request recommendation for the salary, wage, and/or position changes for Mark A. Laiminger, Prosecuting Attorney's Office; and Mathew Mark Morrison, Human Resources. **(Approved)**

3:30 p.m. – 4:20 p.m.                      J Gingrich, Fairgrounds Update Meeting

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$590,450.22, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$3,623.02.

Out of state travel request from the Building Department Director/Fire Marshal for Nathan Poplawski to attend the National Fire Academy from January 26 – February 6, 2015 in Emmetsburg, MD.

**WEDNESDAY, FEBRUARY 4, 2015**

2:00 p.m. – 5:00 p.m.                      C Swartz, WSAC Board of Directors Meeting (WA Counties Building, Olympia)

**THURSDAY, FEBRUARY 5, 2015**

8:00 a.m. – 3:00 p.m.                      C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

9:00 a.m. – 11:00 a.m.                      BOARD OF EQUALIZATION HEARINGS

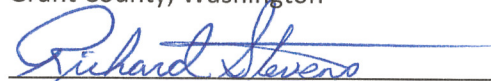
12:00 p.m. – 1:00 p.m.                      R Stevens at Moses Lake-Othello Association of Realtors Meeting (Porterhouse Restaurant, Moses Lake)



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Signed this 17th day of Feb, 2015.

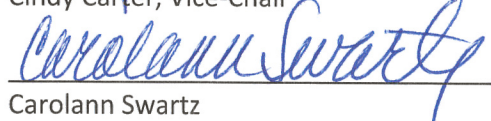
BOARD OF COUNTY COMMISSIONERS  
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Richard Stevens, Chair

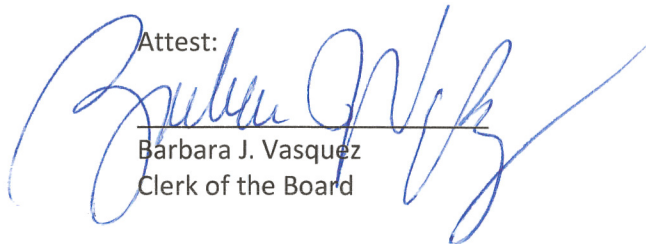
  
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Cindy Carter, Vice-Chair

  
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Carolann Swartz

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez  
Clerk of the Board