

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 9, 2015

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 7 and 9 on the ASC Agenda as presented. Item 8 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Amendment B to Washington State Military Department Contract No. E13-149 with Grant County, by and through Grant County Emergency Management. The amendment replaces the original Budget Sheet, Exhibit E. For signature and submittal with the amendment is an updated Signature Authorization Form for the contract. **(Approved)**
3. Contract Amendment to Mental Health Services' Program: Mental Health Block Grant contract No. 13MHBG1567(4). The amendment modifies Section 5, Funding, with maximum funding for the period of July 1, 2014 through June 30, 2015 of \$133,942.75 (a three month extension of specified services). **(Approved)**
4. Amendment 15 to Washington State Department of Social & Health Services Agreement No. 1163-27300 with Grant County. The amendment start date is February 15, 2015 with an end date of June 30, 2015 and increases fund by \$32,888 for a total maximum program amount of \$3,671,663, replacing Exhibit B – Awards and Revenues 2013-2015 Biennium. **(Approved)**
5. Grant County Payment Request #13 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$40,467.10. **(Approved)**
6. **Resolution No. 15-018-CC** Authorizing Execution of Intergovernmental Agreement between Grant County Port District #10 (dba the Port of Moses Lake), Grant County, a subdivision of the State of Washington, and the City of Moses Lake for the required planning efforts, planned actions required under the State Environmental Policy Act for large scale aviation projects, and the application, administrative oversight, etc. under a Washington State Department of Commerce Advanced Planning Grant sought by the County for an aviation mega site at the Port of Moses Lake (ASC Action Item #7, below). **(Approved)**

**Grant County Commissioners Minutes
Week of February 9, 2015**

7. Intergovernmental Agreement between Grant County Port District #10 (dba the Port of Moses Lake), Grant County, a subdivision of the State of Washington, and the City of Moses Lake for the required planning efforts, planned actions required under the State Environmental Policy Act for large scale aviation projects, and the application, administrative oversight, etc. under a Washington State Department of Commerce Advanced Planning Grant sought by the County for an aviation mega site at the Port of Moses Lake. Term is from the date of the last signing party's signature until December 31, 2015. **(Approved)**
8. **Anticipating:** Addendum to Services Agreement between Grant County and Gray & Osborne, Inc. entered into on November 10, 2014. The Addendum enables implementation of the concession stands design and approval from the Grant County Health District for the installation of holding tank systems as set forth in the Agreement's Letter Exhibit and extends the duration of the Services Agreement. **(Did not arrive for signature)**
9. Memorandum of Agreement between Grant County, by and through the Department of Emergency Management (GCEM), and the U.S. Department of Homeland Security, Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office. This regards GCEM's utilization and security of Interoperable System(s) IPAWS Open Platform for Emergency Networks (usage). The agreement term is effective three (3) years from the last date of signature. **(Approved)**

- 9:30 a.m. – 9:50 a.m. D Nelson, Building Department and Fire Marshal Update
- 10:00 a.m. – 10:20 a.m. J Nelson, DA Davidson – Fairgrounds Bond Refunding Practice/Rehearsal Rating Conference Call
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Gary Garnant came in to discuss the formation of the Manhattan Project National Historic Park for Hanford and the first Tri-Cities Advisory Committee meeting he attended since appointed by the Commissioners. The purpose of the advisory committee is to advise the Department of Energy and the National Park Service in the running of the 3 new parks located at Hanford, WA; Los Alamos, NM; and Oakridge, TN. Commissioner Stevens mentioned that the Commissioners have agreed to pick up the meal and hotel expenses for Mr. Garnant while serving on this committee.

- 11:00 a.m. – 11:50 a.m. Commissioners at Road Supervisor Meeting (Public Works)
- 12:30 p.m. – 1:15 p.m. J Nelson, DA Davidson – Grant County Fairgrounds Bond Rating Conference Call
- 1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update
- 3:00 p.m. – 3:50 p.m. L Allison, Grant Integrated Services Update
- 4:00 p.m. – 4:30 p.m. Department Head Review **(Rescheduled)**

**Grant County Commissioners Minutes
Week of February 9, 2015**

7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Grant County Fire District #3 Training Room, Quincy)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,191,219.20, \$941,024.10, \$176,035.33, \$1,000.00, \$75.00, and \$737,249.06, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the February 6, 2015 payroll.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the February 6, 2015 payroll.

TUESDAY, FEBRUARY 10, 2015

The session was continued to 9:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

9:00 a.m. – 9:30 a.m. J Potts, Legislative Update Conference Call

9:30 a.m. – 10:20 a.m. J Sirois, Upper Columbia United Tribes – Discussion on Fish Passage above Chief Joseph and Grand Coulee Dams **(Cancelled)**

10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update

11:00 a.m. – 11:20 a.m. T Gaines, Facilities and Maintenance Update

11:30 a.m. – 11:50 a.m. G Dano, Prosecuting Attorney’s Office Update

12:00 p.m. – 12:50 p.m. K Eslinger, Human Resources Update

1:00 p.m. – 1:20 p.m. Consent Agenda (Items 1 through 17)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 17 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

**Grant County Commissioners Minutes
Week of February 9, 2015**

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 12, 19 and 26, 2015 Minutes for approval. **(Approved)**
3. Re-appointment letters to Jack Hennigh and Alan Fox to the Grant County Mosquito Control District #3 for another 2 year term beginning March 31, 2015 through March 30, 2017. **(Approved)**
4. Re-appointment letter to Frank Delgado to the Fair Advisory Committee for another 3 year term beginning January 15, 2015 through January 15, 2018. **(Approved)**
5. *REVISED* Special occasion license application for the Columbia Basin Allied Arts, 7662 Chanute Street, Moses Lake, WA 98837, from the Washington State Liquor Control Board. The event will now be held at the 4-H Building at the Fairgrounds. **(Approved)**
6. Special occasion license application for the Ridge Riders Inc., PO Box 174, Grand Coulee, WA 99123, from the Washington State Liquor Control Board . The event will be held at the Ridge Riders Arena, Grand Coulee. **(Approved)**
7. Letter of support request from the Port of Quincy for transportation funding for their Intermodal Terminal Infrastructure Expansion project. **(Approved)**

TREASURER'S OFFICE

8. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,186.00. **(Approved)**

FAIRGROUNDS

9. Out of state travel request for Jerry Gingrich to attend the International Fairs and Expositions (IAFE) Management Training Seminar and Convention from April 30-May 3, 2015 in Buffalo, NY. **(Approved)**

FACILITIES AND MAINTENANCE

10. Request to begin the bid work associated with the Courthouse Rehabilitation project approved in their 2015 Capital Expenditures budget, in an amount not to exceed \$45,000.00. **(Approved)**
11. Out of state travel request for Pete Wyatt to a BLR Safety Summit from April 13-15, 2015 in San Antonio, TX. **(Approved)**
12. Request to begin the bid work for an elevator service contract through MRSC Rosters. Our current contract with OTIS Elevator Company will be expiring in April. **(Approved)**

**Grant County Commissioners Minutes
Week of February 9, 2015**

GRANT INTEGRATED SERVICES

13. *Held from the January 27 and February 3, 2015 Consent Agendas:* Request to decline payment on fourteen (14) Technology Services invoices totaling \$2,042.47. These items were purchased by GrIS through TS between July 1 and October 8, 2015 but billed to GrIS in November and December, after their State and Federal Grant billing had closed. Therefore, they are requesting to deny payment of these invoices. **(The Commissioners approved the request to decline payment of these invoices. Technology Services will cover these bills out of their 2015 budget.)**

HUMAN RESOURCES

14. Recommendation Memorandum regarding a request from Emergency Management to change the job title of Sandi Duffey from "Interim" Deputy Director to Deputy Director as she has completed a six month assignment as Interim Director and completed the necessary leadership training. The Director recommends approval. **(Approved)**
15. Personnel Action Request (PAR) for the salary, wage, and/or position changes for Sandi Duffey, Emergency Management. **(Approved)**
16. Recommendation Memorandum regarding a request from Grant Integrated Services to split their Residential Services Manager position into two positions: Residential Services Manager – CityView and Residential Services Manager – Directions in Community Living. Funding from the Spokane Regional Support Network (SCRSN) will provide funding for this added position. Both positions will remain at the same compensation band. The Director recommends approval. **(Approved)**
17. Recommendation Memorandum regarding a request from the Coroner's Office to change the "Investigator" position title to "~~Senior~~ Chief Investigator" position title for one of their employees. This title change recognizes the difference in specific level of service between the existing Investigators with no compensation review is being processed at this time. The Director recommends approval. **(The Commissioners approved the title "Chief Investigator" per an email clarification from the Coroner)**

1:30 p.m. – 2:20 p.m.

J Tincher, Public Works Update

1. Award Recommendation Letter to award the Asphalt Crack Sealant project to Crafcoc, Inc. of Chandler, AZ for the bid amount of \$208,786.50. **(Approved)**
2. Award Recommendation Letter to award the Miscellaneous Equipment 2015 to the following: **(Approved)**
 - a. Service Crane Body to Cobalt Truck Equipment in the amount of \$20,792.33
 - b. Hydro-Seeder to Emerald Equipment in the amount of \$57,970.08
 - c. Self-Propelled Broom to Rowand Machinery in the amount of \$112,968.00
 - d. 4x4 XUV to Evergreen Implement in the amount of \$18,005.77
3. Quote Award Recommendation Letter to award the Broom Wafers purchase to Sunbelt Rentals in the amount of \$21,396.29. **(Approved)**
4. Authorization to Call for Bids: Asphalt Materials 2015 with a bid opening date of March 3, 2015 at 1:30 pm. **(Approved)**

**Grant County Commissioners Minutes
Week of February 9, 2015**

5. Authorization to Call for Bids: (2) 34,000 lb. Motor Graders with a bid opening date of March 3, 2015 at 1:45 pm. **(Approved)**
6. Local Agency Agreement for Valley Road and Airway Drive to perform Grind/Inlay between Grant County and the Washing State Department of Transportation. **(Approved)**
7. Local Agency Agreement for 2015 Safety Project (Install recessed pavement markers, rumble strips, and flashing stop signs on various county roads) between Grant County and the Washington State Department of Transportation. **(Approved)**
8. Out of State Travel request for Janice Goeden to attend the SWANA Northwest Regional Symposium in Troutdale, OR from April 29 - May 1, 2015.

3:00 p.m. – 5:00 p.m. R Stevens at EFSP Phase 32 Allocation Meeting (Samaritan Hospital, Moses Lake)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) **(Cancelled)**

MISCELLANEOUS ITEMS

Urgent special occasion liquor license application for Fraternal Order of Eagles/Ladies Auxiliary 222, 1517 W Broadway, Moses Lake, WA 98837, from the Washington State Liquor Control Board. The event will be held at Building 16 on the Grant County Fairgrounds.

WEDNESDAY, FEBRUARY 11, 2015

C Swartz, Out

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 9:00 p.m. R Stevens and C Carter at Health Board Meeting (Public Works Meeting Room)

THURSDAY, FEBRUARY 12, 2015

9:00 a.m. – 10:30 a.m. C Swartz at Multi Agency Communications Center (MACC) Board meeting (Armory Building, Moses Lake)

9:30 a.m. – 3:30 p.m. BOARD OF EQUALIZATION HEARINGS

**Grant County Commissioners Minutes
Week of February 9, 2015**

- 10:00 a.m. – 12:00 p.m. C Carter at QUADCO Meeting (Public Works Meeting Room)
- 10:30 a.m. – 11:30 a.m. C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
- 1:30 p.m. – 3:00 p.m. R Stevens and C Swartz at Community Wildfire Protection Plan Meeting (4-H Building, Fairgrounds)

MISCELLANEOUS ITEMS

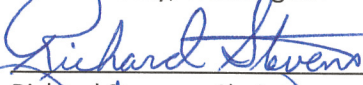
Commissioner Stevens signed and Commissioner Carter authorized the stamping of her approval on the following: As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$361.20, as recorded on a listing and made available to the Board.

FRIDAY, FEBRUARY 13, 2015

- 1:30 p.m. – 3:30 p.m. C Swartz, Legislative Steering Committee Conference Call (Webinar)

Signed this 3rd day of march, 2015.

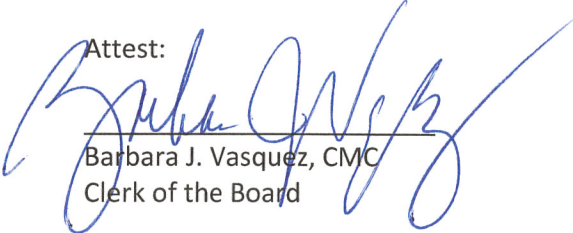
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Cindy Carter, Vice-Chair


Carolann Swartz

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board