

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 25, 2015

Memorial Day Holiday, Courthouse Closed

TUESDAY, MARCH 26, 2015

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz arrived later that morning.

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approved items 1 through 4 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. BOCC Approval for release of Grant County Purchasing, Bidding Overview document (purchasing in Washington Counties with Grant County Routing/Thresholds with additional information, resources section). **(Approved)**
3. Grant County Fairgrounds Lawn Care Service Contract between Grant County, by and through the Grant County Fairgrounds, and Kevin Judkin, d/b/a KJ's Lawn Care. Term is May 26, 2015 through September 30, 2017. **(Approved)**
4. CORRECTED Project Summary form on Grant County, Washington application packet for Washington State Department of Commerce Community Development Block Grant (CDBG) 2015 General Purpose Grant entitled Royal Water District Rehabilitation Project in the amount of \$750,000.00. Corrects earlier version singed on 05/18/15 showing an LMI (Low to Moderate Income) Percentage of 72% as opposed to what is now known to be a 77% LMI. **(Approved)**

9:30 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Moses Lake Community Health) **(Did not attend)**

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Luncheon (PUD Office, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approved items 1 through 3 on the Public Works Agenda as presented. The motion passed unanimously.

1. Authorization to Call for Bids: Alternate Daily Cover Material to be opened June 16, 2015 at 1:30 pm. **(Approved)**
2. Intergovernmental Cooperative Purchasing Agreement (Interlocal Agreement) between Spokane County and Grant County for agreed cooperative governmental purchasing of supplies, equipment and materials pursuant to the competitive bidding laws of the State. Specifically, to purchase a dump truck. **(Approved)**
3. **Resolution No. 15-039-CC** Authorizing Execution of Intergovernmental Cooperative Purchasing Agreement (Interlocal Agreement) with Spokane County (Item #2, above). **(Approved)**

Discussion items: Motor Pool Vehicles

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approved items 1 through 8 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 11, 2015 Minutes for approval. **(Approved)**
3. New marijuana license application for R R Production (Carla and Raymond Ryan) 11056 Neppel Rd NE, Moses Lake, WA 98837 (Producer Tier 2 and Processor), from the Washington State Liquor Control Board. **(The Commissioners made a recommendation to deny the processing and production portion of the application because those services are not permitted in that areas zone. The Commissioners recommended approval of the applicant.)**

FACILITIES AND MAINTENANCE

4. Request to award the Request for Bids (RFB) for the furnishing and installation of four (4) ADA Compliant automatic door operators to Skaug Brothers Glass in the amount of \$13,940.68. Note: no responses were received from the MRSC Rosters so the Manager contacted local companies. **(Approved)**

FAIRGROUNDS

5. Recommendation to enact a fee structure associated with exhibiting at the Grant County Fair to help offset costs. The fees proposed are: **(Approved)**
 - a. \$1.00 per exhibitor (not exhibit)
 - b. \$5.00 stall fee

JUVENILE COURT AND YOUTH SERVICES

6. Request to purchase a Garrett PD 6500 Metal Detector from Shomer-TEC in the amount of \$4,244.79. This item was approved in their 2015 Capital Expenditure budget. **(Approved)**

HUMAN RESOURCES

7. Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for a Superior Court employee, Recipient 15-01, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved)**
8. Personnel Action Request (PAR) for the wage, salary, and/or position changes for Joseph Carter, Brent Myrick, and Harrel Martin, Technology Services. **(Approved)**

3:30 p.m. – 4:20 p.m. Budget and Finance Update

4:30 p.m. – 4:50 p.m. J Gingrich, Fairgrounds Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$437,259.36 and \$732,641.17, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Port District No. 3 (Wahluke Industrial Park Phase 1) File #14-5995-02, Final Plat Submission and Review.

WEDNESDAY, MARCH 27, 2015

The session was continued at 9:00 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter was excused at another meeting and returned for the 9:30 a.m. meeting.

8:30 a.m. – 9:30 a.m. C Carter at Central Safety Committee Meeting (3rd Floor Meeting Room)

9:00 a.m. – 9:20 a.m. D Nelson, Building Department Software Update

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

Items discussed: Criminal defense caseload for District Court and Superior Court.

10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update

Items discussed: Imaging, Email, Social Media, Training, Help Desk, Department Issues, Back up and Disaster Recovery Issues, Infrastructure, Staffing, Paladin software training at the Building and Planning Departments.

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

11:00 a.m. – 12:00 p.m. Integration of Mental Health Services with Medicare – Conference Call

11:30 a.m. – 12:00 p.m. R Stevens, Finance Committee Meeting

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$18,891.76.

THURSDAY, MARCH 28, 2015

1:00 p.m. – 5:00 p.m. C Carter and C Swartz at Emergency Management – Awareness for Incident Response / Nuclear related AWR-130 Training (Richland)

1:30 p.m. – 5:00 p.m. R Stevens at Transportation Improvement Board (TIB) Meeting (Kitsap Conference Center, Bremerton)

FRIDAY, MARCH 29, 2015

9:00 a.m. – 12:00 a.m. R Stevens at Transportation Improvement Board (TIB) Meeting (Kitsap Conference Center, Bremerton)

MISCELLANEOUS ITEMS

The Commissioners announced the creation of a new county department to be named Central Services, which will be overseen by Tom Gaines, Director. This department will manage the Facilities and Maintenance, Technology Services, and Interfund Communications departments.

The Chair of the Board was authorized to sign the Greg Zaser (Sween #2 Short Plat) File #14-6020-01; and the Bryan Mickle (Beverly English) (Mickle Farms Short Plat) File #14-5988-01, Final Plat Submission and Review.

Signed this _____ day of _____, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens, Chair

Cindy Carter, Vice-Chair

Attest:

Carolann Swartz

Barbara J. Vasquez, CMC
Clerk of the Board