

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 20, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1, 5, and 7 through 15 on the ASC Agenda as presented. Items 2 through 4 and 6 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Working Agreement by and between Grant County and Grant County Public Employees Association Public Works Unit, January 1, 2015 to December 31, 2015. **(Did not arrive for signature)**
3. **Anticipating:** Working Agreement by and between Grant County and Grant County Public Employees Association Youth Services Unit, January 1, 2015 to December 31, 2015. **(Did not arrive for signature)**
4. **Anticipating:** Working Agreement by and between Grant County and Grant County Public Employees Association Courthouse Unit, January 1, 2015 to December 31, 2015. **(Did not arrive for signature)**
5. 2015 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2015 through December 31, 2015 in the annual amount of \$38,000.00. **(Approved)**
6. **Anticipating:** Washington State Military Department Contract with Grant County, by and between its department of Emergency Management, with funding amount yet to be determined through the Washington State Military Department and the Energy Facility Site Evaluation Council. Term is anticipated to be July 1, 2015 through June 30, 2016. Accompanying this agreement is an updated Signature Authorization form. **(Did not arrive for signature)**
7. Department of Commerce Grantee Closeout Performance Report for Community Development Block Grant Contract No. 14-65400-005 with OIC of Washington. **(Approved)**
8. Agreement between Grant County (Grant County Sheriff's Office) and the Town of Coulee City for the Provision of Law Enforcement Services. The County will bill the Town on a monthly basis for all costs associated with such service/duties as set forth within the agreement. Term is January 1, 2016 through December 31, 2020. **(Approved)**
9. Grant County Request for Reimbursement No. 12 on CDBG Public Services Grant No. 14-65400-005 for the month of June, 2015, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$17,380.09. With this final invoicing, the grant balance has been properly zeroed out. **(Approved)**

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10. Grant County Payment Request #18 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$36,153.61. **(Approved)**
11. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the following SIP Projects: **(Both projects approved)**
 - a. SIP #2015-03, City of Wilson Creek, *2015 Water Tower Repair* for approval of the City's request for \$62,000 in SIP grant funding; and
 - b. SIP #2015-04, City of Royal City, *Camelia Street NE Water System Improvements* for approval of the City's request for \$225,000 in SIP grant funding.
12. Washington State Department of Social and Health Services County Program Agreement No. 1563-39546, Mental Health First Aid, with Grant County, by and between Grant County Grant Integrated Services' *Prevention and Recovery Center* department. Funding is for \$4,000.00 with a term of June 1, 2015 through September 30, 2015. **(Approved)**
13. Amendment D to Washington State Department of Commerce Community Services and Housing Division, Housing Assistance Unit, Consolidated Homeless Grant, #14-46108-10. The amendment adds \$112,947 for Housing and Essential Needs (HEN) funding for Fiscal Year 2016, and amends the Budget (Attachment B to the amendment) accordingly. Term is July 1, 2015 through December 31, 2015. **(Approved)**
14. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Angel David Betancourt. Term is July 20, 2015 through December 31, 2015. **(Approved)**
15. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Derek R. Johnson. Term is July 20, 2015 through December 31, 2015. **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. D Nelson, Building Department and Fire Marshal Update

Items discuss were: Current Activity and Reports and Crescent Bar update.

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Health Insurance Committee; Deputy Sheriff and Corrections Negotiations; Director of Clinical Services – Search Committee; Labor Relations: Solid Waste/Corrections; Mediations; Effective Date for Step Increases; Personnel Policies Committee; Progressive Discipline Policy; FMLA Policy; Shared Leave Policy; Emergency Management; HR Specialist (GrIS); and HR Staff Update.

3:00 p.m. – 3:30 p.m. Department Head Review

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MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$922,327.02, as recorded on a listing and made available to the Board.

TUESDAY, JULY 21, 2015

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. Open Record Public Hearing, Technology Services and Grant Integrated Services – Request to Declare Surplus certain County Owned Computer Equipment and Ordering the Sale Thereof

The Commissioners held an Open Record Public Hearing to declare surplus certain Grant County Computer equipment and order the disposal thereof.

Tom Gaines, Central Services Director discussed the long list of computer items that Technology Services has and their plans to recycle these items through TruRecycle. There was no representative for GrIS.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the items to surplus as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 15-051-CC)**

9:30 a.m. – 9:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Shorts; Manpower; Network Upgrades; Customer Service Initiatives
- Facilities and Maintenance: Power for Storage Building; MJ Takisaki Meeting; Billing with McKinstry; Issues with HVAC at both Health District and WSU Extension; Internal Projects.
- Interfund Communications: Phone Billing is going out; Training of current staff for on call communications.

10:00 a.m. – 10:30 a.m. Department Head Review

11:00 a.m. – 11:20 a.m. Open Record Public Hearing, Ordinance amending Ch. 9.06 of the Grant County Code titled “Dog Control”

The Commissioners held an Open Record Public Hearing to consider an Ordinance amending Ch. 9.06 of the Grant County Code titled “Dog Control”. The ordinance would remove Gateway Estates from the Dog Control area; and amend the following sections:

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- 9.06.050 Dogs to be Controlled
- 9.06.080 Running at Large
- 9.06.160 Citation procedure
- 9.06.180 Habitual Violator
- 9.06.190 Personal Obligation
- 9.06.200 Costs of Enforcement

Jim Mitchell, Deputy Prosecuting Attorney, discussed the changes being proposed. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the ordinance as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 15-052-CC)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 5 on the Public Works Agenda as presented. The motion passed unanimously.

1. Execution of Contracts: U-SE Overlay Project awarded to Central Washington Asphalt of Moses Lake, WA for the bid amount of \$914,161.20. **(Approved)**
2. Amended Local Agency Agreement with the Washington State Department of Transportation for 2015 Safety Project (Install recessed pavement markers, rumble strips, and flashing stop signs on various county roads). **(Approved)**
3. Amended Local Agency Agreement with the Washington State Department of Transportation for 2015 Guardrail Safety Data Collection. **(Approved)**
4. Amended Local Agency Agreement with the Washington State Department of Transportation for 2015 Horizontal Curve Signs Update. **(Approved)**
5. Amendment 9 to Contract between Grant County and Pacific Groundwater Group, Inc. for Ephrata Landfill Remedial Investigation and Feasibility Study- Interim Actions Planning and Groundwater Monitoring. **(Approved)**

Items discussed were: Wilson Creek School – Purchase of vehicle; Accident on Rd 5 and U-NW; CPG/Landfill.

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Declaring certain County Owned Property Surplus and Ordering the Sale thereof (3-County Vehicles)

The Commissioners held an Open Record Public Hearing to declare surplus the following 3 vehicles:

- Vehicle No. 7016, 2009, Ford, Crown Vic
- Vehicle No. 7021, 2010, Ford, Crown Vic
- Vehicle No. 7034, 2011, Ford, Crown Vic

Jeff Tincher, Public Works Director, discussed the vehicles and stated they will be sold via auction on the Washington State Department of Enterprise Services website.

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Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the surplus of the 3 vehicles with the intent of auctioning them off on the Department of Enterprise Services website, as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 15-053-CC)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

Items discussed were: Walkup; Interpreter Protocol; Continue with fireworks; Bridge Vacation.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 9 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners June 22, 2015 Minutes for approval. **(Approved)**
3. Letter of appointment for Gerald "Spud" Brown to the Water Conservancy Board, replacing W. Ron Baker. This is for a 6 year term. **(Approved)**

HUMAN RESOURCES

4. Personnel Action Request (PAR) recommendation for the salary, wage, and/or position changes for Jill Hammond, Commissioners Office; Damien Hooper, Planning Department; Kirk Eslinger, Human Resources; James Beck, Grant Integrated Services; and Jerry Gingrich, Fairgrounds. **(Approved)**
5. Recommendation Memorandum regarding a request from Grant Integrated Services to move James Beck from the position of Employment Specialist II to Employment Specialist III. The Director recommends approval. **(Approved)**
6. Recommendation Memorandum regarding a request from Grant Integrated Services to review the compensation bands and titles to their Community Support Specialist and Therapist positions. The Director recommends establishing a three-tier compensation band for both. **(Approved)**

FAIRGROUNDS

7. Request to declare surplus certain county-owned property surplus and ordering the sale thereof. The following vehicles are being requested to surplus: **(Approved)**
 - 1989 Chevrolet Pickup, Plate #: 87370C VIN#: 1GCDC14H3KE216042
 - 1983 Chevrolet S-10 Pickup, Plate #: 83263C VIN#: 1GCCS148700121879
 - Dodge Ram Pickup, Plate #: 87371C VIN#: 1B7HD14W8FS707145
 - Chevrolet Pickup, Plate #: 84944C VIN#: 1GCEC14M7VZ248944
 - 1979 Nissan Pickup, Plate #: 84946C VIN#: HG720139807

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8. Request for out of state travel for Jerry Gingrich, Brenda Adame, Cory Larsen, and Jereme Roy to attend the International Association of Fairs and Expositions from November 29-December 2, 2015 in Las Vegas, NV. **(Approved)**

GRANT INTEGRATED SERVICES

9. Request for out of state travel for Leiza Tobin and Eileen Martinez to attend the Relias Learning Center annual conference from October 5 – 9, 2015 in New Orleans, LA. **(Approved)**

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

Items discussed were: Calendar and Accounting Update; Gun Club Concerns with Department of Ecology; Ongoing project: Gate; Sewer connections in campgrounds vs. dump stations; Rodeo Association; L&I Concerns- Meeting; Fair updates; Legislative Day at WSFA.

3:30 p.m. – 5:00 p.m. C Carter, Out

WEDNESDAY, JULY 22, 2015

The session was continued at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. C Carter at Central Safety Committee Meeting (3rd Floor Meeting Room)

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update

THURSDAY, JULY 23, 2015

9:00 a.m. – 10:00 a.m. R Stevens at WRCIP State Auditor's – Audit Exit Meeting (Clear Risk Solutions, Ephrata)

10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Moses Lake Community Health)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$21,561.66.

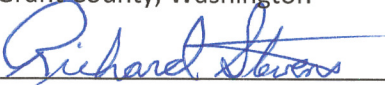
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FRIDAY, JULY 24, 2015

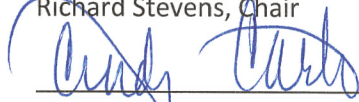
No meetings scheduled

Signed this 4th day of August, 2015.

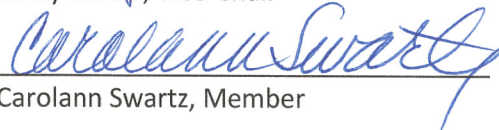
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

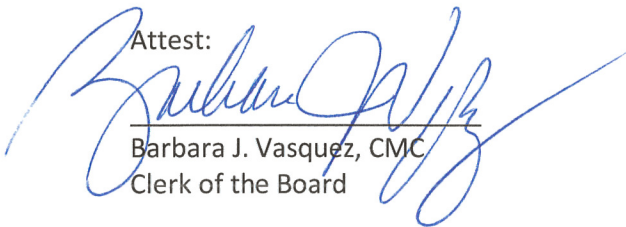


Cindy Carter, Vice-Chair



Carolann Swartz, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board