

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 7, 2015

Labor Day Holiday, Courthouse Closed

TUESDAY, SEPTEMBER 8, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m. S Duffey, Emergency Management Update

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 7, 9 and 10 on the ASC Agenda as presented. Item 8 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period August 1, 2015 through June 30, 2016, with Services Alternatives for the provision of Individual Supported Employment and Community Access. **(Approved)**
3. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period September 1, 2015 through June 30, 2016, with Goodwill Industries of the Inland Northwest for the provision of Individual Supported Employment and Group Supported Employment. **(Approved)**
4. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period September 1, 2015 through June 30, 2016, with EnTrust Community Services for the provision of Individual Supported Employment, Group Supported Employment, and Community Access. **(Approved)**
5. Grant County Vendor Agreement (GrIS Developmental Disabilities), Period September 1, 2015 through June 30, 2016, with First Choice Services for the provision of Individual Supported Employment, Group Supported Employment, and Community Protection Individual Employment. **(Approved)**
6. Appointment and Oath of Office of Special Deputy Prosecuting Attorney by and between Grant County Prosecuting Attorney Garth Dano and Stephen Lamberson, Attorney at Law, of Etter, McMahon, Lamberson, Van Wert and Oreskovich, PC, of Spokane, Washington for the purpose of rendering legal assistance, including consideration of pursuing appropriate sanctions and/or punitive actions and, if necessary, seeking of appropriate sanctions and/or punitive action(s) relative to court actions, potential restraining order violation(s) and/or contempt of court violations in Grant County Case 14-03-00618-7 for Grant County Superior Court. Term is September 1, 2015 through December 31, 2015, unless otherwise terminated or extended by the parties. **(Approved)**

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7. Agreement between Grant County and the Town of Coulee City for the Provision of Law Enforcement Services (through the Grant County Sheriff's Office). Term is January 1, 2016 through December 31, 2020 unless otherwise terminated, with compensation at: **(All Approved)**
 - Jan. 1, 2016 to Dec. 31, 2016: \$81,200.00
 - Jan. 1, 2017 to Dec. 31, 2017: \$82,418.00
 - Jan. 1, 2018 to Dec. 31, 2018: \$83,654.27
 - Jan. 1, 2019 to Dec. 31, 2019: \$84,908.81
 - Jan. 1, 2020 to Dec. 31, 2020: \$86,182.64
8. **Anticipating:** Washington Rural Counties Insurance Program 2015 – 2016 Renewal Application. **(Did not arrive for signature)**
9. Services Agreement between Grant County and Gray and Osborne for the design of the Grant County Fairgrounds Sanitary Sewer Collection System. Contract term is September 4, 2015 to July 12, 2016 and in the amount of \$50,000.00. **(Approved)**
10. Grant County Payment Request #20 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$39,094.93. **(Approved)**

9:30 a.m. – 9:50 a.m. D Hooper, Planning Department Update

Items discussed were: Comprehensive Plan Amendments; GCIA Planned Action Update, and Planning Commission.

10:30 a.m. – 11:20 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: No Fires this Week, Quadrennial Meeting.
- Facilities and Maintenance: Internal Projects; Kevin Update; Juvenile.
- Interfund Communications: On Call Communications Clerks; Cliff Update.
- Central Purchasing: Future Building Considerations; Complete Office TCPN Award?; Ideas for Central Purchasing, thoughts?; and Amazon.

11:30 a.m. – 11:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

12:00 p.m. – 1:30 p.m. C Carter at North Central Workforce Development Council Meeting for Grant/Adams Counties (WorkSource Building, Moses Lake)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 3 on the Public Works agenda as presented. Item 4 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Quote Award Recommendation Memo for the Hydro Seeding Materials project to be awarded to Wilbur Ellis Company in the amount of \$8,532.22 and Agrivestment LTD in the amount of \$2,219.40. **(Approved)**

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2. Authorization to Call for Bids: Andrews St. Sidewalk Project (Patton Blvd to 22nd Ave) with a bid opening date of September 29, 2015 at 1:30 pm. **(Approved)**
3. **Resolution No. 15-057-CC** Notice of Hearing for the 6-Year Transportation Program hearing set for September 22, 2015 at 2:00 pm. **(Approved)**
4. Notice of Hearing Resolution: Vacation of Pat-chee Road hearing set for October 13, 2015 at 2:00 pm **(Not ready for signature)**

1:30 p.m. – 1:40 p.m. Bid Opening, Valley Road / Airway Drive Grind and Inlay

The following bids were received:

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|-------------------------------|--------------|
| 1. Central Washington Asphalt | \$609,323.95 |
| 2. Granite Construction | \$733,245.00 |

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

Items discussed were: Jasmin and Apple Maggot.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 11 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners August 17 and 24, 2015 Minutes for Approval. **(Approved)**
3. Health Insurance Committee request to appoint Brittany Motzkus as the Technology Services representative on this committee, replacing Joe Carter. **(Approved)**
4. Appointment letter for Alan Dillon to the Grant County Water Conservancy Board, as the alternate member. **(Approved)**

GRANT INTEGRATED SERVICES

5. Request to award the bid for the carpet and vinyl flooring at their Quincy office to Costless Carpet, in the amount of \$13,646.43. This bid was originally awarded to Skaug Brothers but it was discovered that the vinyl composition tile was not ADA compliant as required by the specifications. This bid is now considered non-responsive. **(Approved)**
6. Request to purchase 5 Computer workstations from CDW-G in the approximate amount of \$6,832.00. **(Approved)**

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CENTRAL SERVICES

7. Request for out of state travel for Brittany Motzkus, Mark Jorgensen, Tom Gaines, and Kevin Davis to attend a Facility Dude Conference from October 10 – 14, 2015 in San Diego, CA.
(Approved)

HUMAN RESOURCES

8. Recommendation Memorandum regarding a request from Grant Integrated Services to reestablish the Supervisor position within the Directions in Community Living department. The Director recommends approval. **(Approved)**
9. Recommendation Memorandum regarding a request from the Building Department and Fire Marshal to amend the verbiage on the previously approved on-call protocol (approved August 4, 2015) as follows: **(Both Approved)**
 - a. "Alternate increments may be assigned should back-up coverage be necessary, including holiday days";
 - b. "Effective 08/03/15, participants will receive a stipend of \$100.00 for a holiday day".
10. Recommendation Memorandum regarding a request from the Building Department and Fire Marshal to provide a \$200.00 clothing stipend for their non-represented positions, including the Fire Marshal and Chief Deputy Fire Marshal. The Director recommends approval. **(Approved)**
11. Personnel Action Request (PAR) for the salary, wage and/or position changes for Sandi Duffey, Emergency Management. **(Approved)**

3:30 p.m. – 3:50 p.m. K Eslinger, Human Resources Update

Item Discussed: Emergency Management.

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING

6:30 p.m. – 9:00 p.m. R Stevens and C Carter at Grant County Sheriff's Office Town Hall Meeting – Lakeview (Grant County Fire District #7, Soap Lake Area)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the September 4, 2015 payroll.

**Grant County Commissioners Minutes
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WEDNESDAY, SEPTEMBER 9, 2015

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|------------------------|-------------------------------------------------------------------------------------------------------|
| 9:30 a.m. – 11:00 a.m. | R Stevens, Disability Board Meeting |
| 11:30 a.m. – 2:00 p.m. | HEARINGS EXAMINER |
| 6:00 p.m. – 7:00 p.m. | C Carter at Health District – Administrator Application Review Meeting
(Public Works Meeting Room) |
| 7:00 p.m. – 8:30 p.m. | Commissioners at Health Board Meeting (Public Works Meeting Room) |

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the Valley Road-Airway Drive Grind/Inlay Project (CRP 15-01) to Central Washington Asphalt in the amount of \$609,323.95.

THURSDAY, SEPTEMBER 10, 2015

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|-------------------------|---------------------------------------------------------------------------------------------------|
| 8:30 a.m. – 10:00 a.m. | 2015 GRANT COUNTY SAFETY COMMITTEE BREAKFAST (Multi-Purpose Room) |
| 9:00 a.m. – 10:30 a.m. | C Swartz at Multi Agency Communications Center (MACC) Board Meeting (Armory Building, Moses Lake) |
| 10:00 a.m. – 12:00 p.m. | C Carter at Homeless Task Force – Warming Center Meeting (Goodwill Industries Conference Room) |
| 10:30 a.m. – 11:30 a.m. | C Swartz at LEPC Meeting (SGL Meeting Room, Moses Lake) |
| 4:00 p.m. – 4:30 p.m. | JUDGE DAVID ESTUDILLO SWEARING IN CEREMONY (Superior Court, Department #1) |

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FRIDAY, SEPTEMBER 11, 2015

9:00 a.m. – 12:00 p.m. C Swartz at MRSC Board Meeting (Seattle Office)

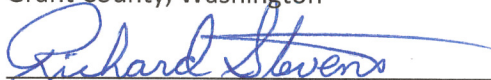
11:00 a.m. – 1:00 p.m. R Stevens and C Carter at PacifiClean Tour

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$87,265.84, \$778,491.43, \$6,953.83, \$980,183.70, and \$187,396.33, as recorded on a listing and made available to the Board.

Signed this 29th day of Sept, 2015.

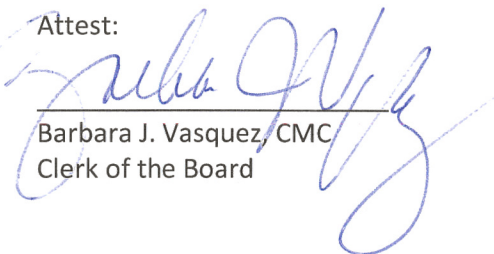
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Cindy Carter, Vice-Chair


Carolann Swartz, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board