

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 18, 2016

Martin Luther King Holiday, Courthouse Closed

TUESDAY, JANUARY 19, 2016

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. K Eslinger, Human Resources Update

Pursuant to RCW 42.30.140(4)(a) Commissioner Carter called an Executive Session to order at 9:04 a.m. to go until 9:25 a.m. to discuss bargaining sessions and which the governing body is planning the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings. In attendance were Commissioners Stevens, Carter, Swartz, Kirk Eslinger, Human Resources Director, Tom Jones, Sheriff, and Tony Menke, Labor Attorney. The session was continued to 9:45 a.m. Commissioner Carter closed the session at 9:45 a.m.

9:30 a.m. – 9:50 a.m. D Nelson, Building Department and Fire Marshal's Office Update

The following items were discussed: Current Activity and Reports; 2015 Annual Report; Canal Roads; and Ponds.

10:00 a.m. – 10:20 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve item 1, and 3 through 7 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** Memorandum of Understanding, School Resource Officer (SRO), Wahluke School District No. 73, between Grant County, by and through the Grant County Sheriff's Office, and the Wahluke School District. Term is from date of final signature to the end of the 2019 school year. **(Did not arrive for signature)**
3. 2016 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2016 through December 31, 2016. **(Approved)**

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4. Reverting of BOCC Approved Funds on SIP #2014-05, Port of Moses Lake – Wide-Body Hangar Infrastructure (\$200,000 grant), back into the Economic Enhancement Strategic Infrastructure Ending Fund Balance No. 113155-00-0000-508000000. **(Approved)**
5. Contract Amendment, Mental Health Services Program, No. 15MH1835(1), between Grant County (by and through Grant Integrated Services) and Spokane County, by and between the Spokane Regional Support Network (SCRSN), a Division of Spokane Community Services, Housing, and Community Development Department. The amendment start date is 10/01/15 and terms out 03/31/16, and amends Section 1, Term of the Agreement, to allow true-up payment amendments to be added to a contract after the term of the agreement and Exhibit H, Funding Schedule. **(Approved)**
6. Underwriting Engagement Letter between Grant County, by and through the Board of County Commissioners, and D.A. Davidson & Co. for the County’s proposed offering and issuance of Limited Tax General Obligation Bonds. It is anticipated this Engagement Letter will be replaced and superseded by a bond purchase agreement to be entered into between the parties if and when the securities are priced following successful completion of the offering process. **(Approved)**
7. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee’s recommendations on the following SIP Projects:
 - a. SIP #2015-05, Port of Quincy, *13th Avenue NW Water System Improvements* for approval of the Port’s request for \$225,000 grant in SIP grant funding; **(The BOCC approved a \$150,000 Grant and a \$75,000 loan)** and
 - b. SIP #2015-06, City of George, *Industrial Park No. 5 Street and Infrastructure Improvements* for approval of the City’s request for \$100,000 in SIP grant funding. **(Approved)**
8. **Anticipating:** Amendment to Interlocal Cooperative Agreement Between Chelan County, Douglas County, and Grant County Re: North Central Washington Behavioral Health, which created a joint operation of the Counties to provide for integrated mental health treatment and chemical dependency treatment services in accordance with E2SSB 6312, RCW Chapter 71.24, RCW Chapter 71.36 and RCW 70.69A, effective and commencing April 1, 2016, which was signed by the Grant County Commissioners on December 14, 2015 and adopted by Ordinance. **(Item not ready for signature)**

12:00 p.m. – 1:00 p.m. C Carter at Law Library Board of Trustees Meeting (Public Defense Conference Room)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously. **(All below purchases were approved)**

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1. Authorization to purchase the following vehicles :

Sheriff:

- 2 each 2016 Charger Police All-Wheel Drive in the amount of \$59,699.40 including \$5,179.40 in sales tax from Dwayne Lane's Chrysler Jeep Dodge through a Washington State Department of Enterprise Services (DES) contract .
- 1 each 2016 Ford Police Interceptor Utility/SUV AWD in the amount of \$32,440.18 including \$2,486.18 in sales tax from Columbia Ford Nissan through a DES contract.
- 3 each 2016 Chevrolet Tahoe Police Pursuit Vehicles in the amount of \$133,733.49 including \$10,249.20 in sales tax from Bud Clary Chevrolet through a DES contract.

Planning:

- 1 each 2016 Ford Escape SE 4WD in the amount of \$24,834.27 including \$1,903.27 in sales tax from Columbia Ford Nissan through a DES contract.

Public Works:

- 1 each 2016 Ford F550 4WD Extended Cab & Chassis in the amount of \$41,619.69 including \$3,189.69 sales tax from Columbia Ford Nissan through a DES contract.
- 1 each 2016 Ford F350 4WD Extended Cab & Chassis in the amount of \$34,774.05 including \$2,665.05 in sales tax from Columbia Ford Nissan through a DES contract.
- 1 each 2016 Chevrolet Silverado Crew Cab 4WD in the amount of \$35,180.98 including \$2,696.23 in sales tax from Bud Clary Chevrolet through a DES contract.
- 1 each 2016 Chevrolet Silverado Crew Cab 4WD in the amount of \$35,532.96 including \$2,732.21 in sales tax from Bud Clary Chevrolet through a DES contract.
- 1 each 2016 Chevrolet Silverado Extended Cab 4WD in the amount of \$33,594.90 including \$2,574.68 sales tax from Bud Clary Chevrolet through a DES Contract.
- 1 each 2016 Ford F150 ½ ton Extended Cab 4WD in the amount of \$32,948.15 including \$2,609.15 in sales tax from Corwin Ford through a DES contract.

The equipment listed above is part of the Public Works 2016 Equipment Expense Program and will be purchased from various Washington State Department of Enterprise Services contract vehicle vendors as noted above.

2. Request to close Petty Cash Funds: County Roads in the amount of \$250.00 (Fund 101) and Solid Waste for in the amount of \$50.00 (Fund 401). **(Approved, see below Resolutions)**
3. **Resolution 16-007-CC** Closing Petty Cash Account for Grant County Public Works Road Fund 101 in the amount of \$250.00. **(Approved)**
4. **Resolution 16-006-CC** Closing a Portion of the Solid Waste Petty Cash Fund 401 in the amount of \$50.00. **(Approved)**
5. Recommendation from the Solid Waste Advisory Committee (SWAC) to submit a letter of non-support for the Paint Product Stewardship legislation per HB 1571. **(The Commissioners approved the recommendation and wrote a letter of non-support on January 25, 2016)**
6. **Resolution No. 16-008-CC** to Set Hearing In the Matter of Modifying Certain Sections of Chapter 11.04 of the Grant County Code Entitled "Maximum Speed Limits". The proposed hearing date is February 9, 2016 at 2:00 p.m. **(Approved)**

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7. Director's request for signatory authority to sign all insurance claim paperwork involving the Mattawa shop fire. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Miscellaneous Equipment 1- 2016

The following bids were received:

1. LyCox Enterprises, Inc. \$52,844.03 (Roller Packer Motor Grader Attachment #16-02)
2. National Barricade & Sign \$41,647.50 (Telescoping Square Tubing #16-03)
3. Rowand Machinery Co \$49,903.75 (Roller Packer Motor Grader Attachment #16-02)
4. Superior Steel Products \$21,543.41 (Skid Tank for Water #16-01)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 10 on the agenda as presented. Items 11 through 13 were not ready for signature. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners January 4, 2016 Minutes for approval. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-27) in the amount of \$199,971.53. **(Approved)**
4. New marijuana license application for Titan Cultivation (Yourgos and Sara Papanikolaou, Fredrick and Vanessa Billman) 14362A Stratford Rd, Moses Lake, WA 98837 (Producer Tier 1 and Processor) from the Washington State Liquor and Cannabis Board. **(Approved)**
5. Recommendation to appoint Carol Rivera (Assessor's Office) to the Health Insurance Committee, replacing Gidget Moreno. **(Approved)**

AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

6. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Laurie Buchanan, Dedra Osborn and Trisha Gibb to act as representatives for the County; and for Maria Lugar to handle the ballots through the mail room process. **(Approved)**
7. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on February 9, 2016. **(Approved)**

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CENTRAL SERVICES

8. Request to move forward with asbestos abatement and demolition of the obsolete boiler located in the basement of the courthouse, using A-Central Asbestos in the amount of approximately \$26,000.00. The contractor performing the work (A-Central Asbestos) is currently contracted with the General Contractor for the upcoming work on the campus and this work is in direct support of that project, thus this work was not competitively bid. **(Approved)**

SHERIFF'S OFFICE

9. Request to purchase a Sharp MX-5141N Copier in the amount of \$12,112.00 and a Hobert Meat Slicer in the amount of \$2,600.00. These items were approved in the Jail's 2016 capital expenditures budget. **(Approved)**
10. Request to purchase a Sharp MX5141N Copier in the amount of \$12,112.00; Filters for Drying Cabinets in the amount of \$3,200.00; and Range/Duty Ammunition in the amount of \$10,000.00. These items were approved in the Sheriff's Office 2016 capital expenditures budget. **(Approved)**

HUMAN RESOURCES

11. Recommendation Memorandum regarding a request from Grant Integrated Services for a Compensation Review of their Peer Support position within the Best Grant. The Director recommends approval. **(Item not ready for signature)**
12. Recommendation Memorandum to implement a 1% cost of living adjustment (COLA) for non-represented (non-bargaining) position wages scales and to allow for available step increases for 2016. **(Item not ready for signature)**
13. Personnel Action Request for the salary, wage and/or position changes for Marla Webb, Clerk's Office. **(Item not ready for signature)**

3:30 p.m. – 4:20 p.m.

B Adame, Fairgrounds Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the January 8, 2016 payroll.

Emergency request from the Central Services Director to perform asbestos abatement in the basement and tunnels of the courthouse. For complete abatement, the cost will be \$63,048.00. To encapsulate the asbestos, the cost will be \$29,981.00. The quotes are from A-Central Asbestos. **(The Commissioners approved the quote for the complete abatement)**

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WEDNESDAY, JANUARY 20, 2016

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC) |
| 9:00 a.m. – 10:00 a.m. | C Carter w/ W Johnson, Teamsters Local 760 Discussion (Human Resources Department) |
| 9:30 a.m. – 11:30 a.m. | TOURISM COMMISSION MEETING |
| 5:00 p.m. – 8:00 p.m. | C Swartz at Legislative Steering Committee Reception (Water Street Café, Olympia) |
| 6:00 p.m. – 7:30 p.m. | FAIRGROUNDS FACILITY ADVISORY COMMITTEE MEETING |

MISCELLANEOUS ITEMS

Appointment and Oath of Office of Special Deputy Prosecuting Attorney (First Extension) by and between Grant County Prosecuting Attorney Garth Dano and Stephen Lamberson, Attorney at Law, of Etter, McMahon, Lamberson, Van Wert and Oreskovich, PC, of Spokane, Washington for the purpose of rendering legal assistance, including consideration of pursuing appropriate sanctions and/or punitive actions and, if necessary, seeking of appropriate sanctions and/or punitive action(s) relative to court actions, potential restraining order violation(s) and/or contempt of court violations in Grant County Case 14-03-00618-7 for Grant County Superior Court. This extends the appointment through December 31, 2016, unless otherwise terminated or extended by the parties.

THURSDAY, JANUARY 21, 2016

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| 8:00 a.m. – 1:30 p.m. | C Swartz at Legislative Steering Committee Meeting (JAQ Building, Capitol Campus, Olympia) |
| 10:00 a.m. – 12:00 p.m. | C Carter at QUADCO Meeting (Public Works Meeting Room) |
| 10:30 a.m. – 12:00 p.m. | C Swartz at Washington Traffic Safety Commission Meeting (Olympia) |
| 12:00 p.m. – 1:00 p.m. | C Carter at Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) |
| 2:00 p.m. – 5:00 p.m. | R Stevens at Transportation Improvement Board (TIB) Meeting (Lacey Community Center, Lacey) |

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2:00 p.m. – 5:00 p.m. C Carter at Sleep on the Street and Warming Center Event
(Penhalluricks’s, Moses Lake)

6:30 p.m. – 8:00 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$318,670.94, \$182,130.16, \$137.96, \$1,143.83, \$264,707.52, and \$803,315.02, as recorded on a listing and made available to the Board.

FRIDAY, JANUARY 22, 2016

9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board (TIB) Meeting (Lacey
Community Center, Lacey)

Signed this 2nd day of Feb, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Cindy Carter
Cindy Carter, Chair

Carolann Swartz
Carolann Swartz, Vice-Chair

Richard Stevens
Richard Stevens, Member

Attest:
Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board