

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 28, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 4 and 6 on the agenda as presented. Items 2, 3, and 5 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from final signature through December 31, 2016. **(Not ready for signature)**
3. **Anticipating:** Cash Receipts Program with Interface to dynamics 2015 R2 Proposal between Grant County, by and through the Grant County Treasurer, and A Systems Integrator (ASI). **(Not ready for signature)**
4. Revision #160105 to Washington State Department of Social & Health Services (DSHS) Contract No. 1563-43364, administered by Grant County, by and through Grant County Integrated Services' Developmental Disabilities Department (DD Residential). The amendment increases the rate of one client. **(Approved)**
5. Grant County Request for Reimbursement No. 5 on CDBG Public Services Grant No. 15-62210-005 for the period February 1 – February 29, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$16,750.53. **(Not ready for signature)**
6. City of Mattawa request for deadline extension on Strategic Infrastructure Project (SIP) # 2015-01, Government Road Corridor Redevelopment Plan, from April 13, 2016 to December 31, 2016. This deadline is for the City to submit to the County a completed Grant County Strategic Infrastructure Program – Project Certification form that is accompanied by an invoice for the project reimbursement. (If a deadline requirement is not met, the grant award in the amount of \$52,000 automatically expires.) **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

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1:30 p.m. – 2:20 p.m. K Eslinger, Human Resources Update

Items discussed were: Chief Accountant Position; Director – Fairgrounds; NWEF Leaving Premera Network; Colonial Life Presentation Follow-up; GrIS – Therapy Services; Youth Services; and Healthcare reserves.

3:00 p.m. – 3:50 p.m. S Wellein, McKay Health Care/Hospital District #4 Update

6:00 p.m. – 7:30 p.m. Commissioners at Confluence Health Presentation (Quincy Conference Center)

MISCELLANEOUS ITEMS

The Commissioners wrote a letter of support for the Port of Moses Lake to the US Department of Transportation in support of their application for the Northern Columbia Basin Railroad project.

TUESDAY, MARCH 29, 2016

The session was continued at 10:00 a.m. with all Commissioners in attendance.

10:00 a.m. – 10:50 a.m. J Williams, City of Moses Lake Update

11:30 a.m. – 11:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

1:00 p.m. – 1:30 p.m. Department Head Review

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6 on the agenda as presented. The motion passed unanimously.

1. Execution of Contracts for the 2016 Crushing and Stockpiling project to DeAtley Crushing Company in the amount of \$626,450.00. **(Approved)**
2. Execution of Contracts for the Miscellaneous Equipment 2-2016 project to NW Pump and Equipment for one bulk oil system in the amount of \$4,645.10 (including tax). **(Approved)**
3. Jurisdictional Transfer of Crescent Bar NW (Roadlog 31790 MP 2.634 to 2.86) and rights-of-way within S 19, T 20 N, R 23 E, WM (South of Bridge #425) to the Public Utility District No. 2 of Grant County (PUD). **(Approved)**
4. Digital Submittal Certification to County Road Administration Board for April 1, 2016. **(Approved)**

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5. **Resolution No. 16-030-CC** Notice of Hearing in the matter of vacating surplus right-of-way know as a portion of Westshore Drive from 316.64 feet north of Winesap to 1885 feet northwest, in S 19, T 19 N, R 28 E, WM. The public hearing was set for April 19, 2016 at 2:00 p.m. **(Approved)**
6. Award Recommendation for the Asphalt Materials 2016 project as follows: **(Approved)**
 - Item 1A - Furnish 4,400 to 4,900 tons of HFE 150 Liquid Asphalt in the amount of \$1,432,774.70 (\$269.00 per ton); and
 - Item 1B - Furnish 400 to 575 tons of HFE 90 Liquid Asphalt in the amount of \$168,131.73 (\$269.00 per ton). Both award to:

Western States Asphalt, Inc.
4327 North Thor Street
Spokane, WA 99217

- Item 2A – Furnish 6,000 – 8,000 tons of HMA Class ½” PG 64-28 and/or Item 2B – Furnish 6,000 – 8,000 tons of HMA Class 3/8” PG 64-28.

Award the bid to the low bidder meeting specifications, as Prime:

Central Washington Asphalt, Inc.
P.O. Box 939
Moses Lake, WA 98837

to furnish up to 8,000 tons of HMA Class ½” PG 64-28 in the amount of \$379,808.00 including \$27,808.00 in sales tax. The unit bid price is \$44.00 per ton. And/or to furnish up to 8,000 ton of HMA Class 3/8” PG 64-28 in the amount of \$388,440.00 including \$28,440.00.00 in sales tax. The unit bid price is \$45.00 per ton.

In the event Central Washington Asphalt is unable to provide Hot Mix Asphalt, Award the bid to the next lowest bidder meeting the specifications, as Alternate:

Granite Construction Company
80 Pond Road
Yakima, WA 98901

to furnish up to 8,000 tons of HMA Class ½” PG 64-28 in the amount of \$431,686.32 including \$31,606.32 in sales tax. The unit bid price is \$50.01 per ton. And/or to furnish up to 8,000 tons of HMA Class 3/8” PG 64-28 in the amount of \$448,950.32 including \$32,870.32 in sales tax. The unit bid price is \$52.01 per ton.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 9 on the agenda as presented. The motion passed unanimously.

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COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 14, 2016 Minutes for approval. **(Approved)**
3. New liquor license applications for: The Beach House at Mardon (Marilyn, Michael, Melannie, and Michael Meseberg) 8198 Hwy 262 SE, Othello, WA 99344; and Legends Music (Michael Bekolay, Susan Radbourne, Daniel and Christina Smith, and Mark and Cesaria Pizzariello) 22964 Road 1 NW, Quincy, WA 98848, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Special occasion liquor license for: Big Bend Community College Foundation, 7662 Chanute St NE, Moses Lake, WA 98837 (Event to be held in the ATEC – Masto Conference Center); and Sunsera T Crescent Bar Homeowners Association (event to be held at the Sunsera Golf Event Venue, 23575 Sunsera Loop NW, Ste 4, Quincy, WA) from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR'S OFFICE

5. Request to purchase a Sharp MX-5141N photocopier from Business Interiors and Equipment in the amount of \$11,536.50 (not including sales tax). This was approved in their 2016 Capital Expenditure budget. **(Approved)**

SHERIFF'S OFFICE

6. Request to surplus a 2014 Karavan single place PWC trailer, which was damaged and is unusable. There is no value associated with this item and once surplus'd it will be scrapped for its metal value. **(Approved)**

HUMAN RESOURCES

7. Recommendation Memorandum regarding a request from Grant Integrated Services to extend the \$150.00 monthly payment stipend to its employees to February 24, 2016. The HR Director recommends approval. **(Approved)**

FAIRGROUNDS

8. Recommendation to award the Request for Proposal bid for the electrical service connection of their prefabricated restroom/bathroom purchased from CXT to Stetner Electric in the amount of \$3,319.93. This is part of the Department of Agriculture grant #K1858 awarded to the Fairgrounds. **(Approved)**

NEW HOPE DOMESTIC VIOLENCE, SEXUAL ASSAULT, CRIME VICTIM SERVICES

9. Request to increase their Revolving Fund #128 by \$5,000.00 to a new limit of \$10,000.00 to receive Washington State Coalition Against Domestic Violence (WSCADV) financial assistance funds that will assist survivors of domestic violence with specific housing and service needs. **(Approved, Resolution No. 16-031-CC)**

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3:30 p.m. – 3:40 p.m. Bid Opening, Grant County Paper of Record for Legal Notices

Only one bid was received: Columbia Basin Herald in the amount of \$2.99 per column inch. Per RCW 36.72.075 the County Legislative Authority shall let a contract to a legal newspaper on the first April meeting. The bid award was scheduled for April 4, 2016 at 11:00 a.m.

4:00 p.m. – 4:20 p.m. Open Record Public Hearing, Ordinance amending Ch. 6.04 of the Grant County Code titled "Fireworks"

The Commissioners held an Open Record Public Hearing to consider an Ordinance amending Ch. 6.04 of the Grant County Code titled "Fireworks". The amendment appoints the Grant County Fire Marshal as the designated officer for unincorporated areas of the county and would allow him/her to recommend to the Board of County Commissioners for a prohibition on the sale and/or discharge of Fireworks due to "Extreme Fire Danger". The determination will be then made by the Board of County Commissioners.

The penalty proposed for discharge of Fireworks during periods of declared "Extreme Fire Danger" is a misdemeanor and any person violating this ordinance, upon conviction, be fined up to one thousand dollars or be imprisoned for up to ninety days, or both.

Jim Mitchell, Civil Deputy Prosecuting Attorney, discussed the proposed ordinance stating this Ordinance will repeal and replace the existing Chapter 6.04. It is from 1970 and delineates the responsibility for investigation. Now, the Fire Marshal will be in charge making recommendations to the Commissioners. The last couple of years has been disastrous for extreme fire danger within Eastern Washington. This is tied into RCW 7.77.250 that the state will monitor and maintain this type of program but any laws or ordinances passed by counties and cities can't be more restrictive unless they sit on the books for 1 year. This would be enacted in 2017.

Much of the push back at the state level is because organizations use fireworks as a fundraiser, along with Tribal entities and commercial fireworks sellers and manufacturers.

Commissioner Swartz reiterated that the Fire Marshal, at their discretion, can recommend to the Commissioners to ban the sale/discharge of fireworks.

Commissioner Swartz moved to close the public comment portion of this hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to adopt the Ordinance as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 16-032-CC)**

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WEDNESDAY, MARCH 30, 2016

- 9:30 a.m. – 10:00 a.m. C Carter at North Central Washington Behavioral Health (NCWBH) Special Meeting (Columbia Station, Wenatchee)
- 10:00 a.m. – 11:00 a.m. J Janes, McKinstry Courthouse Renovation Monthly Update Meeting

THURSDAY, MARCH 31, 2016

- 8:00 a.m. – 1:00 p.m. C Carter at Columbia Generation Station Exercise – Rehearsal (Emergency Management Office, Moses Lake)
- 9:45 a.m. – 12:00 p.m. R Stevens, Columbia River Policy Advisory Group Special Meeting – Conference Call
- 1:30 p.m. – 1:40 p.m. Bid Opening, Fairgrounds Sewer Project (Central Services)
- 2:00 p.m. – 2:10 p.m. Bid Opening, Parking Lot A Replacement Project (Central Services)
- 5:30 p.m. – 7:00 p.m. C Carter at Warming Center De-Briefing Meeting (Moses Lake Community Health Center)

FRIDAY, APRIL 1, 2016

No meetings scheduled

MISCELLANEOUS ITEMS

The Commissioners authorized the stamping of their signature of approval to those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$181,589.06, \$784,976.32, and \$343,545.00 as recorded on a listing and made available to the Board.

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Signed this 12th day of April, 2016.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Excused

Cindy Carter, Chair

Carolann Swartz

Carolann Swartz, Vice-Chair

Richard Stevens

Richard Stevens, Member

Attest:

Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board