

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 18, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 11 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from final signature through December 31, 2016. **(Approved)**
3. Cash Receipts Program with Interface to dynamics 2015 R2 Proposal between Grant County, by and through the Grant County Treasurer, and A Systems Integrator (ASI). **(Approved)**
4. Contract between Grant County, by and through Central Services, and Rob Witheridge dba A-Central Asbestos, for construction/abatement of asbestos containing materials on the project at the Grant County Courthouse, 37 C Street NW, Ephrata under the schedule written by McKinstry Essential LLC (acting as the General Contractor). Term is from the spring of 2016 until project completion. **(Approved)**
5. **Resolution No. 16-036-CC** Authorizing Execution of Interlocal Agreement (Interagency Contract) Between Grant County and the Department of Corrections, regarding Department offender facilities use/programs in Grant County (ASC Action Item #6, below). **(Approved)**
6. Interagency Contract between Grant County, by and through the Grant County Sheriff's Office, and the Department of Corrections for the purpose of maximizing the efficient and cost effective use of existing resources and to provide adequate facilities and programs for the confinement, care, and treatment of Department offenders in accordance with the provisions of RCW 39.34 and RCW 72.68.040. Term is January 1, 2016 through December 31, 2018. **(Approved)**
7. Contract between Grant County, by and through Central Services, and DW Excavating, Inc. for sewage collection system for project #CSD1611 located at the Grant County Fairgrounds. Term is from approximately April 18, 2016 through July 13, 2016. **(Approved)**
8. Amendment #1 to the Voluntary Stewardship Program (VSP) Contract No. K1622, which is between the Washington State Conservation Commission and Grant County. The amendment serves to extend both the period of performance and funding available. The new ending term date is June 30, 2017. **(Approved)**

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- 9. 2016 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Junior's Towing. **(Approved)**
- 10. Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only) between Grant County and Dovie Sigle. Term is April 18, 2016 to December 31, 2017. **(Approved)**
- 11. Easement and Right of Way Electric Distribution Line(s) and Communication Facilities from the Public Utility District No. 2 of Grant County (PUD) for the Campus Renovation Project for the installation of a new transformer in parking lot "A". Location is Parcel No. 14-0904-000 All Block 11, Less Tax #9642, Ephrata Third Add in S 15, T 21, R 26. **(Approved)**

9:00 a.m. – 11:00 a.m.	C Carter at Auditor's Office – Chief Accountant Interview (Auditor's Office)
9:30 a.m. – 9:50 a.m.	A McGuire, WSU Cooperative Extension Update
10:00 a.m. – 10:20 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:20 a.m.	D Nelson, Building Department and Fire Marshal's Office Update

Items discussed were: Current activity and reports; CBI; Health District; and New Hire.

1:30 p.m. – 1:40 p.m.	Open Record Public Hearing, Sheriff's Office and Auditor's Office Budget Extensions
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The Commissioners held an Open Record Public Hearing to consider amendment to the following Grant County funds:

- Sheriff's Office Fund #001.114 in the amount of \$10,840.00 to purchase two (2) Lidar Speed Measuring Devices from Kustom Signals, Inc., and eight (8) SECTOR Scanners and eight (8) SECTOR printers from Datec, Inc., using funds from a Washington Sheriffs and Police Chiefs (WASPC) Traffic Safety Equipment Grant .
- Auditor's Office – Accounting Department amendment request for multiple Grant County funds, due to a system error in the budget software where several Special Revenue fund budgets were approved at a lower than desired amount:
 - Law and Justice Fund #121 in the amount of \$11,991.00
 - Prosecuting Attorney's Office Crime Victim's Fund #120 in the amount of \$12,960.00
 - Grant Integrated Services / CityView Residential Fund #108 in the amount of \$558,571.00

Michele Jaderlund, Auditor, discussed the budget extension request made by the Chief Accountant. Commissioner Carter read the letter from the Sheriff's Office regarding their request.

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Commissioner Swartz moved to close the public comment portion of this hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the budget extensions as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 16-038-CC)**

- 2:00 p.m. – 2:50 p.m. M Kieze, Columbia Basin Development League, Columbia Basin Project Update
- 2:00 p.m. – 4:00 p.m. C Carter at Auditor’s Office – Chief Accountant Interviews
- 3:00 p.m. – 3:20 p.m. B Warren, Grant Integrated Services Update
- 4:00 p.m. – 4:20 p.m. B Smith, District Court Update
- 7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Fire District #3, Quincy)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$496,470.25 and \$73,559.75, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the April 15, 2016 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the April 15, 2016 payroll.

The Commissioners wrote a letter of support to the Recreation and Conservation office for the City of Soap Lake’s request for RCO funding for their trail project.

TUESDAY, APRIL 19, 2016

The session was continued at 9:00 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was at Partners in Emergency Preparedness Conference (Tacoma Convention Center) and excused.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Pat Emmal (4/21); PERC 127645-U-15 Phone Hearing; Step increases for represented employees; Shared Leave Requests; PERC 128095-E-16 Employment Specialists – Formation; Union Membership Audit; Wage Adjustment; and Budget Update (Labor Expense).

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10:00 a.m. – 10:50 a.m. B Adame, Fairgrounds Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 and 3 on the agenda as presented. Item 2 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Recommendation to award the Crushing of Scrap Metal project to Bill York Crushing and Salvage in the amount of \$0.00. **(Approved)**
2. Execution of Contracts: Asphalt Hauling and Dispatch Services awarded to Haney Truck Line of Yakima, WA. **(Not ready for signature)**
3. Execution of Contracts: 20-NE Road Reconstruction Project (CRP 15-06) awarded to HLT Construction of Spokane, WA. **(Approved)**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Westshore Drive Surplus Right-of-Way Vacation

The Commissioners held an Open Record Public Hearing to consider a petition to vacate a surplus right-of-way known as a portion of Westshore Drive. Jeff Tincher, Public Works Director, read into the record the following engineers report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate a portion of Surplus County Road Right-of-Way being a portion along County Road Westshore Drive, Road Log Number 40950, from approximately Mile Post 1.67 to Mile Post 1.97; varying in width; retaining for the County 40ft. of Right-of-Way on the west side of Westshore Drive, lying in Section 19 of Township 19 North, Range 28 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibits A(1-3) & B-E.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 2:00 PM, April 19, 2016. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

The proponents of the petition own the entire frontage along the petitioned County Road Right-of-Way. The Surplus/Unused County Road Right-of-Way was dedicated on the Plat of Stade Orchard Tracts filed in January 7, 1914. Portions of that dedication had been unused since the realignment of Westshore Drive was completed in 2001.

I find that, this section of County Road Right-of-Way is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

Commissioner Swartz moved to close the public comment portion of this hearing.

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Commissioner s Carter seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the recommendation of the Public Works Director and approve the vacation as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 16-037-CC Order Granting Vacation)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Invoices. **(Approved)**
2. Commissioners April 4, 2016 Minutes for approval. **(Approved)**
3. Special occasion liquor license for Desert Aire Mens Club. Event to be held at the Snack Shack at Golf Course, 504 Clubhouse Way W, Mattawa, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Change of Corporate Officers/Stockholders Marijuana License Application for Tumble Weed (Holly Hirai) 1424 NW Road H, Quincy, WA 98848 (Producer Tier 3 and Processor) from the Washington State Liquor and Cannabis Board. **(Approved)**
5. Finance Committee recommendation to set the registered warrant reserve cap for Coulee Community Hospital District #6 to 1.5 million dollars. **(Approved)**
6. Multi-Agency Communications Center MACC Bond Claims Payment Request Batch 01-39 in the amount of \$35,493.00; and Batch 01-38 in the amount of \$484,630.51. **(Approved)**

HUMAN RESOURCES

7. Personnel Action Request recommendation for the salary, wage and/or position changes for Robert Schneider, Emergency Management. **(Approved)**

SHERIFF’S OFFICE

8. Budget extension request in the amount of \$3,021.00 to receive reimbursement funds from the Washington State Parks and Recreation Department for the assistance of a Grant County Deputy at a boat operator’s school. **(Approved, the public hearing was scheduled for May 23, 2016 at 1:30 p.m.)**

CENTRAL SERVICES

9. Request for payment of the City of Moses Lake Sewer Reimbursement Fee in the amount of \$205,273.05 and the Permit Fee in the amount of \$15,028.42, for the Fairgrounds Sewer Project (#CSD1611). **(Approved)**

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3:30 p.m. – 4:00 p.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

4:00 p.m. – 5:00 p.m. C Carter at Auditor’s Office – Chief Accountant Interviews

MISCELLANEOUS ITEMS

1. 4-Recommendation Memorandums from the Human Resources Director to initiate the County sick leave donation policy for the following:
 - a. Recipient 16-01 (3rd Request) for an employee of District Court (The Director recommended approval.) **(Approved)**
 - b. Recipient 16-02 (3rd Request) John Raap of Facilities and Maintenance (The Director recommends approval) **(Approved)**
 - c. Recipient 16-03 (2nd Request) for an employee of Public Works (The Director recommends approval) **(Approved)**
 - d. Recipient 16-05 (2nd Request) for an employee of the Sheriff’s Office - Corrections (The Director recommends approval) **(Approved)**

The Commissioners wrote a letter of support to the Energy and Water Development Subcommittee for the irrigation land owners in the Columbia Basin Project area of Grant County and request for the Bureau of Reclamation FY 2017 budget increase to cover the cost of finalizing the Columbia Basin Project in the Odessa Aquifer area of Central Washington State.

WEDNESDAY, APRIL 20, 2016

R Stevens at Partners in Emergency Preparedness Conference (Tacoma Convention Center)

7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)

9:00 a.m. – 5:00 p.m. C Carter and S Swartz at Washington State Transportation Commission Meeting (Moses Lake City Hall)

9:30 a.m. – 11:30 a.m. TOURISM BOARD MEETING

MISCELLANEOUS ITEMS

Emergency declaration from the Central Services Director for the need to hire locating services for the fairgrounds sewer project. They plan to hire Utilities Plus and was quoted a price not to exceed \$6,000.00.

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THURSDAY, APRIL 21, 2016

R Stevens at Partners in Emergency Preparedness Conference (Tacoma Convention Center)

C Carter, Out

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

10:30 a.m. – 12:00 p.m. C Swartz at Washington Traffic Safety Commission Meeting (Olympia)

12:00 p.m. – 1:00 p.m. C Carter at Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) **(Did not attend)**

6:30 p.m. – 8:00 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility Office) **(Did not attend)**

MISCELLANEOUS ITEMS

The Commissioners notified local, state, federal, and private emergency management and homeland security partners that they appointed Sandi Duffy to the position of Interim Director of the Grant County Department of Emergency Management, stating Robert Schneider is retiring.

FRIDAY, APRIL 22, 2016

C Carter, Out

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting **(Did not attend)**

1:00 p.m. – 5:00 p.m. "Tentative" JUVENILE COURT **(Cancelled)**

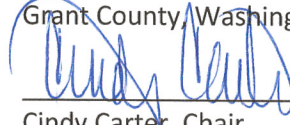
SATURDAY, APRIL 23, 2016

9:30 a.m. – 10:30 a.m. R Stevens w/ D Stevens, County Roads Discussion

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Signed this ~~2nd~~^{3rd} day of May, 2016.

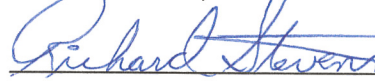
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

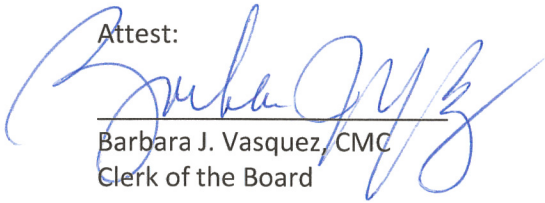


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board