

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 30, 2016

Memorial Day Holiday, Courthouse Closed

TUESDAY, MAY 31, 2016

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update **(Cancelled)**
- 10:00 a.m. – 10:20 a.m. M Schwisow, Columbia Basin Development League Update
- 11:00 a.m. – 11:20 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 2 through 5 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Commercial Rental Agreement, 2016-2018, between Grant County and the Washington State Council of Vietnam Veterans of America, Inc. for lease of office space at 1525 E. Wheeler Road in Moses Lake, Washington, 98823. **(Approved)**
3. Agreement for Legal and Other Publication Services between Grant County and Hagadone News Network, dba The Columbia Basin Herald. Term is July 1, 2016 through June 30, 2017. **(Approved)**
4. **Resolution No. 16-052-CC** adopting Grant County, Washington Community Wildfire Protection Plan, 2015, developed as guidance for participating entities: Fire Departments: Coulee City, Electric City, Ephrata, Grand Coulee, Hartline, Moses Lake, and Soap Lake; Grant County Fire Protection Districts: Nos. 3-8 and 10-13; Entities making formal recommendation to the BOCC: **(Approved)**
 - a. Grant County Emergency Management
 - b. Forest Practices and Federal Relations, State Forester, Washington State Department of Natural Resources; and
 - c. Spokane District Bureau of Land Management.
5. Grant County Request for Reimbursement No. 7 on CDBG Public Services Grant No. 15-62210-005 for the period April 1 – April 30, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$15,863.39. **(Approved)**

- 11:30 a.m. – 12:00 p.m. G Goodwin, Mid Adopter Update

**Grant County Commissioners Minutes
Week of May 30, 2016**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 6 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Jurisdictional transfer in the matter of transferring jurisdiction of rights-of-way designated as J.8 NE and rights-of-way as shown on Right of Way plat for County Road file date 6/15/1951; NW 1/4 NW 1/4 S 36, T 23 N, R 28 E, W.M to the Department of Fish and Wildlife. **(Approved, Resolution No. 16-053-CC)**
2. Request to the County Road Department for Reimbursable Work from the Town of Krupp to sealcoat Urquhart Ave. when county is sealcoating adjacent road, to a maximum of \$6,000.00. **(Approved)**
3. Request for signature authority for Jeff Tincher, Public Works Director/County Road Engineer to sign BNSF (Burlington Northern Santa Fe Rail Road) Grade Crossing Construction and Maintenance Agreement. **(Approved)**
4. Washington State Department of Transportation Local Agency Agreement for the Adams Road SW Overlay project (CRP 15-02). **(Approved)**
5. Washington State County Road Administration Board (CRAB) Rural Arterial Program Project Agreement for Construction Proposal, Amendment No. 2 to Project No. 1313-03 (Adams Road). **(Approved)**
6. **Resolution No. 16-054-CC** in the matter of initiating county road project designated as CRP No. 16-12 to replace existing bridge structures for Bridge No. 330 on Road M-NW and Bridge No. 334 on Road 11-NW. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, U-SW Road and 23-SW Road Reconstruction Project (CRP 15-04)

The following bids were received:

- North Central Construction \$247,603.00
- Selland Construction \$281,053.00

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners May 9 and 16, 2016 Minutes for approval. **(Approved)**

**Grant County Commissioners Minutes
Week of May 30, 2016**

HUMAN RESOURCES

3. Recommendation Memorandums regarding: 4th Sick Leave Donation Request (Recipient 16-05) for an employee of the Sheriff's Office- Corrections; and 3rd Sick Leave Donation Request (Recipient 16-06) for an employee of the Sheriff's Office. The HR Director recommends approval of both. **(Approved)**

PROSECUTING ATTORNEY'S OFFICE

4. Request for new District/Juvenile Court Deputy Prosecutor I position and a budget extension for that position in the amount of \$52,173.00 (prorated). They are also requesting a budget extension in the amount of \$6,628.00 to place a current Deputy Prosecutor who was hired outside of the Prosecutor's compensation scale, to a District/Juvenile Court Prosecutor I wage. **(Approved)**
5. Request for out of state travel for Dan Dale and Carole Highland to conduct a witness interview in June, 2016 in Portland, OR. **(Approved)**

CENTRAL SERVICES

6. Recommendation to award the bid for the Fairgrounds Gold Gate Overlay Project (CSD 1611A) to DW Excavating in the amount of \$128,967.56. This is a sub project to the Fairgrounds Sewer Project (CSD 1611). **(Approved)**
7. Request to release the final payment of \$10,625.45 to A Central Asbestos for the removal of the asbestos flooring at the Juvenile Court and Youth Services building (CSD 1615). **(Approved)**
8. Recommendation to hire A Central Asbestos to perform the asbestos removal in the joints of the parapet wall, cornice, and chimney on top of the Courthouse. The cost will be \$4,400.00 (excluding tax). **(Approved)**
9. Request approval to pay the Facility Dude price increase in the amount of \$2,633.21, to add the Sheriff's Office buildings to the existing program. **(Approved)**

3:30 p.m. – 4:30 p.m.

AS400 Migration to Computech – Discussion

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the U-SW and 23-SW Road reconstruction project (CRP 15-04) to North Central Construction in the amount of \$247,603.00.

The Commissioners approved and signed the Grant County Payroll Authorization form for the May 27, 2016 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$341,144.34, \$778,963.99, \$1,530.00, \$182,164.11, and \$2,100.82 as recorded on a listing and made available to the Board.

**Grant County Commissioners Minutes
Week of May 30, 2016**

WEDNESDAY, JUNE 1, 2016

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| 10:00 a.m. – 11:00 a.m. | MCKINSTRY MONTHLY OWNERS MEETING |
| 10:00 a.m. – 10:30 a.m. | C Carter at Canvassing Board Precertification of Presidential Primary (Elections Department) |

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Salary Fund for the May 27, 2016 payroll.

THURSDAY, JUNE 2, 2016

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) (Cancelled) |
| 8:00 a.m. – 5:00 p.m. | “Tentative” JUVENILE HEARINGS (Cancelled) |
| 1:30 p.m. – 3:30 p.m. | C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office) |

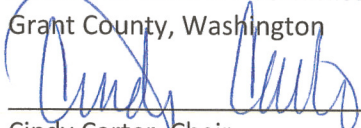
FRIDAY, JUNE 3, 2016

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|------------------------|---|
| 8:00 a.m. – 5:00 p.m. | “Tentative” JUVENILE COURT (Cancelled) |
| 11:00 a.m. – 2:00 p.m. | R Stevens at Eastern Washington Council of Governments-EW COG Meeting (Lincoln County Courthouse) |


**Grant County Commissioners Minutes
Week of May 30, 2016**

Signed this 14th day of June, 2016.

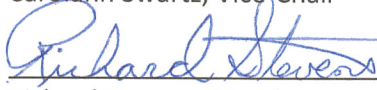
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board