

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 10, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve item 3, and 5 through 8 on the agenda as presented. Items 2 and 4 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Working Agreement By and Between Grant County and Teamsters Local Union No. 760, Initial Services, for the period January 1, 2016 through December 31, 2016. **(Item not ready for signature)**
3. Working Agreement between Grant County Sheriff's Office and Grant County Deputy's Sheriffs' Association, for the period January 1, 2015 through December 31, 2017. **(Approved)**
4. **Anticipating:** Reimbursement No. 6 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period July 30 through August 26, 2016, in the amount of \$10,482.89 to Century West Engineering and \$133,632.68 to Pegram Construction for a total reimbursement of \$144,115.57. **NOTE: The dollar amount to Pegram Construction (and therefore the total reimbursement amount) is subject to change. (Item not ready for signature)**
5. Grant County Payment Request #9 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$31,122.01. **(Approved)**
6. Update to Grant County, Washington Policy No. 800, Leave and Holidays, Sections 802 – Sick Leave, and 806 – Leave Without Pay. Effective date is October 12, 2016. **(Approved)**
7. Update to Grant County, Washington Policy No. 900, Benefits, Section 901 – formerly entitled "Medical/Dental/Vision/Life Insurance" updated and changed to "Core Insurance Benefits". **(Approved)**
8. Update to Grant County, Washington Policy No. 1100, Health, Safety & Security, Sections 1102 – Reporting Process (to update the name of the Employee Injury Report form) and 1104 – Safety Policy & Procedures' section 1104.4, *Fire/Emergency Procedures* (to modify the prohibition of portable space heaters portion of the policy). **(Approved)**

9:30 a.m. – 9:50 a.m. M McKnight, Assessor's Office Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

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11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)

2:30 p.m. – 3:30 p.m. Commissioners at Coulee Medical Center Tour and Registered Warrant Discussion (Grand Coulee)

7:00 p.m. – 8:30 p.m. C Carter at 4th Quarter Quincy Valley Leadership Meeting (Quincy Police Department) **(Did not attend)**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$606,697.81, as recorded on a listing and made available to the Board.

TUESDAY, OCTOBER 11, 2016

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update **(No update discussion)**

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update **(Cancelled)**

11:00 a.m. – 11:20 a.m. S Duffey, Emergency Management Update

12:00 p.m. – 1:00 p.m. C Carter and C Swartz at PUD Commissioner Lunch (PUD Office, Ephrata)

12:00 p.m. – 1:00 p.m. R Stevens at Ephrata Rotary Meeting (Country Deli, Ephrata) **(Rescheduled)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Local Agency Architecture and Engineering Professional Services Lump Sum Consultant Agreement for the Grant County SVH Bridge Load Ratings project with Nicholls Kovich Engineering, PLLC.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 15)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 3 and 5 through 15 on the agenda as presented. Item 4 is being held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners September 26, 2016 Minutes for approval. **(Approved)**
3. Out of state travel request for Richard Stevens and Barbara Vasquez to attend the International Association of Fairs and Expositions Convention from November 27-December 1, 2016 in Las Vegas, NV. **(Approved)**
4. Recommendation from the Health Insurance Committee for the following changes to the County Medical Insurance: **(Item being held for further review)**

- Buy-Up Plan Keep the Buy-Up plan design the same as 2016 except for implementing prescription drug utilization management programs.
- Core Plan • Plan design - Increase the deductible to \$1,000 (employee) and \$3,000 (family), increase the out-of-pocket maximum to \$5,000 (employee) and \$10,000 (family), increase copay to \$35
- Contributions - Increase employee contributions by 5% for employees and dependents.
- Implement prescription drug utilization management programs

CENTRAL SERVICES

5. Request to release the retainage payment in the amount of \$1,866.75 to Central Washington Asphalt for their work on the Parking Lot A Project. **(Approved)**
6. Washington State Department of Enterprise Services, Agreement No. 2014-994 H (1-1)(changed from 2016-994) Invoice No. 6 payable to McKinstry Essention in the amount of \$646,200.21 for construction costs; and Agreement No. 2014-994 A (1-1) (changed from 2016-994) Invoice No. 8 payable to McKinstry Essention in the amount of \$153,783.15 for Professional Services, all for the Courthouse Campus Renovation project investment grade audit, design fees, and construction management. **(Approved)**
7. Request to purchase furniture (chairs, tables, and credenza) from Business Interiors in the amount of \$4,343.76 for the new District Court Courtroom on the 2nd floor. **(Approved)**
8. Request to make the final payment to Fulcrum Environmental Consulting in the amount of \$3,301.82 for their final report (Underground Storage Tank Site Assessment and Soil Remediation Report) and work with the Department of Ecology on the Parking Lot A project. **(Approved)**

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FACILITIES AND MAINTENANCE

9. Request to purchase MSDSONline from Velocity EHS in the amount of \$4,344.00 (minus tax). This software will provide Safety Data Sheets to be in compliance with the Occupational Safety and Health Administration (OSHA). **(Approved)**

AUDITOR'S OFFICE

10. Request to convert the Grant County Payroll Schedule from the current bi-weekly basis to a semi-monthly basis beginning January, 2017. Proposed pay dates will be the 10th and 25th of each month. **(Approved)**

SHERIFF'S OFFICE

11. Request to surplus their Daihatsu Motorized Cart (S/N: LKHPC2AHX8AL50845) and give it to the Ephrata School District free of charge, pursuant to RCW 36.34.060 (2). **(Approved)**
12. Requesting authorization for a sole source purchase of the previously approved (10/4/16) FARO Crime Scene Laser Scanner in the amount of \$63,914.00 from FARO Technologies, Inc. **(Approved)**

TREASURER'S OFFICE

13. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,159.00. **(Approved)**
14. Request to begin the process to decrease the assessment rate for the Hillcrest Lighting District from \$18.00 per parcel to \$16.00 per parcel, in 2017. **(Approved, this will be set for hearing during the year end budget process)**
15. Request to begin the process to increase the assessment rate for the Turnkey Lighting District from \$20.00 per parcel to \$24.00 per parcel, in 2017. **(Approved, this will be set for hearing during the year end budget process)**

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING

WEDNESDAY, OCTOBER 12, 2016

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

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THURSDAY, OCTOBER 13, 2016

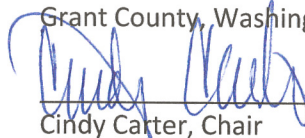
- 9:00 a.m. – 10:00 a.m. C Swartz at MACC Board Meeting (Armory Building, Moses Lake)
- 10:00 a.m. – 11:30 a.m. C Carter and R Stevens at Implementation of Fully Integrated Managed
Care Meeting (Public Works Meeting Room)

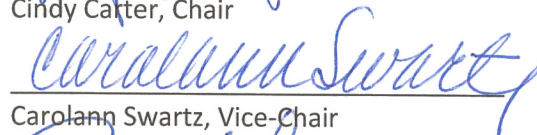
FRIDAY, OCTOBER 14 2016

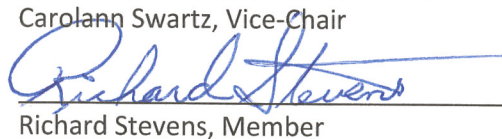
No Meetings Held

Signed this 25th day of October, 2016.

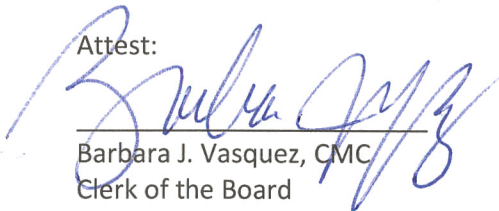
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz, Vice-Chair


Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board