

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 7, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 3, and 9 through 12 on the agenda as presented. Items 2, 3, 5 through 8, and 13 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
3. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Conflicts/Overflow Contractor, between Grant County and Derek R. Johnson. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
4. 2017-2018 Professional Services Agreement, Interpreter, between Grant County and Ross Miller. **(Approved)**
5. **Anticipating:** 2017-2018 Professional Services Agreement, Interpreter, between Grant County and Saúl Castillo. **(Item not ready for signature)**
6. **Anticipating:** 2017-2018 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Thomas Wolfstone. **(Item not ready for signature)**
7. **Anticipating:** 2017 Eastern Washington Vacation/Travel Planner Agreement between Grant County, by and through the Grant County Tourism Commission, and NW Weekend Get-Aways, LLC. Term is December 1, 2016 through December 1, 2017. **(Item not ready for signature)**
8. **Anticipating:** 2017 Grant County Fishing Map Insert Agreement between Grant County, by and through the Grant County Tourism Commission, and NW Weekend Get-Aways, LLC. Term is December 1, 2016 through December 1, 2017. **(Item not ready for signature)**
9. 2017 Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, and New Hope Domestic Violence and Sexual Assault Services for the sole purpose of distributing funds obtained by the County pursuant to RCW 36.22.178. Funds distribution is for 40% to New Hope and 60% to the Housing Authority. Term is January 1, 2017 through December 31, 2017. **(Approved)**
10. 2017 Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, and New Hope Domestic Violence and Sexual Assault Services for the sole purpose of distributing funds obtained by the County pursuant to RCW 36.22.179 and 1791. Funds distribution is for 30% to New Hope and 70% to the Housing Authority. Term is January 1, 2017 through December 31, 2017. **(Approved)**

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11. Grant County Payment Request #10 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$17,589.39. **(Approved)**
12. 2017-2018 Filing Fee Surcharge Distribution Agreement between Grant County and the Columbia Basin Dispute Resolution Center, Inc. Term is January 1, 2017 to December 31, 2018. **(Approved)**
13. **Anticipating:** Reimbursement No. 7 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project in the amount of \$303,461.48. **(Item not ready for signature)**

9:00 a.m. – 9:30 a.m. D Hooper, Planning Department Update

Items discussed were: Cannabis Regulations; Code Enforcement; Columbia Bluffs Development Agreement; and Dune Lakes Development Agreement and NSA.

9:30 a.m. – 10:00 a.m. Planning Department Budget Meeting

10:00 a.m. – 10:30 a.m. Commissioners Office/Disability Board/Board of Equalization Budget Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:30 a.m. New Hope Budget Meeting

1:30 p.m. – 2:00 p.m. Facilities and Maintenance Budget Meeting

2:00 p.m. – 2:30 p.m. Fairgrounds Budget Meeting

2:30 p.m. – 3:00 p.m. Public Records Budget Meeting

3:00 p.m. – 4:30 p.m. C Carter at North Central Washington Behavioral Health Organization Meeting – Conference Call (GrIS, Moses Lake)

3:00 p.m. – 3:30 p.m. Treasurer’s Office Budget Meeting

3:30 p.m. – 4:00 p.m. Technology Services Budget Meeting

4:00 p.m. – 5:00 p.m. 2017 Budget Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,744,799.77, as recorded on a listing and made available to the Board.

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TUESDAY, NOVEMBER 8, 2016

The session was continued at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 7 on the agenda as presented BUT amending item 5 (see below). The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Budget extension request in the amount of \$536,270.00 from the Administrative Services Coordinator for the Economic Enhancement Strategic Infrastructure Fund #113.115 for the following SIP Projects: **(Approved, the public hearing was scheduled for December 5, 2015 at 1:30 p.m.)**
 - a. SIP# 2016-05 Port of Warden, Wastewater Collection System, \$229,000.00 grant;
 - b. SIP# 2016-06 Port of Moses Lake, Wastewater Extension, \$100,000.00 grant and \$47,270.00 loan;
 - c. SIP# 2016-07 Port of Quincy, Industrial Park No. 5 Road Improvements, \$100,000.00 grant and \$60,000.00 loan.
3. Special occasion liquor license for Columbia Basin Allied Arts. Their event will be held January 27, 2016 at the Grant County Fairgrounds. **(Approved)**

GRANT INTEGRATED SERVICES

4. Request to purchase 8 computers with Windows 8.1 or higher and MSOffice. The approximate amount is \$12,000.00. **(Approved)**

HUMAN RESOURCES

5. Recommendation Memorandum to approve a resolution establishing salary levels for Grant County Elected Officials, effective January 1, 2017 and updated January 1 of each subsequent year: **(Approved as amended below, Resolution No. 16-184-CC)**

Elected Official

Salary Standard

Elected Official	Salary Standard
County Assessor	51 51.5% of the salary for Superior Court Judge by the WCCSEO
County Auditor	51 51.5% of the salary for Superior Court Judge by the WCCSEO
County Clerk	51 51.5% of the salary for Superior Court Judge by the WCCSEO
County Commissioner	52.5 53% of the salary for Superior Court Judge by the WCCSEO

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County Coroner	51 51.5% of the salary for Superior Court Judge by the WCCSEO
County Sheriff	63% of the salary for Superior Court Judge by the WCCSEO
County Treasurer	51 51.5% of the salary for Superior Court Judge by the WCCSEO

This resolution will repeal Resolution No. 86-128-CC that set the Commissioners salaries. District 1 and District 2 will be effective January 1, 2017; and District 3 effective January 1, 2019.

6. Recommendation Memorandum for the BOCC to approve an *amended* benefits renewal decision for 2017 plan year. **(Approved)**
 - a) Alter the plan design of the “core plan” increasing:
 - a. the deductible from \$750 (3x family) to \$1,000 (3x family);
 - b. the out-of-pocket maximum from \$3,250 (\$7,250 family) to \$5,000 (\$10,000 family);
 - c. the office visit copay from \$30 to \$35
 - b) Maintain the traditional cost sharing process;
 - c) Accept the recommendation on a drug utilization management program;
 - d) Continue to review concerns with the healthcare reserve issue but hold on any discussion on action until such time as Accounting can provide a detailed financial review and that the HIC has had the opportunity to review and advise; and
 - e) Direct HR to bring data to the HIC in January 2017 to review the option of moving the healthcare program from self-insured to fully-insured.

7. Recommendation Memorandum to approve action on 2016 compensation adjustments for the elected positions listed below: **(Approved)**

Elected Position

Proposed Action

Elected Position	Proposed Action
County Commissioner	No action. These positions received increases in 2016 per Resolution 86-128-CC.
District Court Judge	No action. These positions received increases in 2016 per the direction of the WCCSEO.
Superior Court Judge	No action. These positions received increases in 2016 per the direction of the WCCSEO.
County Auditor	Recommended 1% COLA retro to 01/01/16, matching the increase provided to the general employee base.
County Clerk	Recommended 1% COLA retro to 01/01/16, matching the increase provided to the general employee base.
County Treasurer	Recommended 1% COLA retro to 01/01/16, matching the increase provided to the general employee base.

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County Assessor	Recommended 1% COLA retro to 01/01/16, matching the increase provided to the general employee base.
County Prosecuting Attorney	No action. This position received an increase in 2016 per the direction of the Board following review of data provided by the WCCSEO in keeping with process outlined in RCW 36.17.020.
County Sheriff	Recommended 4% adjustment retro to 01/01/16. This accounts for a 1% COLA and a 4% market adjustment based upon a review of like-sized counties.
County Coroner	Recommended 1% COLA retro to 01/01/16, matching the increase provided to the general employee base.

- 9:00 a.m. – 9:30 a.m. Superior Court Budget Meeting
- 9:30 a.m. – 10:00 a.m. Coroner’s Office Budget Meeting
- 10:00 a.m. – 10:30 a.m. Miscellaneous General Government Budget Meeting
- 10:30 a.m. – 11:00 a.m. Emergency Management Budget Meeting
- 11:00 a.m. – 11:30 a.m. Central Services and Interfund Communications Budget Meeting
- 12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)
- 1:30 a.m. – 2:00 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Resolution/Notice of Hearing: Stratford Estates Speed Limit with a hearing date of November 29, 2016 at 2:00 pm. **(Approved, Resolution No. 16-185-CC)**
2. Resolution/Notice of Hearing: 2017-2022 Six Year Transportation Improvement Plan with a hearing date set for November 29, 2016 at 1:30 p.m. **(Approved, Resolution No. 16-186-CC)**

- 1:50 p.m. – 2:00 p.m. Open Record Public Hearing, Declaring Public Works Vehicles Surplus

The Commissioners held an Open Record Public Hearing to consider a request from Public Works to surplus the following county vehicles and sell at public auction through the Washington State Department of Enterprise Services website:

<http://www.des.wa.gov/services/Surplus/BuySurplus/Pages/default.aspx>

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VEHICLE	VIN NUMBER	ODOMETER	DESCRIPTION
0017	1FTWX33Y98EB26056	143230 miles	2008 Ford F350 Super Duty Dually 4x4 Super Cab w/ 6.8 Liter Engine
0605	1FAHP34N06W231577	64005 miles	2006 Ford Focus w/ 2.0 Liter Engine
0627	3C4PDDBG2CT293430	117585 miles	2012 Dodge Journey AWD SXT w/ 3.6 Liter V6
3012	1C6RD7FT3CS235563	114513 miles	2012 Dodge Ram 1500 ST Quad Cab 4X4 w/ 5.7 Liter V8
7017	2B3CA4CT8AH128816	104730 miles	2010 Dodge Charger w/ 5.7 Liter V8 Engine.
7045	2C3CDXATXCH234265	143033 miles	2012 Dodge Charger w/ 5.7 Liter V8 Engine.
7050	1GNSK2E06CR284586	138330 miles	2012 Chevy Tahoe 4WD w/ 5.3 Liter Engine.

Jeff Tinchler discussed the vehicles and stated that another department is interested in purchasing car# 0605 and he's requesting it be removed from the surplus list.

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to close the public comment period. The motion passed unanimously. Commissioner Stevens moved to approve surplus list from Public Works removing vehicle 0605, as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 16-183-CC)**

2:00 p.m. – 2:30 p.m.	Public Works Budget Meeting
2:30 p.m. – 3:00 p.m.	Prosecuting Attorney's Office Budget Meeting
3:00 p.m. – 3:30 p.m.	Grant County Museum Budget Meeting
3:30 p.m. – 4:00 p.m.	Auditor's Office Budget Meeting
4:00 p.m. – 4:30 p.m.	Assessor's Office Budget Meeting
4:30 p.m. – 5:00 p.m.	Fairgrounds Director Interview
6:00 p.m. – 7:30 p.m.	FAIR ADVISORY COMMITTEE MEETING

MISCELLANEOUS ITEMS

Commercial Lease (agreement) between Steve and Chris Molitor and Grant County, by and through the Grant County Sheriff's Office for lease of the fenced area and building located at 391 Limit Street NE, Ephrata, WA. The term is January 1, 2017 through December 31, 2017. **(This agreement was signed by Sheriff Tom Jones, not the BOCC)**

WEDNESDAY, NOVEMBER 9, 2016

The session was continued at 2:30 p.m. with all Commissioners in attendance.

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9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting
11:30 a.m. – 1:00 p.m. HEARINGS EXAMINER
2:30 p.m. – 3:30 p.m. Fairgrounds Director Interviews
3:30 p.m. – 4:00 p.m. 2017 Budget Discussion
4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING
5:00 p.m. – 5:30 p.m. Veterans Assistance Fund Budget Meeting
7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

THURSDAY, NOVEMBER 10, 2016

9:00 a.m. – 10:30 a.m. C Swartz at Multi Agency Communications Center (MACC) Board Meeting (Armory Building, Moses Lake)
10:30 a.m. – 11:30 a.m. C Swartz at LEPC Meeting (Simplot, Moses Lake)

FRIDAY, NOVEMBER 11, 2016

Veteran's Day Holiday, Courthouse Closed

Signed this 19th day of Dec., 2016.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

ERWSEN
Cindy Carter, Chair

Carolann Swartz
Carolann Swartz, Vice-Chair

Richard Stevens
Richard Stevens, Member

Attest:

Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board