

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, NOVEMBER 28, 2016

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was at International Association of Fairs and Expositions (IAFE) Convention (Las Vegas, NV).

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 3, 6 and 7 on the agenda as presented. Items 2, 4, and 5 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
3. 2017-2018 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Thomas Wolfstone. **(Approved)**
4. **Anticipating:** 2017 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2017 to December 31, 2017. **(Item not ready for signature)**
5. **Anticipating:** 2017-2019 Davis Shows NW, Inc. Agreement with Grant County for the provision of shows, amusement rides, games and concessions during the Grant County Fair. Term is from date of final signature through September 30, 2019 (for August Fairs in 2017, 2018, and 2019). **(Item not ready for signature)**
6. Negotiated Settlement Agreement between Dune Lake Investment Company, LLC, and Grant County Washington, by and through the Grant County Planning Department, regarding agreements and obligations of the parties in concert with a Development Agreement (serving as Exhibit A). **(Approved)**
7. **Correction to:** Reimbursement No. 6 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project in the amount of \$132,279.19 (as opposed to \$144,115.57) and Reimbursement No. 7 in the amount of \$315,297.86 (as opposed to \$303,461.48). This involves an internal record-keeping matter with no change in the dollar amount between the two reimbursement requests to Commerce, but requires new form A-19's to be signed by the BOCC chair for submittal to Commerce. **(Approved)**

9:30 a.m. – 10:30 a.m. 2017 Budget Discussion

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

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11:00 a.m. – 11:50 a.m. Budget and Finance Committee Meeting

1:00 p.m. – 1:30 p.m. C Carter w/ D Couture, Courthouse Security Discussion

1:30 p.m. – 2:00 p.m. C Carter w/ P Hill

**TUESDAY, NOVEMBER 29, 2016**

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was at International Association of Fairs and Expositions (IAFE) Convention (Las Vegas, NV).

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Recommendation for 2017 Compensation Adjustments; Contract Negotiations; Sheriff Support 2016: 11/30; PERC 127886-M-16 - Corrections Mediation: 12/14; PERC 127-990; PERC 127991; PERC 127988; PERC 127989 - Association Mediation (CH, DC, PW, YS): 01/17; Other Actions: Holiday Pay Grievance; PERC 128406-E-16 – Solid Waste Representation; Labor Disclosure for Corrections Mediation: Compiling Data; Compensation for GCSO Command Staff; Edward Jones Update; GRIS 2017 Budget Impacts; and 2017 Planning.

10:00 a.m. – 10:30 a.m. C Carter at Canvassing Board Certification of Election (Elections Department)

11:00 a.m. – 11:30 a.m. C Carter, Finance Committee Meeting

12:00 p.m. – 1:30 p.m. C Carter at North Central Workforce Development Board Meeting (WorkSource, Moses Lake) **(Did not attend)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 and 4 on the agenda as presented. Items 2 and 3 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Resolution adopting the 2017 Annual Road Construction Program. **(Approved, Resolution No. 16-189-CC)**
2. Execution of Contracts for the County Road Safety Project – Rumble Strips and Flashing LED Signs awarded to Apply-a-Line of Pacific, WA for the total bid amount of \$84,537.70. **(Item not ready for signature)**

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- 3. Execution of Contracts for the County Road Safety Project – Horizontal Curve Signs awarded to Shamrock Paving of Spokane, WA for the total bid amount of \$577,777.77. **(Item not ready for signature)**
- 4. Request to the Commissioners for Signature Authorization to the Public Works Director giving him authorization to sign a Grade Crossing Construction and Maintenance Agreement between Grant County and BNSF (Burlington Northern Santa Fe Railroad) to improve the existing Adams Road at-grade crossing. **(Approved)**

1:30 p.m. – 1:50 p.m.                      Open Record Public Hearing, Adopting a Comprehensive Six Year Transportation Improvement Program for 2017-2022

The Commissioners held an Open Record Public Hearing to adopt the Six Year Transportation Improvement Program for the years 2017-2022.

Jeff Tincher, Public Works Director, discussed the Program and stated that the new plan has been updated in a new format using the new cost accounting system.

A motion was made by Commissioner Swartz, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the Program as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 16-188-CC)**

2:00 p.m. – 2:20 p.m.                      Open Record Public Hearing, Ordinance Modifying CH. 11.04 of the Grant County Code titled “Maximum Speed Limits” – Stratford Road Estates

The Commissioners held an Open Record Public Hearing to consider Jeff Tincher Public Works Director stated a petition was received from Stratford Rd. Estates community to reduce speed limit from 35 mph to 25 mph for all the roads in Stratford Road Estates.

Section 11.04.025 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>5.6 NE</u>	<u>Stratford Estates</u>	<u>94035</u>	<u>25</u>	<u>0.0</u>	<u>Stratford Rd</u>	<u>.548</u>	<u>End of Road</u>	<u>.548</u>
<u>5.7 NE</u>	<u>Stratford Estates</u>	<u>94037</u>	<u>25</u>	<u>0.0</u>	<u>J.4 NE</u>	<u>.354</u>	<u>5.8 NE</u>	<u>.354</u>
<u>5.8 NE</u>	<u>Stratford Estates</u>	<u>94038</u>	<u>25</u>	<u>0.0</u>	<u>J.2 NE</u>	<u>.316</u>	<u>J.4 NE</u>	<u>.316</u>

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<u>5.9 NE</u>	<u>Stratford Estates</u>	<u>94039</u>	<u>25</u>	<u>0.0</u>	<u>Stratford Rd</u>	<u>.457</u>	<u>J.4 NE</u>	<u>.457</u>
<u>J.2 NE</u>	<u>Stratford Estates</u>	<u>94041</u>	<u>25</u>	<u>0.0</u>	<u>5.7 NE</u>	<u>.186</u>	<u>5.9 NE</u>	<u>.186</u>
<u>J.4 NE</u>	<u>Stratford Estates</u>	<u>94036</u>	<u>25</u>	<u>0.0</u>	<u>5.6 NE</u>	<u>.418</u>	<u>End Cul-de-Sac</u>	<u>.418</u>

AND

Section 11.04.035 of Grant County Code amended with the following:

<b>Road Name</b>	<b>Vicinity</b>	<b>Road Log</b>	<b>Speed Limit</b>	<b>MP</b>	<b>From</b>	<b>MP</b>	<b>To</b>	<b>Mile Length</b>
5.6 NE	Stratford Estates	94035	35	0.0	Stratford Rd	.548	End of Road	.548
5.7 NE	Stratford Estates	94037	35	0.0	J.4 NE	.354	5.8 NE	.354
5.8 NE	Stratford Estates	94038	35	0.0	J.2 NE	.316	J.4 NE	.316
5.9 NE	Stratford Estates	94039	35	0.0	Stratford Rd	.457	J.4 NE	.457
J.2 NE	Stratford Estates	94041	35	0.0	5.7 NE	.186	5.9 NE	.186
J.4 NE	Stratford Estates	94036	35	0.0	5.6 NE	.418	End Cul-de-Sac	.418

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<u>J.6 NE</u>	<u>Stratford Estates</u>	<u>94042</u>	<u>35</u>	<u>0.0</u>	<u>5.6 NE</u>	<u>.458</u>	<u>End of Road</u>	<u>.458</u>
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The roads that are proposed to be changed are: 5.6 NE, 5.7 NE, 5.8 NE, 5.9 NE, J.2 NE, J.4 NE – those are all currently 35 mph and to reduce down to 25 mph.

When the petition came in it had majority support from all the current homeowners in the area that have houses. There are about a little more than half has been developed. There are still quite a few undeveloped, but the majority of them were in support and signed the petition. Public Works director added as a county engineer, J.6 NE. This is at the end of Stratford Rd. Estates. It is a plat and there are one or two houses that are currently there at the beginning of it. The current speed limit on that road is 50 mph because it doesn't have an assigned speed so he recommends reducing it down to 35 mph. at the end of it to put a speed limit on that road. Meiers Enterprises owns that stretch along there and they were not in support of 25 mph because they have the frontage along that road, but they were in support of 35 mph. Public Works Director recommends approval of the petition.

Katie Sanders, Rd. 5.9 –stated she is a stay at home mom and knows of 70 kids in that neighborhood and there a lot of construction workers going through at 50 mph. Her kids have almost gotten hit a few times. Commissioner Swartz asked if there was a homeowners association. Ms. Sanders stated that they did not. She stated that they had a neighborhood watch BBQ and everyone was in support of the reduction of speed limit. Ms. Sanders was the one that started the petition and went to every house.

Commissioner Carter said that they can notify the Sheriff's office and they can put an emphasis patrol out there. Commissioner Carter asked when the speeding took place. Ms. Sanders said that it was all the time. Ms. Sanders said they put a "slow down kids" sign out and someone crashed into it.

Holly Bowden, Rd. 5.7 – she stated that J.6 should be considered 25 mph not 35 mph.as it is in conjunction with the rest of the streets. There are already 2 children and another on the way from just one household. Future home development in that area is going swiftly.

Mr. Tinchler said that when they received the petition for the speed limit, the GIS Dept. pulled the map of the area and it shows all the property owners so they matched up the signatures with who owns the lots out there. They are after the majority of the people in that area that want that. That was very evident for the whole part of Stratford Rd. Estates. The area he added was all owned by one property owner at this time. That road is currently 50 mph because it is unmarked. Any county road that is unmarked is 50 mph. This can be revisited when there are more property owners there.

Mr. Tinchler stated that once ordinance is passed, the sign shop know and they will start locates and so within a month of that will have it signed. (posted) New regulatory sign will be flagged to bring some attention to it. They will also ask for enforcement. Another idea is to bring in the radar trailer next year.

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A motion was made by Commissioner Swartz, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the petition as presented and adding the new section as proposed by the Public Works Director. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 16-190-CC)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m.                      Consent Agenda (Items 1 through 3)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 and 3 on the agenda as presented. Item 2 is being withdrawn by the Human Resources Director. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioner’s Office and Public Defense Vouchers. (Approved)

**HUMAN RESOURCES**

2. Recommendation on Compensation Adjustments by Employee Group: **(Item is being withdrawn per the Human Resources Director)**

Employee Group	Recommendation on COLA (Cost of Living Adjustment)	Recommendation on Increases
Non-Exempt	1.12% COLA applied to all wage scales retroactive to 01/01/17.  Standard calculation process applied to existing wage scales calculated from the hourly rate of Step 1.	Apply available step increases, effective on the 1st day of the pay period following the anniversary of the position date.  Probationary increases available for those hired at step 1.
Exempt		
Public Defenders		
Prosecuting Attorneys		
Unique Scales		
Manager – Supervisor		
Department Head		
Union Represented	COLA will be directed through the applicable collectively bargained agreements (CBA).	Step increases will continue throughout the applicable CBA and beyond its expiration unless specifically restricted by contract language.
Elected Official	Determined through Resolutions 86-128, 08-067, & 16-184, as well as the direction of the WCCSEO.	
Hourly	Processed on a case-by-case basis recommended by the Elected Official or Department Head, with the concurrence of the County Commissioners.	

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3. Personnel Action Requests for the salary, wage and/or position changes for Craig Allen, Assessor's Office. **(Approved)**

3:30 p.m. – 3:50 p.m.                      Certification of Tax Levies to the Grant County Assessor

Pursuant to the provisions of RCW 84.52.070 the Board of County Commissioners hereby acknowledges receipt of the 2017 budgets and estimates as submitted by various taxing districts within Grant County certifying the amounts to be raised by taxation on the assessed valuation of the property within each taxing district for the purpose of levying taxes.

We further acknowledge that the County Assessor has been provided with a copy of the budget and estimate's as certified and filed by the respective taxing districts as listed on the attachment provided.

4:00 p.m. – 4:10 p.m.                      Open Record Public Hearing, Declaring Certain Sheriff's Office Property Surplus

Open Record Public Hearing to declare the following items surplus from the Grant County Sheriff's Office and sell them at a public auction on December 3, 2016 at 9:00 a.m. located at 2301 Road 4 NE, Moses Lake - Yarbrow Auction Facility.

1975 Chevrolet Van (yellow)  
VIN: CPY325V302467  
WA / C59889

1973 Chevrolet AMB (white)  
VIN: CPZ353V315137  
WA / C36175

1986 Chevrolet Blazer (white)  
VIN: 1G8ED18J8GF163915  
WA / 60162C

1985 Ford Econo (white)  
1FTJE3411FHA40799  
WA / 43707C

2004 Mule KAF300C  
ID: FE290DE654176

2004 Mule KAF300C  
ID: FE290DE654179

Custom Trailer (no identifiable #'s)  
WA / 3696NW  
DOL Record No VIN

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US Dept of Def  
Diesel Gen Engine 5KW 60HZ  
Model: MEP 002A  
NSN: 6115-00-465-1044  
SN: KZ15173  
Sitting on trailer w/ no identifiable #'s

1993 EZ Loader Boat Trailer  
VIN: 1ZE1SJY16PA025858  
WA / 55341C  
Has metal industrial lighting cage on it

1981 NSS Utility Trailer  
VIN: N101069  
WA / C52248  
Has metal industrial lighting cage on it

US Dept of Def  
Diesel Gen Engine 5KW 60HZ  
Model: MEP 002A  
NSN: 6115-00-465-1044  
SN: KZ15736  
Sitting on trailer WA / C52248

1998 BGTEX Utility Trailer  
VIN: 16VNX1622W1C03143  
WA / 72239C

2004 YACHT Utility Trailer  
VIN: 4H102121740359366  
WA / 70181C

1995 RAVEN Utility Trailer  
VIN: 1R1UF1211SD950504  
WA / 59948C

1999 Northwood Boat 12ft  
Aluminum hull  
HIN: RSB21632J899  
Vessel Reg / WN24667

1999 Long Boat Trailer  
VIN: LCAFP1115XT022248  
WA / 63793C  
1999 Landing Craft AOGXX 23ft  
HIN: PER19024A99S



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2011 EZLoader Boat Trailer  
VIN: WA98234144

Tractor, Wheeled, Industrial  
(UNIMOG)  
Freightliner Corp  
NSN: 2420-01-160-2754  
SN: 1FG999996JM45113

Carrier, Cargo, Tracked 2ton  
1991 Hagglands M1067  
SN: 88 AGL 6994  
NSN: 2350-01-281-6450

Generator  
DeWalt DG2900  
SN: 54546

Generator  
Yamaha EF4600A  
SN: 7UV-200530  
Grant County # 0202

Pressure Washer  
DeWalt DPD3300  
SN: 2812037269

Camouflage Trailer  
Tooele Military Trailer  
Behind old county shop  
No identifiable numbers

Honda Outboard 40hp  
SN: 3600560  
NSN: 2010DSOUTMOTO

Fuel Heater  
Remington 55  
SN: 079784-01  
Fuel Heater  
Dyna-Glo Pro  
SN: F070700155

Water Pump  
Valley Vantage  
WP-2055CM

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SN: 168FA60054106

Air Compressor (Surplus to Grant County Public Works, not sold at auction)  
Ingersoll Rand  
Model: 2475  
SN: 1026991

Dave Ponozzo will work with the Accounting Department after the auction to put the proceeds into a fund that they can use to help purchase major pieces of equipment as they need them.

A motion was made by Commissioner Swartz, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the request and declare the property surplus, as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 16-191-CC)**

5:30 p.m. – 6:30 p.m.                      C Swartz at Big Bend Community College – PTEC Capital Project Meeting  
(ATEC, BBCC)

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the October 28 and November 9, 23, 2016 payrolls.

**WEDNESDAY, NOVEMBER 30, 2016**

R Stevens at International Association of Fairs and Expositions (IAFE) Convention (Las Vegas, NV)

8:30 a.m. – 9:30 a.m.                      C Carter at Central Safety Committee Meeting (Sun Lakes Meeting  
Room)

12:00 p.m. – 3:00 p.m.                      C Swartz at Rail Tour (Moses Lake Chamber)

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**THURSDAY, DECEMBER 1, 2016**

R Stevens at International Association of Fairs and Expositions (IAFE) Convention (Las Vegas, NV)

7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

**FRIDAY, DECEMBER 2, 2016**

10:00 a.m. – 2:00 p.m. C Swartz at Municipal Research and Services Center (MRSC) Board of Directors Meeting (Seattle Office)

Signed this 27<sup>th</sup> day of Dec., 2016.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

EXCUSED

Cindy Carter, Chair

Carolann Swartz

Carolann Swartz, Vice-Chair

Richard Stevens

Richard Stevens, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board