

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, DECEMBER 12, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      ASC Update and Misc. BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 2, 6, 7, and 11 through 13 on the agenda as presented. Items 3 through 5, and 8 through 10 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2017 through December 31, 2018. **(Approved)**
3. **Anticipating:** 2017 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. Term is January 1, 2017 to December 31, 2017. **(Not ready for signature)**
4. **Anticipating:** 2017-2019 Davis Shows NW, Inc. Agreement with Grant County for the provision of shows, amusement rides, games and concessions during the Grant County Fair. Term is from date of final signature through September 30, 2019 (for August Fairs in 2017, 2018, and 2019). **(Not ready for signature)**
5. **Anticipating:** Interlocal Agreement between Grant Transit Authority and Grant County Regarding Emergency Services for legal framework and establishment of procedures and conditions for making limited GTA owned vehicles and GTA operators available to the Grant County Sheriff's Office Emergency Management Division. **(Not ready for signature)**
6. Agreement No. ICA17386 between Grant County, by and through its department of Public Defense, and the Washington State Office of Public Defense for Chapter 10.101 RCW funds for improving the quality of public defense services in Washington State counties. Term is January 1, 2017 through December 31, 2017 in the amount of \$109,218. **(Approved)**
7. Grant County Payment Request #11 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$21,115.60. **(Approved)**
8. **Anticipating:** Grant County Juvenile and Youth Services Snow Removal Service Contract, between Grant County, by and between Grant County Juvenile and Youth Services, and Kevin Judkins, of KJ's Lawn Care and Maintenance. Term is from date of final signature to November 15, 2017. **(Not ready for signature)**

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9. **Anticipating:** Appointment and Oath of Office for Special Deputy Prosecuting Attorney between Garth Dano, elected Prosecuting Attorney, and Leslie Nellerhoe of Nellerhoe Wrenn, PLLC for legal guidance and assistance, supervision and consultation, including advice, with respect to the Grant County Public Works Department and environmental and Landfill matters, and the provision of legal opinions regarding such matters as may be appropriate to the County, as directed by the Prosecuting Attorney's Office. Term is January 1, 2017 through December 31, 2019. **(Not ready for signature)**
10. **Anticipating:** Appointment and Oath of Office for Special Deputy Prosecuting Attorney between Garth Dano, elected Prosecuting Attorney, and Jerry Moberg of Moberg & Associates for legal guidance and assistance, supervision and consultation, including advice, with respect to Grant County's Department of Public Defense, and the provision of legal opinions regarding such matters as may be appropriate to the County, that cannot be processed through the Prosecuting Attorney's Office and as directed by the Board of County Commissioners. Term is January 1, 2017 through December 31, 2019. **(Not ready for signature)**
11. Washington Rural Counties Insurance Program Uninsured/Underinsured Motorists Coverage Selection/Rejection (for purchase or rejection of \$250,000 coverage). This is for the policy term Dec. 1, 2016 through Dec. 1, 2017. **(Approved)**
12. Department of Commerce Grant No. F16-31103-048 between Grant County, by and through New Hope Domestic Violence & Sexual Assault Services, funded through Commerce's Office of Crime Victims Advocacy, Community Services and Housing Division, for *STOP Violence against Women Formula Grant Program*. Term is January 1, 2017 through December 31, 2017 in the amount of \$22,000. **(Approved)**
13. Vacant Land Purchase and Sale Agreement between Grant County and the Moses Lake School District #161, for the District's purchase of a portion of Tax Parcel #170612000 (Grant County Fairgrounds) near Paxson and Valley roads in Moses Lake, Washington. **(Approved)**

9:30 a.m. – 10:00 a.m. Employee Performance Evaluation

Pursuant to RCW 42.30.110(1)(g) Commissioner Carter called an Executive Session to order at 9:35 a.m. to go until 9:50 a.m. to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. In attendance were Commissioners Carter, Stevens and Swartz, and Jim Mitchell, Civil Deputy Prosecuting Attorney. Commissioner Carter closed the session at 9:50 a.m.

10:00 a.m. – 10:30 a.m. BOCC Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. BOCC at Public Works Road Supervisor Meeting (Public Works)

1:30 p.m. – 5:00 p.m. R Stevens, Out

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- 1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update
- 3:00 p.m. – 4:00 p.m. C Carter and C Swartz at City of Moses Lake (Commissioners Meeting Room)

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,452,966.68, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the December 9, 2016 payroll.

**TUESDAY, DECEMBER 13, 2016**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Stop Loss – VOYA Renewal; 2017 Wage Increases for Elected Officials; 2017 Compensation Recommendations; Contract Negotiations; Sheriff Support 2016: 12/14 vote; PERC 127886-M-16 - Corrections Mediation: 12/14; PERC 127-990; PERC 127991; PERC 127988; PERC 127989 - Association Mediation (CH, DC, PW, YS): 12/21; Solid Waste move to Association: date pending; Other Actions: District Court Grievance: settled; Holiday Pay Grievance: arbitration selection; PERC 128207-C-16-Unit Clarification: pending; Arbitration – Threat of Retaliation: pending; Arbitration – Modification of Payroll Records: pending; Labor Disclosure for Corrections Mediation: pending; Preparation for January HIC; Auditor's Office; Facilities/Maintenance; Prosecutor's Office; and Treasurer's Office.

- 10:00 a.m. – 10:30 a.m. Grant Integrated Services Update

Pursuant to RCW 42.30.140 (Meetings Exempt from the Act), the Commissioners discussed governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.



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10:30 a.m. – 10:50 a.m. S Duffey, Emergency Management Update

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Personnel/Interviews/Year End
- Facilities and Maintenance/Central Services: Ongoing project and Fairgrounds
- Interfund Communications: Personnel Update
- Central Purchasing: Can we get started on this?

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 4 on the agenda as presented. The motion passed unanimously.

1. Resolution – Notice of Hearing – Declaring certain county-owned property surplus and ordering the recycling via TruRecycle (a division of Monarch Association): Misc. Computer Equipment. The hearing was scheduled for January 10, 2017 at 2:00 p.m. **(Approved, Resolution No. 16-204-CC)**
2. Resolution delegating to the County Road Engineer authority to request Federal Reimbursement and approve change orders for Federally funded transportation projects and delegated authority per 2 CFR 200.415(a) to legally bind Grant County. **(Approved, Resolution No. 16-205-CC)**
3. Grant of Easement for Road Purposes agreement between the United States Department of the Interior, Bureau of Reclamation and Grant County for the purpose of rerouting Stratford Road, a public road, across land within S 3 and 10, T 22 N, R 28 E, WM. **(Approved)**
4. Budget extension request in the amount of \$115,000.00 to the Pits and Quarries Fund due to the increased crushing contract being higher than anticipated. **(Approved, the public hearing was set for December 30, 2016 at 9:30 a.m.)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 10 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense vouchers for approval. **(Approved)**
2. Request from the U.S. Department of Energy – Richland to nominate a member and alternate member to represent Grant County on the Hanford Advisory Board. The Commissioners plan to re-nominate Gary Garnant as the member and Michael Korenko as the alternate, who currently hold these positions. **(Approved)**

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3. Recommendation from the Administrative Services Coordinator and Civil Deputy Prosecuting Attorney to award the bid for the Execution of Warrant of Abatement project to Groat Brothers, Inc. in the amount of \$76,500.00. **(Approved)**
4. Letter of re-appointment for Gail Huntly to serve on the North Central Regional Library Board of Trustees, representing Grant County, for another 5 year term, January 1, 2017 through December 31, 2021. **(Approved)**
5. Multi-Agency Communications Center MACC Bond Claims Payment Request Batch 01-86 in the amount of \$126,901.17. **(Approved)**

**PLANNING DEPARTMENT**

6. Out-of-State travel request for Elisabeth Lauver and Connor Lange to attend the ESRI Users Conference in San Diego, CA from July 10, 2017 through July 14, 2017. The total anticipated amount of travel is approximately \$4,200.00 for both employees to attend. The Planning Department budget for 2017 will accommodate this amount, and no additional funds are necessary. **(Approved)**

**AUDITOR'S OFFICE**

7. Year-end budget extensions for multiple funds/departments. The fund numbers and amounts will be given at the consent agenda meeting. **(Approved, the public hearing was set for December 30, 2016 at 9:30 a.m.)**

**HUMAN RESOURCES**

8. Recommendation Memorandum regarding a request from Mindi Finke in Superior Court to carryover 4.16 hours of annual leave into 2017 due to being unable to utilize her accrued vacation due to office staffing needs and business necessity. The Director recommends approval. **(Approved)**
9. Recommendation Memorandum requesting the Board to rescind Resolution No. 16-184-CC which "Established salary levels for certain Grant County Elected Officials", and replace it with a new Resolution with an amended salary table. **(Approved, Resolution No. 16-206-CC)**

**PROSECUTING ATTORNEY'S OFFICE**

10. Out of state travel request for Dan Dale and Kate Mathews to travel to Portland, OR to conduct a second witness interview in the State v. Aaron McConnell case. **(Approved)**

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| 4:00 p.m. – 5:00 p.m. | C Carter at New Hope (Moses Lake)   |
| 4:00 p.m. – 5:00 p.m. | C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall) |
| 6:00 p.m. – 7:30 p.m. | FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)                             |

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**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign a Stop Loss Insurance Renewal Offer, Voya Employee Benefits, Policy No. 69395-2 (via Human Resources).

Letter of support to the United States Department of Transportation for the application by the Port of Moses Lake for the FASTLANE 2017 grant for the Northern Columbia Basin Railroad project.

**WEDNESDAY, DECEMBER 14, 2016**

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|------------------------|---|
| 9:30 a.m. – 11:00 a.m. | R Stevens, Disability Board Meeting   |
| 11:30 a.m. – 1:30 p.m. | HEARINGS EXAMINER   |
| 2:00 p.m. – 3:30 p.m.  | R Stevens at Columbia Basin Development League (CBDL) Meeting,<br>(Simplot, Moses Lake) |
| 7:00 p.m. – 8:30 p.m.  | Commissioners at Health Board Meeting   |

**THURSDAY, DECEMBER 15, 2016**

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|------------------------|---|
| 9:30 a.m. – 11:30 a.m. | TOURISM BOARD MEETING   |
| 1:30 p.m. – 4:30 p.m.  | C Swartz at Lodging Tax Advisory Meeting  |
| 6:30 p.m. – 7:30 p.m.  | C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility<br>Office) |

**FRIDAY, DECEMBER 16, 2016**

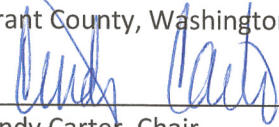
C Carter, Out

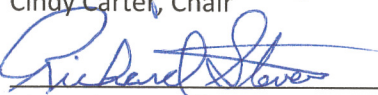
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| 6:30 p.m. – 8:30 p.m. | C Swartz at Law Enforcement Recognition Event (Moses Lake City<br>Council Chambers) |
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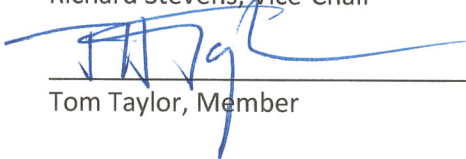
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Signed this 3rd day of Jan, 2016. 2017


BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Richard Stevens, Vice-Chair

  
\_\_\_\_\_  
Tom Taylor, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board  
*for*