

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JANUARY 30, 2017

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m.                    ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 through 5 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Resolution Authorizing Execution of Interlocal Agreement with the Grant Transit Authority (ASC Action Item #3, below). **(Approved, Resolution No. 17-010-CC)**
3. Interlocal Agreement between Grant Transit Authority and Grant County Regarding Emergency Services for legal framework and establishment of procedures and conditions for making limited GTA owned vehicles and GTA operators available to the Grant County Sheriff's Office Emergency Management Division. **(Approved)**
4. United Way of Grant County 2017 Funding Application, Agency Profile, for New Hope Domestic Violence & Sexual Assault Services. **(Approved)**
5. 2017 United Way of Grant County Member Agency Agreement, by and between New Hope Domestic Violence & Sexual Assault Services, for the use of United Way of Grant County funds. Term is January 1, 2017 through December 31, 2017. **(Approved)**

10:00 a.m. – 10:15 a.m.                    Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                    Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m.                    J Hammond, Boards and Commissions Update

2:00 p.m. – 2:20 p.m.                    Open Record Public Hearing, Development Agreement between Grant County and Columbia Bluffs, LLC

The Commissioner's held an Open Record Public Hearing to consider a proposed development agreement between Grant County and Columbia Bluffs, LLC relating to the continued and future development of the Columbia Bluffs Planned Unit Development. The subject property is located in a portion of S 7 and 18, T 18 N, R 23 E, WM, containing approximately 172 acres.

Damien Hooper, Planning Director, discussed the development agreement for the Columbia Bluffs project that was approved in 2012; the file number is 11-5599. The 5 year vesting period for the PUD is up January 3, 2017. The development agreement will extend the project for a 20 year period.

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Mr. Hooper noted a correction to be made on page 2, section 1, the last sentence should read "phased over a twenty year period", not ten. The Planning Department does recommend approval of the agreement.

The Resolution that established the Columbia Bluffs Planned Unit Development was 12-003-CC and 12-004-CC for the Preliminary Plat Phase 1.

Commissioner Stevens asked about the lots and lot sizes. Mr. Hooper stated clustering will be used and they can put up to 16 lots in 1 cluster.

Jerry Martin, Columbia Bluffs LLC, thanked Mr. Hooper and asked for a correction on page 2, section 6, one of the parcels is missing a 1. It should read 15-0433-003. He stated they have run into issues with financing.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to close the public comment portion of this hearing. The motion passed unanimously. Commissioner Stevens moved to approve the development agreement noting the following amendments: Page 2, Section 1, last sentence to read "twenty" years, and in number 6 amend the parcel number to 15-0433-003. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 17-011-CC)**

2:30 p.m. – 3:00 p.m.

J Owens, Coulee Medical Center Update

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$663,676.99, as recorded on a listing and made available to the Board.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$9,523.01.

**TUESDAY, JANUARY 31, 2017**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Items discussed were: Contract negotiations: Corrections Mediation (PERC 127886-M-16): 2/2

10:00 a.m. – 10:30 a.m.

R Teals, Paths and Trails Discussion

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11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

Items discussed were: Approval of minutes of prior meeting 12/28/16; Introduce Investment Deputy; Investment activity-Purchases and Maturities; Registered Warrant Balances Review; Revenues Comparisons for Prior Month or Year Ago; New Business: Investment Software Search; and Old Business.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 and 6 on the agenda as presented. Item 5 was withdrawn. The motion passed unanimously.

1. Recommendation letter to award the Herbicide Materials 2017 as follows: **(Approved)**  
Items 6, 1/3<sup>rd</sup> of 11 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA.

Award these items to: Crop Production Services Inc. to furnish and deliver the listed items in the amount of \$16,812.78 not including sales tax.

Items 4B, 7B, 1/3<sup>rd</sup> of 11, 16, 17 –Furnish and deliver Herbicide Materials F.O.B. Grant County WA.

Award these items to: Helena Chemical Company to furnish and deliver the listed items in the amount of \$74,198.75 not including sales tax.

Items 1A, 2, 3, 5, 8, 9, 10A, 1/3<sup>rd</sup> of 11, 12A, 13, 14, 15 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA.

Award these items to: Wilbur-Ellis Company to furnish and deliver the listed item in the amount of \$174,883.63 not including sales tax.

2. Award Recommendation Letter to award the Striping Program 2017 project to Specialized Pavement Marking, Inc. in the amount of \$491,329.06. **(Approved)**
3. Recommendation letter to award the Misc. Equipment-1 2017 bid as follows: **(Approved)**  
Item No. 17-01 – Furnish and deliver one (1) 4 ¼ Cubic Yard Asphalt Patcher F.O.B. Grant County WA

No award recommendation at this time. This item is under further review and an award recommendation will be made at a later date.

Item No. 17-02 – Furnish and deliver three (3) Roller Packer Motor Grader Attachment F.O.B. Grant County WA

Award the contract to the low bidder in compliance with the specifications to Rowand Machinery Company to furnish and deliver three (3) Roller Packer Motor Grader Attachments including the optional Pick-up Tow Hitch in the amount of \$95,042.16 including sales tax. The unit price bid was \$29,334.00.



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Item No. 17-03 – Furnish and deliver one (1) Platform Truck Body F.O.B. Grant County WA

Award the contract to the low bidder in compliance with the specifications to Titan Truck to furnish and deliver one (1) Platform Truck Body in the amount of \$7,691.76 including sales tax. The unit price bid was \$7,122.00.

4. Authorization to Call for Bids: Asphalt Materials 2017 with bid opening date of February 21, 2017 at 1:30 pm. **(Approved)**
5. Request to terminate their contract with Coleman Oil Company for the Fuel Purchases 2012-07, effective February 28, 2017. **(Withdrawn)**
6. Recommend to proceed with a fuel purchases contract through Department of Enterprise Services Contract No. 00311 for unleaded regular gasoline, with Coleman Oil Company. **(Approved)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m.                      Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 9 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 16, 2017 Minutes for approval. **(Approved)**

**PLANNING DEPARTMENT**

3. Request to declare surplus a Trimble 44310 GPS unit with added components: GeoExplorer 3, and GeoExplorer Data Collections. These items have no actual value at this time and are obsolete so the department would like to dispose of the unit and recycle the battery(ies). **(Approved, Resolution No. 17-013-CC)**

**HUMAN RESOURCES**

4. Recommendation Memorandum regarding a request from the Sheriff's Office – Emergency Management Division, for an exception to the annual leave maximum policy and allow Darrik Gregg to carry over 22.41 hours of annual leave into 2017. The Director recommends approval. **(Approved)**
5. Personnel Action Request (PAR) for the salary, wage and/or position changes for Norma Whitney, Abby Simonson, and James Beck, Grant Integrated Services. **(Approved)**

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**GRANT INTEGRATED SERVICES**

6. Request for out of state travel for Gail Goodwin and Lisa Cordova to attend a meeting all day with behavioral health, Clark and Skamania County staff, to learn from the Early Adopter counties, on February 7, 2017 in Portland, OR. **(Approved. This request was later withdrawn due to inclement weather)**

**FACILITIES AND MAINTENANCE**

7. Request to declare surplus a Garaventa chair lift that is no longer operational in the old courthouse and dispose of it at the Grant County Landfill. This chair lift was designed specifically for the courthouse stairs and is no good to anyone else. It is being replaced by a new elevator. **(Approved, Resolution No. 17-012-CC)**

**SHERIFF'S OFFICE**

8. Budget extension request in the amount of \$24,044.14 to purchase a Can-AM 8LHA Side X Side from Experience Powersports. They will be using Sheriff Surplus budget (140.114) for this purchase. **(Approved, the hearing was scheduled for February 28, 2017 at 10:30 a.m.)**
9. Budget extension request in the amount of \$50,000.00 to purchase a SAFE Boat from the United States General Services Administration (GSA). When these boats are offered by the GSA, they are available at a moment's notice and they only have approximately 24-48 hours to make the purchase. GCSO is requesting preauthorization to purchase one of these boats, should they become available, using Sheriff Surplus budget (140.114). **(Withdrawn)**

**MISCELLANEOUS ITEMS**

Commissioners Stevens and Taylor signed the following Final Plat Submission and Review from the Grant County Planning Department: Joseph and Debbie Byrd (Byrdhouse Short Plat) File #P 16-0245 (Preliminary P 16-0001); Mark and Pamela Roylance (Mark Roylance Short Plat) File #P16-0437 (Preliminary P 16-0355); and Ted and Norma Christensen (Legacy Land Company Short Plat) File #P 16-0407 (Preliminary P 16-0146).

**WEDNESDAY, FEBRUARY 1, 2017**

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| 10:00 a.m. – 11:00 a.m. | MCKINSTRY MONTLY OWNERS MEETING          |
| 12:00 p.m. – 1:00 p.m.  | T Taylor in Warden, Road S-SE Discussion |

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**THURSDAY, FEBRUARY 2, 2017**

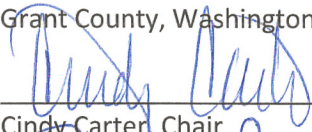
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| 7:00 a.m. – 8:00 a.m.   | T Taylor at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) |
| 8:30 a.m. – 10:00 a.m.  | Tom Taylor at Grant County Economic Development Council Meeting (ATEC, BBCC)     |
| 8:00 a.m. – 1:00 p.m.   | R Stevens at Legislative Steering Committee Meeting (Olympia)                    |
| 10:30 a.m. – 11:30 a.m. | T Taylor at WSU Extension Introduction (Moses Lake Office)                       |
| 1:30 p.m. – 3:30 p.m.   | C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)       |


**FRIDAY, JANUARY 27, 2017**

No meetings held

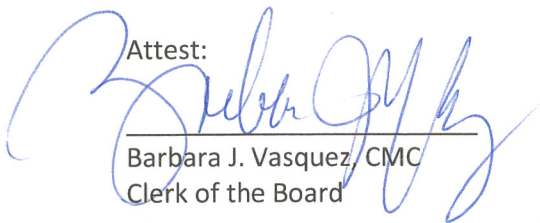
Signed this 14<sup>th</sup> day of Feb, 2017.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Richard Stevens, Vice-Chair

  
\_\_\_\_\_  
Tom Taylor, Member

Attest:  
  
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Barbara J. Vasquez, CMC  
Clerk of the Board