

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 13, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 through 5 and item 8 on the agenda as presented. Items 6 and 7 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court for Appeals between Grant County and Karen S. Lindholdt. Term is March 20, 2017 through December 31, 2018. **(Approved)**
3. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during February of 2017 on Washington State Department of Corrections contract in the amount of \$686.25. **(Approved)**
4. Contract for Invasive Plan Survey and Control for Grant County Facilities and Maintenance Department, Project No. NWCBGC-17-01; the agreement is between the Noxious Weed Control Board of Grant County and Grant County, by and through its department of Facilities & Maintenance. Term is March 15, 2017 through December 31, 2017. **(Approved)**
5. Update to Grant County, Washington Policy No. 200, *General Standards for Employees*. Effective date is March 22, 2017. **(Approved)**
6. Update to Grant County, Washington Policy No. 1100, *Health, Safety & Security*. Effective date is March 22, 2017. **(Item not ready for signature)**
7. **Anticipating:** Update to Grant County, Washington Policy No. 1200, *Travel, Training & Expense Reimbursement*. Effective date is March 22, 2017. **(Item not ready for signature)**
8. Washington State Department of Social and Health Services “DSHS and County Agreement on General Terms and Conditions” on DSHS Contract No. 1783-86421. Term is July 1, 2017 through June 30, 2023. **(Approved)**

9:30 a.m. – 9:50 a.m. D Hooper, Planning Department Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Gary Garnant came in today to discuss the Hanford Advisory Board. Department of Energy is cutting funding for this Board. The cleanup is estimated at 50 years at a cost of \$372 billion dollars.

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Bill Riley came in today to discuss the an article in the Capital Press and the Supreme Court's decision in the Watcom County vs. Hirst which placed new restrictions on the drilling of domestic wells.

- 11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works)
- 1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update
- 3:00 p.m. – 4:30 p.m. T Taylor at North Central Washington Behavioral Health Organization Meeting (GrIS, Moses Lake)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$549,611.14, as recorded on a listing and made available to the Board.

TUESDAY, MARCH 14, 2017

The session was continued at 9:00 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were:

Recommendations

- 1. Shelter Advocate Position Approval
- 2. Nicole Cedillo PAR

Budget, Finance, & Risk

- 3. Healthcare Reserves

Compensation , Benefits, & Payroll

- 4. Department Head Compensation
- 5. HR Staffing

Employee & Department Issues

- 6. Facilities Maintenance

Personnel Action Request PAR for the salary, wage and/or position changes for Nicole Cedillo, New Hope.

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Position Management Approval PMA to add a new position of Administrative Support to New Hope.

10:00 a.m. – 10:15 a.m. Z Kennedy, Legislative Session Update

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Data Center Move / Aakavs Consulting; Cameras / IP Clocks; Homeland Security; Backup storage and anticipated costs; and last near miss (UPS).
- Facilities and Maintenance/Central Services: Metering Manhole; Testing of effluent; Gray and Osborne; Pacific Engineering and bleachers; and McKinstry Update.
- Interfund Communications: Upcoming tax statements; and On call help with statements.

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Taylor, to approve items 1, 2 and 4 on the agenda as presented. Item 3 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Recommendation to award the quote for the High Molecular Weight Methacrylate to Kwik Bond Polymers, LLC in the amount of \$11,720.00 excluding sales tax. **(Approved)**
2. Authorization to Purchase: Four (4) Mid-Mount Wing Plows in the amount of \$65,068.84 excluding sales tax from Northend Truck Equipment, Inc. through a DES contract **(Approved)**
3. Resolution/Notice of Hearing: ORV Park-Sunland Estates Resolution/Notice of Hearing: ORV Park-Sunland Estates **(Item not ready for signature)**
4. Resolution amending a Comprehensive Six Year Transportation Improvement Program for the Years 2017-2022 **(Approved, Resolution No. 17-027-CC)**

1:30 p.m. – 1:40 p.m. Bid Opening, Stratford Road Re-Alignment Project, CRP 13-06

The following bids were received:

• Selland Construction	\$959,573.50
• North Central Construction	\$1,297,070.87
• Tommer Construction	\$1,033,449.00
• West Company Inc.	\$1,476,418.70
• Advantage Dirt Contractors	\$1,687,883.49
• HLT Construction	\$1,087,826.70
• Pipkin Construction	\$1,338,744.20
• NA Degerstrom	\$1,387,777.00
• Smith Excavation	\$1,195,615.25

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A motion was made by Commissioner Taylor, seconded by Commissioner Carter to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-07) in the amount of \$49,353.51. **(Approved)**
3. Letter of appointment to Marge Steinmetz to the Grant County LEOFF Disability Board. **(Approved)**

SHERIFF’S OFFICE –EMERGENCY MANAGEMENT DIVISION

4. Proclamation proclaiming there was an emergency due to the impacts suffered from the Severe Winter Storm occurring between January 20 – February 20, 2017 throughout Grant County and authorizes Emergency Management to continue to request disaster assistance for the County, Cities, and public agencies from the Governor. **(Approved)**

SHERIFF’S OFFICE

5. Request to declare surplus an Inovonics Alarm system (Asset ID# 100520) and dispose of it at the Grant County Landfill as it is no longer functional and has been uninstalled. **(Approved, Resolution No. 17-028-CC)**
6. Budget extension request in the amount of \$43,940.00 to cover the upfront costs associated with upgrades to their recently purchased 6-vehicles from Public Works. Funding would come from Current Expense/General Fund. **(Approved, the public hearing was scheduled for April 3, 2017 at 11:30 a.m.)**

GRANT INTEGRATED SERVICES

7. Budget extension request in the amount of \$1,274,974.00 to receive funding from the North Central Washington Behavioral Health (NCWBH) to fund the WISE program for treatment of children with emotional and behavioral disorder and their families. **(Approved, the public hearing was scheduled for April 3, 2017 at 11:30 a.m.)**

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8. Budget extension request in the amount of \$185,000.00 to receive funding from the North Central Washington Behavioral Health (NCWBH) to fund their Mobile Outreach Team to enhance their current services by providing county outreach services during evenings and weekend. **(Approved, the public hearing was scheduled for April 3, 2017 at 11:30 a.m.)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

9. Budget extension request in the amount of \$137,307.00 for the County Current Expense – Operating Transfers Fund (001.142) for the Central Services Department due to an error when budgeting the 2017 budget. This amount was budgeted in the wrong account. **(Approved, the public hearing was scheduled for April 3, 2017 at 11:30 a.m.)**

CENTRAL SERVICES

10. Budget extension request in the amount of \$3,465.69 to pay retainage to Joe's Excavation for a Juvenile Court and Youth Services parking lot project completed in 2016. The retainage release form was just received in 2017 and the amount was not carried over. **(Approved, the public hearing was scheduled for April 3, 2017 at 11:30 a.m.)**

FAIRGROUNDS

11. Recommendation to appoint John James to the Fair Advisory Committee for a 3 year term from April 1, 2017 through March 31, 2020. **(Approved)**

4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trails Planning Team Meeting (Moses Lake City Hall Annex)

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the bid for the Stratford Road Re-Alignment Project, CRP 13-06 to Selland Construction in the amount of \$959,573.50.

WEDNESDAY, MARCH 15, 2017

7:00 a.m. – 8:00 a.m. T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)

9:00 a.m. – 9:30 a.m. R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. – 11:30 a.m. TOURISM COMMISSION MEETING

2:00 p.m. – 4:00 p.m. R Stevens at Columbia Basin Development League CBDL Board Meeting (ATEC, BBCC) **(Did not attend)**

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MISCELLANEOUS ITEMS

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$35,193.06.

THURSDAY, MARCH 16, 2017

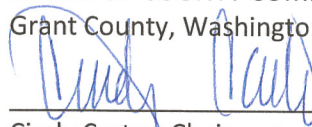
- 8:00 a.m. – 1:00 p.m. R Stevens at Legislative Steering Committee Meeting (Olympia)
- 9:00 a.m. – 10:30 a.m. C Carter at Homeless Strategic Planning Meeting (Red Door, Moses Lake) (**Did not attend**)
- 10:00 a.m. – 11:00 a.m. T Taylor at Meeting with the Moses Lake City Manager (City Hall)
- 12:00 p.m. – 1:00 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) (**Did not attend**)
- 1:00 p.m. – 2:00 p.m. T Taylor at Grant County Jail Tour
- 6:30 p.m. – 8:00 p.m. T Taylor at Grant Transit Authority Board Meeting (Moses Lake Office)

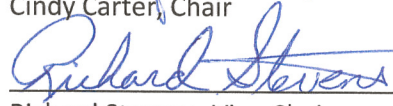
FRIDAY, MARCH 17, 2017

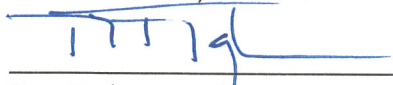
No meetings held

Signed this 14th day of April, 2017.

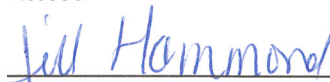
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Richard Stevens, Vice-Chair


Tom Taylor, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board

