

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, APRIL 24, 2017

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:45 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 2, 3, 5 and 6 on the agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Commercial Lease Agreement between Mario and Cindy Padilla and New Hope Domestic Violence & Sexual Assault Services for lease of a portion of 311 Third Avenue in Moses Lake. Term is May 15, 2017 to May 15, 2022. **(Approved)**
3. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 16-62210-005 for March, 2017, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$17,059.46. **(Approved)**
4. **Anticipating:** Working Agreement by and between Grant County, Sheriff's Office Support Staff, and Teamsters Local Union No. 760 Teamsters, Food Processing Employees, Public Employees, Warehousemen and Helpers. The term of the agreement is January 1, 2016 through December 31, 2018. **(Item not ready for signature)**
5. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services - PARC, during March of 2016 on Washington State Department of Social & Health Services' Division of Behavioral Health and Recovery *Parent-Child Assistance Program (PCAP)* in the amount of \$16,909. **(Approved)**
6. Resolution regarding Grant County Fairgrounds Director Contractual Authority. This resolution authorizes the County Fair Director to enter into contractual obligation for matters related to the operation of the Fairgrounds, with a value of \$10,000.00 or less. **(Approved, Resolution No. 17-041-CC)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update **(Rescheduled)**

1:30 p.m. – 2:00 p.m. Department Head Review

2:00 p.m. – 2:20 p.m. D Nelson, Building Department Update

**Grant County Commissioners Minutes  
Week of April 24, 2017**

**MISCELLANEOUS ITEMS**

The Commissioners approved the Grant County payroll authorizations for the January 6 and 20; February 3; and April 14, 2017 payrolls.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$737,968.56, as recorded on a listing and made available to the Board.

Request for out of state travel from Technology Services for Carlos Garay to attend a planning and strategy session regarding a joint exercise between the Department of Homeland Security and the Sheriff's Office – Department of Emergency Management, from April 25 – 28, 2018 in Boulder, CO.

**TUESDAY, APRIL 25, 2017**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

Discussion Items
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1. Conference Call With Suzanne O'Neil
2. Discuss Policy Update to allow Employee to take COBRA prior to Retiree Benefits
3. District Court Administrative Assistant
4. Veterans Services Coordinator
5. Rod Davis Concerns
6. Director – Central Services Job Description
7. Training Program Expectations

10:00 a.m. –10:30 a.m.                      Department Head Review

11:00 a.m. – 11:20 a.m.                      W Swanson, Juvenile Court and Youth Services Update

11:30 a.m. – 12:00 p.m.                      C Carter, Finance Committee Meeting

Items discussed were: Approval of Minutes of 3/28/17 meeting; Investment Activity-Purchases and Maturities; Registered Warrant Balances Review; Revenues Comparisons for prior month or year ago; Hanford Pilt; and Investment software update.

12:00 p.m. – 1:00 p.m.                      Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

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- 1:00 p.m. – 1:30 p.m. C Carter w/ D Hooper, AgriSynergies Discussion
- 1:00 p.m. – 1:30 p.m. T Taylor at Meeting with City of Ephrata – Water Bill Discussion (Ephrata City Hall)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. Item 2 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Resolution In the Matter of Initiating County Road Project Designated as CRP No. 17-04 for the Hot Mix Asphalt (HMA) overlay on County Road 3-NE existing roadway surface, shoulder finishing, traffic control and other items. **(Approved, Resolution No. 17-040-CC)**
2. Authorization to Call for Bids for the County Road 9-NW Reconstruction project with a bid opening date of May 16, 2017 at 1:30 pm. **(Item not ready for signature)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 3, 2017 Minutes for approval. **(Approved)**
3. Appointment of Lars Leland to the Grant County Tourism Commission for a 4 year term beginning May 1, 2017. **(Approved)**

**NEW HOPE**

4. Request to declare surplus 6 cubicles that contain walls, desk surface, file drawers, windows and overhead cubby storage. The estimated value of each unit is \$200.00 (no public hearing required). Their intent is sell them to community members in need or on Craigslist. **(Approved)**

**HUMAN RESOURCES**

5. Personnel Action Request (PAR) for the salary, wage and/or position change for Jerry Gingrich, Commissioners Office – Veterans Services Coordinator. **(Approved)**

**AUDITOR'S OFFICE – ELECTIONS DEPARTMENT**

6. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Primary Election to be held on August 1, 2017. **(Approved)**

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**ASSESSOR'S OFFICE**

7. Recommendation to approve a manifest error correction exceeding three years for Maria H. Hernandez (Parcel No. 60-3020-001). This property was still on the tax rolls and should not have been as it was involved in a fire in 2009. Per RCW 84.69.030, the County Legislative Authority has the authorization to approve such recommendation. **(Approved)**

3:30 p.m. – 3:50 p.m. J Whitener-Moberg, District Court Hiring Process Discussion

4:00 p.m. – 4:30 p.m. T Taylor w/ D Hooper, Planning Department Matters

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$24,593.21, as recorded on a listing and made available to the Board.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$22,817.82.

Request from Grant Integrated Services to surplus electronic/computer equipment and dispose of it through TruRecycle with Technology Services equipment. **(Approved, the hearing was set for May 8, 2017 at 2:30 p.m.)**

**WEDNESDAY, APRIL 26, 2017**

The session was continued at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. T Taylor, Central Safety Committee Meeting

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:00 a.m. – 12:00 p.m. R Stevens at WRCIP Board of Directors Sit Down Meeting (Clear Risk, Ephrata)

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update **(Cancelled)**

1:00 p.m. – 3:00 p.m. BARB SMITH RETIREMENT CELEBRATION (District Court Courtroom 209)

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**THURSDAY, APRIL 27, 2017**

8:00 a.m. – 2:00 p.m. Commissioners at Public Works Road Tour  
3:00 p.m. – 5:00 p.m. HUMAN RESOURCES  
3:35 p.m. – 3:40 p.m. BID OPENING, GRANT COUNTY SIDEWALK PROJECT (CSD 1703)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Christopher Moreno (Moreno Short Plat) File # P 17-0005 (preliminary P 16-0374); and the Don and Brenda Garrison/Anthony and Tina (Quincy View Short Plat) File # P 17-0099 (preliminary P 16-0410) Final Plat Submission and Reviews.

**FRIDAY, APRIL 28, 2017**

No meetings held

Signed this 16th day of May, 2017.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused

Cindy Carter, Chair

Richard Stevens

Richard Stevens, Vice-Chair

Tom Taylor

Tom Taylor, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board