

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 1, 2017

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2, 3, and 5 through 7 on the agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Working Agreement by and between Grant County, Sheriff's Office Support Staff, and Teamsters Local Union No. 760 Teamsters, Food Processing Employees, Public Employees, Warehousemen and Helpers. The term of the agreement is January 1, 2016 through December 31, 2018. **(Approved)**
3. General Depository Agreement, U.S. Department of Housing and Urban Development (HUD), OMB No. 2577-0075, Expiration of 10/31/17, between the Housing Authority of Grant County (HAGC) and Grant County, Washington. This authorizes Grant County to continue serving as a depository for the HAGC's HUD funds in a separate, interest bearing account, etc. Term expires October 31, 2017. **(Approved)**
4. **Anticipating [Note – final wording of this contract may vary upon completion]:** Fairgrounds Rodeo Bleacher Replacement Contract between Grant County and Pacific Engineering & Design, PLLC with scope of work options as delineated in the County's Request for Qualifications on the project. Term is from date of final signature to project completion. **(Item not ready for signature)**
5. Washington State Department of Social & Health Services (DSHS) Agreement No. 1763-88828, County Program Agreement, Working Advance Long-Term Payable, with Grant County, by and through its Grant Integrated Services department. Term is July 1, 2017 through June 30, 2018, in a dollar amount yet to be determined. **(Approved)**
6. Swank Motion Pictures, Inc., Public Performance Licensing Agreement for Correctional Institutions, between Grant County, by and through its Youth Services department, and Swank Motion Pictures, Inc. Term is March 1, 2017 through February 28, 2018 with a term fee of \$391.05. **(Approved)**
7. Washington State Department of Social & Health Services (DSHS) Agreement No. 1563-42476, County Program Agreement Amendment, Prevention Services, with Grant County, by and through its Grant Integrated Services department. The amendment modifies the term of the start date and adds \$5,000 to the Prevention contract. **(Approved)**

9:30 a.m. – 9:50 a.m. D Hooper, Planning Department Update

Items discussed were: Desert Aire RV's; Frenchman Hills Barn; Associate Planner Replacement; and Comprehensive Plan Amendments Kick-Off.

**Grant County Commissioners Minutes
Week of May 1, 2017**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:20 a.m. S Fode, New Hope Update

1. Shelter update
2. New Hires: Alba and David
3. Man Up Campaign for Rodeo Weekend-wear purple
4. New look for New Hope-making the announcement of our move
5. Corrective Action complete
6. My schedule for May
7. Office move to 311 West Third Ave
 - a. Transition May 15-26
 - b. Phones/Computers transferred May 19 at noon
 - c. Help? Tom mentioned having a trailer available?

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 11:01 a.m. to go until 11:06 a.m. to receive and evaluate complaints or charges brought against a public officer or employee. In attendance were Commissioners Carter, Stevens and Swartz, Suzi Fode, New Hope Director; and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 11:06 a.m.

- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon
- 1:30 p.m. – 1:50 p.m. C Sears, McKay Healthcare/Hospital District #4 Update
- 3:00 p.m. – 4:30 p.m. T Taylor at North Central Washington Behavioral Health Meeting (GrIS, Moses Lake)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the April 28, 2017 payroll.

TUESDAY, MAY 2, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

**Grant County Commissioners Minutes
Week of May 1, 2017**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. Sheriff Deputy–Holiday Pay Settlement/Mediation
2. District Court Follow-up
3. Snow Day Follow-up
4. Director – Central Services Job Description
5. Training Program Expectations

Recommendations

6. PARs – Bessett, Jerry
7. PAR – Simmons, Christa
8. PMA - Senior Planner

Budget, Finance, & Risk

9. EEOC Notice

Compensation , Benefits, & Payroll

10. Annual Report to the State Risk Manager

Labor Relations / Legal Action

11. Association – *CH; DC; PW; SW; YS*
 - Negotiation:* Solid Waste TAed; HR Update Documents
 - Grievance:* District Court Snow Day; Step 1 Response
 - Other:* Meeting with Custodial Staff 04/03
12. Association – *Deputy Sheriff*
 - Negotiation:* Holiday Pay Arbitration: May 3rd & 4th
 - Other:* GCSO Payroll Workgroup
13. Teamsters-GCSO – *Corrections*
 - Negotiation:* Corrections Mediation (PERC 127886-M-16)
 - Other:* Labor Disclosure for Corrections Mediation
14. Teamsters-GCSO – *Sheriff Support*
 - Negotiation:* Signature-2017 Collective Bargaining Agreement
15. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*
 - Negotiation:* 2nd Session – 04/13

Personnel Action Request (PAR) for the salary, wage and/or position changes for Jerry Bessett, Building Department; and Christa Simmons, Grant Integrated Services.

**Grant County Commissioners Minutes
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Position Management Approval (PMA) for the Planning Department -Associate Planner / Senior Planner positions.

- 10:15 a.m. – 10:50 a.m. L Stoltman, Conservation District Update
- 11:00 a.m. – 11:50 a.m. Budget and Finance Update
- 11:00 a.m. – 2:00 p.m. C Carter at Global Fiberglass Solutions Presentation/Public Forum (Port of Royal Slope)
- 11:00 a.m. – 11:50 a.m. Budget and Finance Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Authorization to Call for Bids: County Road 9-NW Reconstruction Project (CRP 16-05) with a bid opening date of May 23, 2017 at 1:30 pm. **(Approved)**

- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update
- 3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 10, 2017 Minutes for approval. **(Approved)**
3. Proclamation proclaiming the week of May 7 – 13, 2017 as Municipal Clerks Week. **(Approved)**

AUDITOR’S OFFICE – ELECTIONS DEPARTMENT

4. Authorization of Canvassing Board Representatives - Auditor’s Staff, to act under authority given in RCW 29A.60 for Michele Blondin, Dedra Osborn and Trisha Stevens to act as representatives for the County; and for Maria Lugar/Karrie Stockton to handle the ballots through the mail room process, all for the August 1, 2017 Primary Election. **(Approved)**

TREASURER’S OFFICE

5. Request to increase their cash change fund #106 from \$1,500.00 to \$2,000.00. **(Approved, Resolution No. 17-042-CC)**

**Grant County Commissioners Minutes
Week of May 1, 2017**

CENTRAL SERVICES

6. Authorization request to award replacement of sidewalk bid between the Annex and Law & Justice Buildings to Tommer Construction in the amount of \$49,985.84. **(Approved)**

FAIRGROUNDS

7. Authorization request for dismantling and/or destruction of Fair General Store structure at Grant County Fairgrounds. **(Approved)**
8. Authorization for approval to provide Fair Advisory Committee (FAC) Members and Alternates that are active during the Grant County Fair a Fair Package that consists of: **(Approved)**
 - One (1) RV or Dry Camping Spot*
 - One (1) Privately Owned Vehicle (POV) parking spot*
 - Four (4) Fair Entry Season Passes. One to be used by the FAC member and 3 for family or guests.

* Fairgrounds reserve the right to assign specific RV/Dry/POV locations.

3:30 p.m. – 3:50 p.m.	B Hinkle with C Carter, Community Action Participating Agency Discussion
3:50 p.m. – 4:10 p.m.	B Hinkle with R Stevens, Community Action Participating Agency Discussion
4:10 p.m. – 4:30 p.m.	B Hinkle with T Taylor, Community Action Participating Agency Discussion

MISCELLANEOUS ITEMS

The Commissioners approved the Grant County payroll authorization for the April 28, 2017 payrolls.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$496,053.06, as recorded on a listing and made available to the Board.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$45,204.37.

The Chair of the Board was authorized to sign the Marlin Hutterian Brethren/Wilbur Security (Wilbur Security Company S.P) File # P 17-0146 (preliminary P 17-0054) Final Plat Submission and Review.

**Grant County Commissioners Minutes
Week of May 1, 2017**

WEDNESDAY, MAY 3, 2017

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| 10:00 a.m. – 11:00 a.m. | MCKINSTRY MONTHLY OWNERS MEETING (Rescheduled to 5/10/17) |
| 4:00 p.m. – 5:00 p.m. | VETERANS ADVISORY BOARD MEETING |

THURSDAY, MAY 4, 2017

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| 9:00 a.m. – 10:00 a.m. | T Taylor w/ J Gingrich – Veterans Advisory Board / Services Coordinator Discussion (Wheeler Building, Moses Lake) |
| 1:30 p.m. – 3:30 p.m. | C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office) |
| 3:00 p.m. – 4:00 p.m. | T Taylor, County Permitting Process Discussion |
| 6:00 p.m. – 7:30 p.m. | FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) |

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Fredrick Slough (Desert View Acres Phase #2 and #3 Alteration) File # 13-5839-01, Final Plat Submission and Review.

FRIDAY, MAY 5, 2017

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|-------------------------|--|
| 9:30 a.m. – 10:30 a.m. | T Taylor at Multi Agency Communications Center MACC Finance Committee Meeting (Moses Lake) |
| 10:00 a.m. – 10:30 a.m. | C Carter at Canvassing Board Certification of Election (Elections Department) |

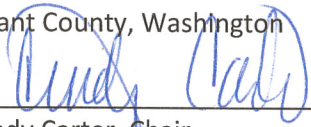
**Grant County Commissioners Minutes
Week of May 1, 2017**

MISCELLANEOUS ITEMS

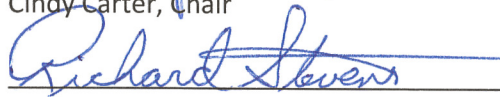
The Chair of the Board was authorized to sign the Wolfkill Feed and Fertilizer Corp (Wolfkill Binding Site Plan) File # 14-6003-01, Final Plat Submission and Review.

Signed this 23rd day of May, 2017.

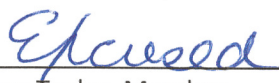
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

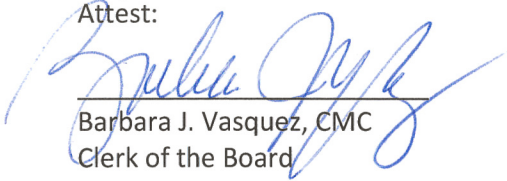


Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board