

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 8, 2017

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor is out and excused.

- 8:00 a.m. – 4:30 p.m. T Taylor, Out
- 8:30 a.m. – 9:00 a.m. Elected Official Monday Morning Meeting
- 9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 3 through 6 and 8 on the agenda as presented. Item 2 was not ready for signature and item 7 was a duplicate of item 2. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating [Note – final wording of this contract may vary upon completion]:** Fairgrounds Rodeo Bleacher Replacement Contract between Grant County and Pacific Engineering & Design, PLLC with scope of work options as delineated in the County’s Request for Qualifications on the project. Term is from date of final signature to project completion. **(Item not ready for signature)**
3. Addendum to Commercial Lease Agreement dated April 21, 2017, by and between Mario and Cindy Padilla, As Lessors, and New Hope Domestic Violence and Sexual Assault Services, As the Lessee (Grant County). This addendum adds paragraph 30 regarding a Security Deposit. **(Approved)**
4. Contract between Grant County and Tommer Construction Company Incorporated for sidewalk replacement and full scope of work as detailed in Grant County’s Request for Bids for the project located between the County’s Law & Justice Building and the Courthouse Annex Building at the Courthouse complex in Ephrata, Washington in the amount of \$92,340.00. **(Approved)**
5. Application and/or Application Forms for BOCC Chair signature to accompany New Hope Domestic Violence and Sexual Assault Services renewal application for the Crime Victims Service Center for FY18, in the amount of \$115,408 for the provision of advocacy and outreach services to victims of crime in Grant and Adams counties: **(Approved)**
 - a. Attachment B, Certification of Federal Award Requirements;
 - b. Attachment C, Civil Rights Certifications;
 - c. Attachment D, Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion;
 - d. Attachment E, Certification Regarding DUNS and Compliance in Registering;
 - e. Attachment F, Certification Regarding Lobbying;
 - f. Attachment G, Certification of Crime Victim Service Center (CVSC) Requirements; and
 - g. Attachment P, Acknowledgement of Notice of Statutory Requirement (Confidentiality).

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6. ExtremeTix Master Services Agreement with Grant County, by and through the Grant County Fair for ticketing system and supporting services for the sale of tickets and redemption of tickets. Term is from 05/08/2017 to 05/08/2018 with automatic renewals limited to a maximum of two successive years (or 05/08/2019) with provision for earlier termination. **(Approved)**
7. **Anticipating [Note – final wording of this contract may vary upon completion]:** Fairgrounds Rodeo Bleacher Replacement Contract between Grant County and Pacific Engineering & Design, PLLC with scope of work options as delineated in the County’s Request for Qualifications on the project. Term is from date of final signature to project completion. **(This is a duplicate of item 2)**
8. Grant County Payment Request #16 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$22,583.73. **(Approved)**

9:30 a.m. – 9:50 a.m.	J Carter, Technology Services - Commissioner Computers/QUAD Discussion
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:45 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works)
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor’s Office Update
2:00 p.m. – 2:30 p.m.	Department Head Review
2:30 p.m. – 2:50 p.m.	Open Record Public Hearing, Technology Services and Grant Integrated Services declaring Surplus Certain County Owned Computer Equipment, to dispose of through TruRecycle

The Commissioners held an Open Record Public Hearing to consider Technology Services and Grant Integrated Services declaring Surplus Certain County Owned Computer Equipment, to dispose of through TruRecycle.

Joe Carter, Technology Services, discussed their request.

Darla Boothman, GrIS, discussed their request.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to surplus the computer items as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 17-043-CC)**

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3:00 p.m. – 3:10 p.m.

Open Record Public Hearing, Facilities and Maintenance, Economic Enhancement Strategic Infrastructure Fund, and New Hope Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Facilities and Maintenance Fund #001, Department #112, in the amount of \$26,492.43 for the purchase of the new Dodge Grand Caravan that was purchased through Public Works in 2016. This request was originally approved in February, 2016 but due to not being billed until 2017, the funds were not transferred to their 2017 budget.
2. Economic Enhancement Strategic Infrastructure fund for the following SIP projects. Specifically, requesting that these projects' committed funds be transferred from the Economic Enhancement Strategic Infrastructure Ending Fund Balance (113155-00-0000-508000000) as follows:

Project	Amount/Type	Budget Codes:
SIP #2016-08: City of Quincy, 13 th Avenue SW Industrial Sewer Main Extension	\$146,000 (Grant)	Revenue account # 113.155.00.0000.391800000 Expense account # 113.155.00. 9901.594356200
SIP #2016-09: Port of Hartline, Hartline Fuel Facility	\$135,000 (Grant)	Revenue account # 113.155.00.0000.391800000 Expense account # 113.155.00. 9902.594466200
SIP #2016-10: Port of Royal Slope, Waterline Extension North to Short Plat	\$50,000 (Grant)	Revenue account # 113.155.00.0000.391800000 Expense account # 113.155.00. 9903.594346200
SIP #2016-11: City of George, Industrial Park No. 5 Water System Improvements (Phase 4)	\$100,000 (Grant) \$50,000 (Loan)	Revenue account # 113.155.00.0000.381200000 Expense account (Grant) # 113.155.00. 9904.594346200 Expense account (Loan) # 113.155.00. 9904.594346201
SIP #2016-12: Town of Coulee City, Park Master Plan	\$40,000 (Grant)	Revenue account # 113.155.00.0000.391800000 Expense account # 113.155.00. 9905.594766200
TOTAL	\$521,000.00	

3. New Hope Fund #128, Department #170, to receive grant funds in the amount of \$139,426.00.

Kevin Davis, Facilities and Maintenance, gave a brief description of his request.

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June Strickler, Administrative Services Coordinator, discussed her request.

Cindy Carter discussed the New Hope request.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to close the public comment portion of this hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the budget extensions as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

- 3:30 p.m. – 4:00 p.m. T Jones, Sheriff's Office Update
- 4:00 p.m. – 4:30 p.m. C Carter w/ D Hooper and J Mitchell, Desert Aire RV Discussion
- 4:30 p.m. – 5:00 p.m. T Taylor at Fairgrounds Monthly Walk through Meeting (Fairgrounds)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$231,668.97, as recorded on a listing and made available to the Board.

Request for out of state travel for Michael Copley-Casey and Alexa Strzelczyk to travel with five clients to Silverwood Theme Park on May 12, 2017 in Athol, ID.

TUESDAY, MAY 9, 2017

The session was continued at 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Compensation , Benefits, & Payroll

- 1. Elisabeth Lauver Request
- 2. Correction Overtime Payment

Labor Relations / Legal Action

- 3. Association – CH; DC; PW; SW; YS
 - District Court Snow Day – Step 1
 - Grievance:*
 - District Court Recruitment – Pending

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4. Association – *Deputy Sheriff*

PERC: Holiday Pay Arbitration

Other: GCSO Payroll Workgroup

5. Teamsters-GCSO – *Corrections*

Grievance: Holiday Pay Arbitration

PERC: Corrections Mediation (PERC 127886-M-16)

Labor Disclosure for Corrections Mediation

Other:

GCSO Payroll Workgroup

6. Teamsters-GCSO – *Sheriff Support*

Negotiation: Settled for 2016-2018

Grievance: Holiday Pay Arbitration

Other: GCSO Payroll Workgroup

7. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*

Negotiation: Tentative CBA Under Review

- 10:00 a.m. – 10:30 a.m. R Stevens w/ S O’Byrne, Boundary Line Adjustment Discussion (Planning Department)
- 10:30 a.m. – 11:00 a.m. Columbia Basin Development League Update on the Columbia Basin Project
- 11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update
- Technology Services: Data Center Move / Aakavs Consulting; Cameras / IP Clocks.
 - Facilities and Maintenance/Central Services: McKinstry Update; Sidewalk Update; Employee Update; Maintenance of spaces personnel numbers; Grounds Keeper; Trees; and Future Power Generation.
 - Interfund Communications: Nothing to report
 - Central Services: Facility Dude University Update and Planning for 2018; Zero Net Metering; Space Planning; and Veterans Services Coordinator Office at Wheeler Building.
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update (Items 1 and 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

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1. Authorization to Purchase: Two each 30' x 6" x 0.188 Satin Finish Aluminum Flag Poles in the amount of \$2,690.40 excluding sales tax from Colonial Flag of Salt Lake City, Utah. **(Approved)**
2. Authorization to Purchase: A 5 cu.yd. Sander Body on the 2017 Equipment Expense Program through the State Contract from Northend Truck Equipment, Inc. for the amount of \$17,466.08 excluding sales tax. **(Approved)**
3. Tender Agreement with Western Surety Co. for Halme Builders to complete the Mattawa Shop Replacement Project, in place of SAR Construction. **(Approved)**
4. Resolution in the matter of adopting a policy for certain county road improvements when accepting contributions from the public, and repealing Resolution No. 07-136-CC (Updating Cost Share Program) **(Resolution No. 17-045-CC)**
5. Local Agency Standard Consultant Agreement (Architectural/Engineering Agreement) with Varela and Associates Inc. for the 2017 Grant County Pavement Condition Survey Rating. **(Approved)**
6. Out of state travel request for Ed Lowry and John Brissey to attend a product training on John Deere Motor Graders from May 9 – 11, 2017 in Moline, IL. **(Approved)**
7. Rural Arterial Program Project Agreement for Construction Proposal: between County Road Administration Board and Grant County for completion of Stratford Road (12-NE to 16-NE) Project/Authorized RATA Funds \$750,000. **(Approved)**
8. Rural Arterial Program Project Agreement for Construction Proposal: between County Road Administration Board and Grant County for completion of 4-NE Road (Hiawatha to Westshore Dr.) Project/Amendment No. 2 to increase RATA funding in the amount of \$1,193,400. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 17, 2017 Minutes for approval. **(Approved)**
3. Request from Grant County Mosquito Control District #2 to reappoint Hank Wiebe as a Trustee of the Board for another 2 year term. **(Approved)**

BUILDING DEPARTMENT AND FIRE MARSHAL'S OFFICE

4. Request to purchase a photocopier that was approved in their 2017 Capital Expenditures budget, not to exceed \$12,000.00. **(Approved)**
5. Proclamation proclaiming May, 2017 as Building Safety Month in Grant County. **(Approved)**

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SHERIFF'S OFFICE

6. Out of state travel request for Sheriff Tom Jones to attend the 2017 National Sheriff's Association Annual Education and Technology Conference from June 23 – June 28, 2017 in Reno, NV. **(Approved)**

GRANT INTEGRATED SERVICES

7. Out of state travel request for Darla Boothman, Gail Goodwin and Eddie Gonzales to attend the 2017 Washington Behavioral Healthcare Conference from June 13 – 16, 2017 in Vancouver, WA. This requires travel in Oregon. **(Approved)**

HUMAN RESOURCES

8. Personnel Action Requests (PAR) for the salary, wage and/or position changes for Loc Ohi, Grant Integrated Services; and Kirk Eslinger, Human Resources. **(Approved)**

3:30 p.m. – 3:50 p.m. C Carter with M Webb, Fairgrounds Parking Discussion

4:00 p.m. – 5:00 p.m. T Taylor at Moses Lake Trails Planning Team Meeting (Moses Lake City Hall Annex)

WEDNESDAY, MAY 10, 2017

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

THURSDAY, MAY 11, 2017

9:00 a.m. – 5:00 p.m. R Stevens at Legislative Steering Committee Meeting (Sun Mountain Lodge, Winthrop)

9:00 a.m. – 10:30 a.m. T Taylor at Multi Agency Communications Center MACC Board Meeting (Moses Lake)

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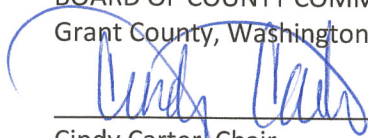
- 10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (Moses Lake Community Health)
- 10:30 a.m. – 11:00 a.m. T Taylor at Veterans Services Coordinator Office Space Meeting (Wheeler Building, Moses Lake)
- 12:00 p.m. – 1:30 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, 4th Floor)
- 1:30 p.m. – 3:00 p.m. T Taylor at Managing a Multi-Generational Workforce Training (Public Works)

FRIDAY, MAY 12, 2017

- 8:00 a.m. – 11:00 a.m. R Stevens at Legislative Steering Committee Meeting (Sun Mountain Lodge, Winthrop) **(Did not attend)**

Signed this 30th day of May 2017.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

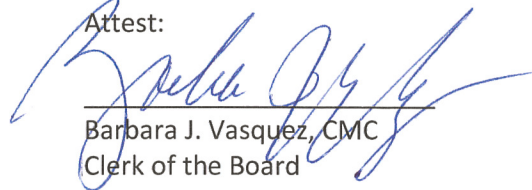
ERUSED

Richard Stevens, Vice-Chair



Tom Taylor, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board